

RESOLUTION 2.1 – 04/08/21

RESOLUTION TITLE-Budget Transfer – General Fund Fire Department Paramedic Training Program Expenses (page 1)

BY: Richard Marks

WHEREAS, the following resolution was adopted on April 15th, 2021; and

WHEREAS, the 2021 General Fund budget does not make sufficient appropriations for Fire Paramedic program and training expenses; and

WHEREAS, the Fire Chief has requested to purchase program training costs and manuals for the City fire and ambulance services for fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

| | | |
|---|---------------|-------------|
| Increase: General Fund – Fire Training & Education | 13410000-4461 | \$ 5,900.00 |
| Increase: General Fund – Fire Contract Services | 13410000-4430 | \$12,550.00 |
| Decrease: General Fund – Fire Repairs to Motor Vehicles | 13410000-4452 | \$18,450.00 |

To provide for unbudgeted appropriation for the purchase of training manuals for the adopted program for the conversion of City firemen from EMT to Paramedic status and related program costs not included in the Fire budget in the General Fund. The budget adjustment does not increase the General Fund budget for appropriations in 2021.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021.**

“Yes”

“No”

Absent

RESOLUTION 2.2 – 04/08/21

RESOLUTION TITLE: Budget Transfer – General Fund Police Motor Vehicle Repairs (page 2)

BY: Richard Marks

WHEREAS, the following resolution was adopted on April 15th, 2021; and

WHEREAS, the 2021 General Fund budget makes appropriations for motor vehicle repairs in the police department; and

WHEREAS, the police are asking to increase the motor vehicle repairs appropriations for 2021 by the same amount received for insurance proceeds from a damaged vehicle;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General Fund budget, as follows:

| | | |
|--|---------------|-------------|
| Increase: General Fund – Police Motor Repairs | 13120000-4452 | \$ 2,420.00 |
| Increase: General Fund – Insurance Recovery Property | 00001127-2680 | \$ 2,420.00 |

To provide for the repair of a police vehicle from the insurance proceeds received for a damaged vehicle. The budget adjustment provides for the increase in appropriations and the increase in estimated revenues that will increase the total General Fund budget by \$2,420.00 for 2021.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021**.

“Yes”

“No”

Absent

RESOLUTION 2.3 – 04/08/21

RESOLUTION TITLE: Budget Transfer – Major Funds Budget Adjustments for Telephone Cost Reallocation (page 3)

BY: Richard Marks

WHEREAS, the following resolution was adopted on April 15th, 2021; and

WHEREAS, the 2021 General, Rec Complex, Water, Sewer and Library Funds budgets require adjustment for reallocation of the telephone and IT managed service costs; and

WHEREAS, the City Chamberlain is requesting to adjust the major budgets for the reallocation of the telephone and IT managed service costs in 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the General, Rec Complex, Water, Sewer and Library Fund budgets, as follows:

| | | |
|--|---------------|-------------|
| Increase: General Fund – Appropriated Fund Balance | 1-0599 | \$ 3,401.00 |
| Decrease: General Fund – Mayor Telephone | 11210000-4414 | \$ 3,461.00 |
| Decrease: General Fund – Finance Telephone | 11310000-4414 | \$14,049.00 |
| Decrease: General Fund – City Clerk Telephone | 11410000-4414 | \$ 5,106.00 |
| Decrease: General Fund – Data Processing Telephone | 11680000-4414 | \$ 5,091.00 |
| Decrease: General Fund – Police Telephone | 13120000-4414 | \$ 3,381.00 |
| Decrease: General Fund – Asset Seizure Telephone | 13121000-4414 | \$ 206.00 |
| Increase: General Fund – Fire Telephone | 13410000-4414 | \$ 7,865.00 |
| Decrease: General Fund – Building Inspector Telephone | 13620000-4414 | \$ 8,061.00 |
| Decrease: General Fund – Community Dev. Telephone | 16330000-4414 | \$12,551.00 |
| Increase: General Fund – Transfer Rec Complex | 19515000-9000 | \$47,442.00 |
| Increase: Rec Complex Fund – Admin Telephone | 27210000-4414 | \$47,442.00 |
| Increase: Rec Complex Fund – Inter-fund Revenues General | 00002228-2810 | \$47,442.00 |

To provide for an increase in total appropriations for the General Fund operations and the Rec Complex operations in 2021 for the reallocation of the telephone and IT managed service costs to recognize the cost where the internet network connections and related usage actually reside. The budget adjustment increases the General Fund budget for appropriations and appropriated fund balance in 2021 by \$3,401.00, and it increases the Rec Complex Fund budget for estimated revenues and appropriations in 2021 by \$47,442.00.

| | | |
|--|---------------|--------------|
| Increase: Water Fund – Appropriated Fund Balance | 4-0599 | \$ 17,206.00 |
| Increase: Water Fund – Administration Telephone | 48310000-4414 | \$ 10,304.00 |
| Increase: Water Fund – Purification Telephone | 48330000-4414 | \$ 6,902.00 |
| Increase: Sewer Fund – Appropriated Fund Balance | 5-0599 | \$ 7,452.00 |
| Increase: Sewer Fund – Administration Telephone | 58110000-4414 | \$ 7,452.00 |

Increase: Library Fund – Contract Services

67410000-4430 \$ 7,633.00

Decrease: Library Fund – Telephone

67410000-4414 \$ 7,633.00

To provide for an increase in total appropriations and appropriated fund balance for the Water and Sewer Funds operations and a transfer of appropriations in the Library operations in 2021 due to the reallocation of the telephone and IT managed service costs to recognize the cost where the internet network connections and related usage actually reside. The budget adjustment increases the Water Fund budget for appropriations and appropriated fund balance in 2021 by \$17,206.00 and it increases the Sewer Fund budget for appropriations and appropriated fund balance in 2021 by \$7,452.00. The Library Budget for 2021 will remain unchanged due to the transfer of appropriations between budgeted accounts.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021.**

“Yes”

“No”

Absent

RESOLUTION 2.4 – 04/08/21

RESOLUTION TITLE: Authorizing revising Capital project H8320.79 – 2019 Water System Improvements (pages 4-5)

WHEREAS, the Capital Expenditure Plan adopted January 10th, 2019, includes a Water Source of Supply category, and

WHEREAS, the Environment Engineer established a 2019 Water System Improvements project to be included in the Water Source of Supply category under a new item in the Capital Expenditure Plan that was adopted January 10th, 2019, and

WHEREAS, the cost of the 2019 Water System Improvements project has been estimated by the Environmental Engineer for the costs of the planned expenditures during 2019, and is being revised, as follows:

| | 2019 Capital Plan | 2019 Estimated Cost | 2021 Estimated Cost |
|--|----------------------------------|------------------------------------|------------------------------------|
| Development - full production water well | \$ - | \$ 500,000 | \$ 1,500,000 |
| Total | <u>\$ -</u> | <u>\$ 500,000</u> | <u>\$ 1,500,000</u> |

Project Funding:

| | | | |
|-----------------------|-------------|-------------------|---------------------|
| Water Capital Reserve | \$ - | \$ 250,000 | \$ 250,000 |
| Meade Dam IIC Fees | - | 167,700 | 167,700 |
| Water Operating Fund | - | 82,300 | 82,300 |
| Water Fund Advance | <u>-</u> | <u>-</u> | <u>1,000,000</u> |
| Total | <u>\$ -</u> | <u>\$ 500,000</u> | <u>\$ 1,500,000</u> |

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 15th day of April 2020, as follows:

- 1) That, the amount of One Million Five Hundred Thousand and 00/100 (\$1,500,000.00) Dollars is hereby appropriated for the capital project **2019 Water System Improvements (H8320.79)** for the revised cost of the development listed above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars of such appropriation be provided by the Water Capital Reserve.

- 3) That, One Hundred Sixty-seven Thousand Seven Hundred and 00/100 (\$167,700.00) Dollars of such appropriation be provided by the 2019 Meade Dam Infrastructure Investment Charge fees.
- 4) That, Eighty-two Thousand Three Hundred and 00/100 (\$82,300.00) Dollars of such appropriation be provided by the Water Operating Fund.

That, One Million and 00/100 (\$1,000,000.00) Dollars of such appropriation be provided by an advance from the Water Operating Fund but that such advance will be reimbursed by year-end through WIIA drinking water grant funding or through the issuance of Water Fund bond anticipation notes or serial

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021.**

“Yes”

“No”

Absent

RESOLUTION 3.1 – 04/08/21

RESOLUTION TITLE-Budget Transfer – Rec Complex Fund Beach Materials & Supplies and Contract Services (page 6)

BY: Richard Marks

WHEREAS, the 2021 Rec Complex Fund budget does not make appropriations for materials and supplies and contract services costs; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs in the Rec Complex Fund Beach department costs for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the Rec Complex Fund budget, as follows:

| | | |
|---|---------------|-------------|
| Increase: Rec Complex Fund – Beach Materials & Supplies | 27215000-4330 | \$ 4,500.00 |
| Increase: Rec Complex Fund – Beach Contract Services | 27215000-4330 | \$ 4,500.00 |
| Decrease: Rec Complex Fund – Beach Temporary Payroll | 27215000-1300 | \$ 9,000.00 |

To provide for unbudgeted appropriations for the Rec Complex Beach operational expense accounts in 2021 providing for the re-opening and operation of the beach for the season. The budget adjustment does not increase the Rec Complex Fund budget for appropriations **in 2021**.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021**.

“Yes”

“No”

Absent

RESOLUTION 3.2 – 04/08/21

**RESOLUTION TITLE: AUTHORIZING THE CITY CHAMBERLAIN TO
ADJUST THE REC COMPLEX FUND BUDGET FOR BUILDING DEMOLITION
(page 7)**

BY: Richard Marks

WHEREAS, the following resolution was adopted on April 15th, 2021; and

WHEREAS, the 2021 Rec Complex Fund budget does not make appropriations for the demolition of a building damaged by a fallen tree at the Crete Center site; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs in the Rec Complex Fund Crete Center department costs for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the Rec Complex Fund budget, as follows:

| | | |
|--|---------------|-------------|
| Increase: Rec Complex Fund – Crete Capital Outlay | 27220000-3000 | \$11,000.00 |
| Increase: Rec Complex Fund – Inter-fund Revenues General | 00002228-2810 | \$11,000.00 |
| Increase: General Fund – Transfer Rec Complex | 19151000-9000 | \$11,000.00 |
| Decrease: General Fund – Appropriated Fund Balance | 1-0599 | \$11,000.00 |

To provide for unbudgeted appropriations for the Rec Complex Crete Center operations in 2021 for the demolition of the Anderson Building, at the Crete Center site, that was partially demolished by a fallen tree. The budget adjustment increases the Rec Complex Fund – Crete Capital Outlay budget for estimated revenues and appropriations in 2021 by \$11,000.00.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021.**

“Yes”

“No”

Absent

RESOLUTION 3.3 – 04/08/21

RESOLUTION TITLE: AUTHORIZING THE CITY CHAMBERLAIN TO ADJUST THE REC COMPLEX FUND BUDGET FOR BEACH IMPLEMENTATION PLAN (page 8)

BY: Richard Marks

WHEREAS, the following resolution was adopted on April 8th, 2021; and

WHEREAS, the 2021 Rec Complex Fund budget does not make appropriations for the creation of an implementation plan for future development for the beach site; and

WHEREAS, the City Chamberlain is requesting to appropriate for the unbudgeted costs in the Rec Complex Fund Beach department costs for the fiscal year 2021;

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City Chamberlain to adjust the Rec Complex Fund budget, as follows:

| | | |
|--|---------------|--------------|
| Increase: Rec Complex Fund – Beach Contract Services | 27215000-4330 | \$ 20,000.00 |
| Increase: Rec Complex Fund – Inter-fund Revenues General | 00002228-2810 | \$20,000.00 |
| Increase: General Fund – Transfer Rec Complex | 19151000-9000 | \$20,000.00 |
| Decrease: General Fund – Appropriated Fund Balance | 1-0599 | \$20,000.00 |

To provide for unbudgeted appropriations for the Rec Complex Beach operational expense in 2021 providing for the creation of an implementation plan from Saratoga Associates for the future development of the beach site. The budget adjustment increases the Rec Complex Fund budget for estimated revenues and appropriations in 2021 by \$20,000.00.

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021**.

“Yes”

“No”

Absent

RESOLUTION 3.4 – 04/08/21

RESOLUTION TITLE: APPROVAL OF SERVICE AGREEMENT TO CREATE IMPLEMENTATION PLAN FOR BEACH COMPLEX IMPROVEMENTS (pages 9 -11)

BY: Matthew Miller, Director of Community Development

WHEREAS, in April 2016 Saratoga Associates completed a ‘City Beach and Crete Center Waterfront Design and Feasibility Study’ that included options for rehabilitation and development of the City Beach and Crete Center property; and

WHEREAS, in the years since publication of Saratoga’s 2016 feasibility study, few, if any, of that study’s recommendations have been implemented; and

WHEREAS, a revitalized City beach would increase quality of life and recreational opportunities for local residents and visitors while at the same time drawing additional tourism spending to the City; and

WHEREAS, additional analysis of the beach complex and guidance from an experienced consulting firm are needed to facilitate implementation of the recommended improvements.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign a consulting services agreement with Saratoga Associates, in an amount not to exceed \$20,000, to develop a phased implementation plan for improvements to the City Beach/Crete Center property and to provide support services to the City on an as-need basis during the design, permitting, and site redevelopment process. Funding to be provided from the 2021 City Beach contracted services budget appropriation.

| | |
|----------------------------|--|
| Contractor: | Saratoga Associates |
| Service: | Creation of beach/Crete improvements implementation plan |
| Rate: | n/a |
| Mileage: | n/a |
| Contract Amount: | \$20,000 (New) |
| City Cost: | \$20,000 |
| Period: | Until exhaustion of contract funding amount |
| New/Renewal: | New |
| Previous Year’s Cost: | n/a |
| Previous Year’s City Cost: | n/a |

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021**.

“Yes”

“No”

Absent

RESOLUTION 3.5 – 04/08/21

RESOLUTION TITLE: APPROVAL OF LICENSE AGREEMENT FOR PLATTSBURGH FARMERS’ AND CRAFTERS’ MARKET (pages 12-26)

BY: Matthew Miller, Director of Community Development

WHEREAS, the City is currently completing improvements to the former Plattsburgh Municipal Lighting Department (PMLD) site on Green Street; and

WHEREAS, the Plattsburgh Farmers’ and Crafters’ Market wishes to operate from the renovated building previously known as Building 4 on PMLD’s former Green Street site.

NOW, THEREFORE, BE IT RESOLVED, the Common Council authorizes the Mayor to sign a License Agreement with the Plattsburgh Farmers’ and Crafters’ Market to operate a twice-weekly farmers’ market in the renovated building on PMLD’s former Green Street site from May 1, 2021 to October 10, 2021.

| | |
|----------------------------|---|
| Contractor: | Plattsburgh Farmers’ and Crafters’ Market |
| Service: | Operation of farmers’ market |
| Rate: | n/a |
| Mileage: | n/a |
| Contract Amount: | \$500 seasonal license fee |
| City Cost: | n/a |
| Period: | May 1, 2021 through October 10, 2021 |
| New/Renewal: | New |
| Previous Year’s Cost: | \$375 seasonal license fee |
| Previous Year’s City Cost: | n/a |

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021**.

“Yes”

“No”

Absent

RESOLUTION 3.6 – 04/08/21

RESOLUTION TITLE: Approval of Mohawk Sculpture and Interpretive Panel at Harborside (page 27- 35)

BY: City Planner, Malana Tamer

WHEREAS, the Tsi ietsenhtha Plattsburgh Art Project in partnership with Clinton County Historical Association and Outside Art has requested permission to design and install a Mohawk art sculpture and interpretive panel near Peace Point park in Harborside; and

WHEREAS, the Community Development department, DPW and other departments as necessary will coordinate with Tsi ietsenhtha Plattsburgh Art Project to ensure proper sculpture and sign placement to compliment and highlight our native history on the shores of Lake Champlain; and

NOW, THEREFORE, BE IT RESOLVED, The Common Council Authorizes the Mayor of Plattsburgh to execute all necessary documents

Approved by the **FINANCE AND COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **APRIL 8, 2021.**

“Yes”

“No”

Absent