

**RESOLUTION – 05/02/2022**

**7.66 ACCEPTANCE AND ADOPTION OF FINAL REPORT ON RECONSTRUCTION OF MARGARET/COURT/BRINKERHOFF STREETS**

**WHEREAS**, the City contracted with C&S Companies for the completion of a concept study for the replacement of aging infrastructure on and under Margaret, Court, and Brinkerhoff Streets; and

**WHEREAS**, after an extensive public engagement campaign and the incorporation of public feedback as to how to reconstruct these downtown streets once the infrastructure was updated, C&S has delivered to the City a final report containing their recommendations.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council accepts and adopts the Margaret Street Concept Study submitted by C&S Companies and directs the Mayor and City staff to solicit proposals from qualified design firms for the engineering, bid, and construction phases of the project.

**RESOLUTION – 05/02/2022**

**7.70 ADOPTION OF POLICIES & PROCEDURES MANUAL FOR COMMUNITY DEVELOPMENT REVOLVING LOAN FUND**

**WHEREAS**, the policies governing the City’s existing revolving loan funds (RLFs) have not been updated in many years and are not compliant with the current regulations which govern the use of such funds at the federal, state, and local levels; and

**WHEREAS**, City staff have been working with Ann Ruzow Holland under a consulting agreement approved by the Council in 2021 to update the policies governing those RLFs to more accurately reflect the rules and regulations governing their use.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council adopts the Policies and Procedures Manual for the City of Plattsburgh’s Community Development Revolving Loan Fund (CDRLF) that shall govern the operations of the CDRLF and all available funding under its purview. The Common Council further directs the Mayor, Corporation Counsel, Chamberlain, Director of Community Development, and Building Inspector to implement the policies contained therein.

## **RESOLUTION – 05/02/2022**

### **7.84 ADOPTION OF LOCAL LAW P-2 OF 2022**

#### **Local Law No. P-2 of the Year 2022**

Introduced by Mayor Rosenquest on April 13, 2022 at a Finance and Community Development Committee meeting of the Common Council.

Public Hearing to be held on Monday, May 2, 2022 at 5:00pm in the Council Chambers, 41 City Hall Place, Plattsburgh, NY 12901.

A local law amending, re-naming and re-stating Chapter 14 “Boards, Commissions and Committees”, Article I “Planning Commission” Section 14-4 “Election of Chairman; employment of personnel; powers and duties” of the City Code of the City of Plattsburgh to provide By-Laws for the City of Plattsburgh Planning Board.

Be it enacted by the Common Council of the City of Plattsburgh as follows:

1. The City Code of the City of Plattsburgh is amended by re-naming and re-stating Section 14-4 “Election of Chairman; employment of personnel; powers and duties” to the City Code of the City of Plattsburgh to read as follows:

Chapter 14 “Boards, Commissions and Committees”... Article I “Planning Commission”  
...Section 14-4 “Employment of personnel; powers and duties; and Planning Board By-Laws”

A. The Commission shall have the power and authority to employ experts, clerks and a secretary and to pay for their services and such other expenses as may be necessary and proper, not exceeding, in all, the annual appropriation that may be made by the City of Plattsburgh for said Commission.

B. Pursuant to § 27 of the General City Law, the City Planning Commission is hereby invested with the powers and duties as specified for a Planning Board as provided in Article 3 of the General City Law in addition to the powers and duties as specified in Article 12-a of the General Municipal Law.

C. The Planning Board By-Laws are set forth in Schedule I to this Chapter, which Schedule I may be amended from time to time by the Common Council through their legislative process.

2. Effective Date

This Local Law shall take effect upon approval by the Mayor and filing with the New York Secretary of State.

**RESOLUTION – 05/02/2022**

**7.85 AUTHORIZE WRRF DEWATERING UPGRADES CONTRACT 1E TRIANGLE ELECTRIC, INC. CHANGE ORDER E1**

WHEREAS, The City of Plattsburgh has been performing WRRF dewatering system upgrades using WIIA funding, and;

WHEREAS, The project is almost complete and reconciliation of the allowances, work directives, and other administrative items are in progress, and;

NOW, THEREFORE, BE IT RESOLVED, The Common Council authorizes the execution of all necessary documents to enter execute WRRF Dewatering Upgrades Contract 1E Triangle Electric Inc. Change Order 1E in the amount of (\$7,869.00) credit.

**RESOLUTION – 05/02/2022**

**7.86 AUTHORIZING AWARD FOR CHEMICALS FOR WRRF**

WHEREAS, Contract #WRRF 2022-04 “Sodium Thiosulfate for the WRRF” is awarded to Thatcher Company of NY for the ESTIMATED sum of \$109,820. The contract shall commence on May 5, 2022 - May 4, 2023

NOW, THEREFORE, BE IT RESOLVED, The Common Council Authorizes the Mayor of Plattsburgh to execute all necessary documents.

**RESOLUTION – 05/02/2022**

**7.87 AUTHORIZE LAKE CHAMPLAIN BASIN PROGRAM ILLICIT DISCHARGE AND ELIMINATION (IDDE) STUDY PHASE 3**

**WHEREAS**, The City has completed the original LCBP funded IDDE study and is almost complete with Phase 2; and

**WHEREAS**, a number of potential illicit discharges have been detected requiring further study; and

**WHEREAS**, the LCBP has provided funding for performing another phase of investigation;

**NOW, THEREFORE, BE IT RESOLVED**, The Common Council Authorizes the execution of all necessary documents, including a NEIWPC MOA and an amendment to the agreement with Stone Environmental, to perform IDDE Phase III. The agreement with Stone Environmental is for \$37,500 and requires a \$5,000 match from the City which will come from the Sewer Fund or in-kind services.

**RESOLUTION – 05/02/2022**

**7.88 AUTHORIZE DRINKING WATER INFRASTRUCTURE IMPROVEMENT  
ACT PHASE 2 GRANT AWARD ACCEPTANCE**

BY: Jonathan P. Ruff, P.E.

**WHEREAS**, The City of Plattsburgh, Clinton County, New York (hereinafter the “City”) has established the public benefit to City residents of the Drinking Water Improvement Project (herein after the “Project”); and

**WHEREAS**, the City plans to upgrade critical City water infrastructure to improve reliability and protect public health; and,

**WHEREAS**, NYSEFC has advised of a \$3,000,000 grant award for Phase 2 of the improvements;

**NOW, THEREFORE, BE IT RESOLVED:** The Common Council acknowledges and accepts the \$3,000,000 grant award and agrees to and authorizes the execution of all necessary documents by Authorized Representatives Mayor Christopher Rosenquest or Environmental Manager Jonathan Ruff.

**RESOLUTION – 05/02/2022**

**7.89 AUTHORIZE ATTENDANCE AT 2022 NEW YORK WATER ENVIRONMENT ASSOCIATION SPRING TECHNICAL CONFERENCE**

BY: Jonathan P. Ruff, P.E.

WHEREAS, The New York Water Environment Association has a Spring Technical Conference that provides training on a variety of important topics plus the opportunity to meet with regulatory officials and funding agents;

NOW, THEREFORE, BE IT RESOLVED: The Common Council agrees to and authorizes Environmental Manager Jonathan Ruff to attend the 2022 New York Water Environment Spring Technical Conference at an estimated cost of \$1,620.

## **RESOLUTION – 05/02/2022**

### **7.90 TERMINATION OF DAILY PARKING PERMIT PROGRAM**

**WHEREAS**, on February 21, 2019, the Common Council authorized the creation of a “on-street parking permit trial program” to allow for members of the public to purchase parking permits that would be valid for one day each and that would allow them to park in certain on-street areas within the City of Plattsburgh; and

**WHEREAS**, the impending activation of the City’s new, technologically advanced, and integrated parking management system provided by IPS Group, Inc. (IPS) renders the existing “on-street parking permit trail program” obsolete.

**NOW, THEREFORE, BE IT RESOLVED**, that the City shall continue to make the daily parking permits available via the “on-street parking permit trail program” for purchase until May 31, 2022 and that all permits purchased shall remain valid until the day prior to activation of the downtown section of the IPS parking management system; and

**BE IT FURTHER RESOLVED**, that upon activation of the downtown section of the IPS parking management system, all outstanding permits purchased via the “on-street parking permit trail program” shall be voided and the program shall be terminated.

**RESOLUTION – 05/02/2022**

**7.91 DISSOLUTION OF PLATTSBURGH PARKING ADVISORY COMMITTEE**

**WHEREAS**, on November 29, 2018, the Common Council authorized the creation of the Plattsburgh Parking Advisory Committee (PPAC) to “advise the Common Council on parking and related matters”; and

**WHEREAS**, the PPAC met regularly from January 2019 to February of 2020 and provided the Council with a series of detailed recommendations for implementation of a managed parking system within the downtown area; and

**WHEREAS**, the PPAC has completed the tasks for which it was created and has not met in over two (2) years.

**NOW, THEREFORE, BE IT RESOLVED**, the Common Council approves that the Plattsburgh Parking Advisory Committee is dissolved with immediate effect.

## **RESOLUTION – 05/02/2022**

### **7.92 PLATTSBURGH CITY COUNCIL DECLARES NO MOW MAY**

Whereas, The Plattsburgh City Council recognizes that bees and other pollinators are integral to pollination of plants in order to grow a wide diversity of essential foods including fruits and vegetables;

Whereas, Pollinator populations are threatened due to habitat loss, pesticide use, pathogens and parasites;

Whereas, Recent research suggests that bee pollinators make use of no mow spaces as key floral resources during early spring in the North-Eastern United States;

Whereas, Pollinators and floral resources have a positive relationship, where the increase in pollinators can increase the amount of flora and vice versa; and

Whereas, The Plattsburgh City Council finds it is in the public interest and consistent with climate smart action for the City to demonstrate its commitment to a safe and healthy community environment through the implementation of initiatives that help increase the pollinator population;

RESOLVED, That Plattsburgh City Council declares No Mow May, and encourages property owners to refrain from mowing the open spaces on their property from the date of this resolution until May 31<sup>st</sup>, 2022; and it is further

RESOLVED, That the No Mow May initiative does not exempt violations of the City Code.

**RESOLUTION – 05/02/2022**

**7.93 MAYOR IS AUTHORIZED TO SIGN EXTENSION ADDENDUM WITH CDC  
REAL ESTATE**

**RESOLUTION – 05/02/2022**

**7.94 MAYORAL APPOINTMENT: ENGINEERING ASSISTANT (DPW)**

MAYOR HANDS DOWN THE PROVISIONAL APPOINTMENT OF JOHN GORDON TO ENGINEERING TECHNICIAN AT A BASE SALARY OF \$62,311 RANGE 8, STEP 3 PENDING THE SUCCESSFUL COMPLETION OF THE CIVIL SERVICE EXAMINATION