

DRAFT RESOLUTION 2.1 – 08/11/2022

RESOLUTION TITLE: AUTHORIZE BUDGET TRANSFER - CLIMATE SMART COMMUNITIES GRANT PROJECT

By: Matthew Miller, Director of Community Development

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City to adjust the 2022 General Fund Budget, as follows:

Increase: General Fund – Econ. Dev. Contract Services	16335000-4430	\$29,905.00
Increase: General Fund – State Aid DEC	00001330-3790	\$29,905.00

To provide appropriations for the unbudgeted cost for the Climate Smart Communities grant project. The budget adjustment provides for an increase in appropriations for the unbudgeted project costs and for an increase in the General Fund state aid estimated revenues being provided by the NYS DEC. The budget adjustment will increase the total General Fund budget by \$29,905.00 for 2022.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **August 11, 2022.**

“Yes”

“No”

Absent

DRAFT RESOLUTION 2.2 – 08/11/2022

RESOLUTION TITLE: AWARD CONSULTING SERVICES FOR CLIMATE SMART COMMUNITIES CERTIFICATION ACTIONS

By: Elisha Bartlett, Senior Planner

WHEREAS, the City issued a Request for Proposals on July 14, 2022 for Consulting Services for Climate Smart Communities Certification Actions; and

WHEREAS, three (3) proposals were received in response to the RFP; and

WHEREAS, a Proposal Review Committee comprised of members of the Sustainability Task Force, and a member of the City Community Development Department has fully evaluated the received proposals in accordance with the terms of the RFP.

NOW, THEREFORE, BE IT RESOLVED, the Common Council awards the RFP and authorizes the Mayor to sign an agreement for Consulting Services for Climate Smart Communities Certification Actions with VEIC in an amount not to exceed \$29,905. Funding to cover this contract amount has been secured through a grant from NYSDEC.

Contractor:	VEIC
Service:	Consulting Services for Climate Smart Communities Certification Actions
Rate:	Max: \$29,905
Mileage:	n/a
Contract Amount:	\$29,905 (New)
City Cost:	100% match (\$28k in staff salaries, \$2k in kind from Task Force)
Period:	1 year
New/Renewal:	New
Previous Year's Cost:	n/a
Previous Year's City Cost:	n/a

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **August 11, 2022**.

“Yes”
“No”
Absent

DRAFT RESOLUTION 3.3 – 08/11/2022

BUDGET ADJUSTMENTS – SEWER, WATER, & GENERAL FUNDS

By: Richard Marks, City Chamberlain

NOW, THEREFORE, BE IT RESOLVED, the Common Council Authorizes the City to adjust the 2022 General Fund Budget, as follows:

Increase: Sewer Fund – General Fund Transfer 59510000-9000 \$35,479.00

Increase: Sewer Fund – Appropriated Fund Balance 5-0599 \$35,479.00

To provide for an increase in appropriations for Sewer Fund system transfers to the General Fund for support cost increases based on 2021 actual expenses. The budget adjustment increases the Sewer Fund budget for 2022 by \$35,479.

Increase: Water Fund – General Fund Transfer 49510000-9000 \$36,863.00

Increase: Water Fund – Appropriated Fund Balance 4-0599 \$36,863.00

To provide for an increase in appropriations for Water Fund system transfers to the General Fund for support cost increases based on 2021 actual expenses. The budget adjustment increases the Water Fund budget for 2022 by \$36,863.

Increase: General Fund – Inter-fund Revenues - Water 00001228-2816 \$36,863.00

Increase: General Fund – Inter-fund Revenues - Sewer 00001228-2817 \$35,479.00

Decrease: General Fund – Appropriated Fund Balance 00001999-599N \$72,342.00

To provide for an increase in the 2022 Inter-fund Revenues to the General Fund from the Sewer and Water Funds based on the analysis of the 2021 support costs provided for each fund by the General Fund. The budget adjustment does not increase the General Fund budget for 2022.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **August 11, 2022**.

“Yes”

“No”

Absent

DRAFT RESOLUTION 3.4 – 08/11/2022

BUDGET TRANSFER – GENERAL, PARKING AND DEBT SERVICE FUNDS

By: Richard Marks, City Chamberlain, Matthew Miller, Director of Community Development

It is being requested to adjust the 2022 General, Parking and Debt Service Fund Budgets, as follows:

Increase: Debt Service Fund – Debt Reserve Revenue 00007228-2882 \$142,895.18
Decrease: Debt Service Fund – General Inter-fund Rev. 00007228-2810 \$ 72,616.18
Decrease: Debt Service Fund – Parking Inter-fund Rev. 00007228-2813 \$ 70,279.00
Decrease: Debt Service Fund – Principal Debt Expense 79710000-6000 \$140,813.00
Decrease: Debt Service Fund – Interest Debt Expense 79710000-7000 \$ 2,082.18
Increase: Debt Service Fund – Principal Res. Debt Expense 79710000-6500 \$140,813.00
Increase: Debt Service Fund – Interest Res. Debt Expense 79710000-7500 \$ 2,082.18

Decrease: General Fund – Transfer Debt Service 19570000-9000 \$ 72,616.18
Decrease: General Fund – Appropriated Fund Balance 1-0599 \$ 72,616.18

Decrease: Parking Fund – Transfer Debt Service 39570000-9000 \$ 70,279.00
Decrease: Parking Fund – Appropriated Fund Balance 3-0599 \$ 70,279.00

To provide for an increase in the Debt Service Fund Reserve for a return of the cost for building upgrades originally advanced from the General Fund of \$2,082.18, which was eventually borrowed as part of a bond issue in 2017, for the amount that over-funded the project in the Capital Fund.

Also, to provide for the increase in the Debt Service Fund Reserve for returns of the cost transfers from the General Fund and the Parking Fund of \$70,534 and \$632,511, respectively, received from the NYS Financial Restructuring Board, for funds that were eventually borrowed as part of a bond issue in 2020, again for the amounts received that over-funded parking lot projects in the Capital Fund. The amount received for the Parking Fund capital project, \$632,511, is being applied against the Parking Fund annual debt service ratably for the nine year period of the remaining debt service from 2022 through 2030 at the amount of \$70,279. The above budget adjustments decrease the General and Parking Funds' 2022 budgets by \$72,616.18 and \$70,534.00, respectively, but do not change the Debt Service Fund 2022 budget.

Thank you for your attention to this request.

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **August 11, 2022**.

“Yes”
“No”
Absent