

**THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK  
FINANCE AND COMMUNITY DEVELOPMENT**

**JANUARY 13, 2022, 5:00pm**

**Chairperson: Mayor Rosenquest**

**Members: Councilors Canales, Gibbs, Kelly, Moore, Bopp, Tallon**

**MINUTES**

**Present:** Chairperson Mayor Rosenquest, Councilor Canales, Councilor Gibbs (*attended via Zoom*), Councilor Kelly, Councilor Moore, Councilor Bopp, Councilor Tallon

**Absent:** None

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1. **Approval of minutes of the December 9, 2021 Finance and Community Development Committee**  
By Councilor Bopp; Seconded by Councilor Kelly  
(All voted in the affirmative)

2. **Finance:**

- 2.1. **Discussion:** 2021 financial report from MUNIS – *Chamberlain Richard Marks*
- 2.2. **Discussion:** Review bonding based on the approved bond program in the 2022 budget – *Chamberlain Richard Marks*
- 2.3. **Discussion:** ClearGov

1. **Community Development:**

- 1.1. **Discussion:** Provide overview of projects – *Director of Community Development Matthew Miller*
- 1.2. **Discussion:** Discuss 3rd party consultants and goals
- 1.3. **Discussion:** Senior Planner vacancy – *Mayor Rosenquest*

2. **Public Works:**

- 2.1. **Draft Resolution:** “AWARD OF THE CONSTRUCTION INSPECTION PHASE OF THE PEDESTRIAN SAFETY ACTION PLAN (PSAP) GRANT”
- 2.2. **Draft Resolution:** “AWARD OF THE CONSTRUCTION PHASE OF THE PEDESTRIAN SAFETY ACTION PLAN (PSAP) GRANT”

3. **Public Comment: None**

4. **New Business: None**

5. **Executive Session: None**

6. **Adjournment**

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**Motion to Adjourn by Councilor Canales; Seconded by Councilor Bopp**  
(All voted in the affirmative)

**MEETING ADJOURNED: 5:56 pm**

**RESOLUTION 4.1 – 01/13/2022**

**RESOLUTION TITLE: AWARD OF THE CONSTRUCTION INSPECTION PHASE OF THE PEDESTRIAN SAFETY ACTION PLAN (PSAP) GRANT**

RESOLVED: In accordance with the request therefore the Common Council awards the Construction Inspection phase of Pedestrian Safety Action Plan (PSAP) Grant to C&S Engineers, Inc. for a total of \$57,000.00 which is to be funded from the PMLD Electrical System Budget until reimbursement from NYSDOT occurs.

Contractor: C&S Engineers, Inc.

Service: Construction Inspection Services

Rate: Lump Sum of \$57,000

Mileage: N/A

Contract Amount: \$57,000

City Cost: initial \$57,000 which is 100% reimbursable through the PSAP Grant.

Period: Construction Inspection - 2022

New/Renewal: New

Previous Years Cost: 2020 - \$70,000 for design which was reimbursed by NYSDOT.

Previous Years Cost to the City: N/A

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **January 13, 2022**.

Motion by Councilor Bopp; Seconded by Councilor Canales

Discussion: Yes

Roll Call: All voted in the affirmative

Absent: None

Motion carried

**RESOLUTION 4.2 – 01/13/2022**

**RESOLUTION TITLE: AWARD OF THE CONSTRUCTION PHASE OF THE PEDESTRIAN SAFETY ACTION PLAN (PSAP) GRANT**

RESOLVED: In accordance with the request therefore the Common Council awards the construction phase of Pedestrian Safety Action Plan (PSAP) Grant to Luck Bros. Inc. for a total Base Bid of \$495,369.00 which is to be funded from the PMLD Electrical System Budget until reimbursement from NYSDOT occurs.

Contractor: Luck Bros., Inc.

Service: Construction

Rate: Unit Price Contract of \$495,369.00

Mileage: N/A

Contract Amount: \$495,369.00

City Cost: initial \$495,369.00 which is 100% reimbursable through the PSAP Grant and Touring Routes Funding.

Period: Construction - 2022

New/Renewal: New

Previous Years Cost: 2020 - \$70,000 for design which was reimbursed by NYSDOT.

Previous Years Cost to the City: N/A

Approved by the **FINANCE & COMMUNITY DEVELOPMENT COMMITTEE** at its meeting on **January 13, 2022**.

Motion by Councilor Canales; Seconded by Councilor Bopp

Discussion: None

Roll Call: All voted in the affirmative

Absent: None

Motion carried