

***City of Plattsburgh, New York
Installation and Construction Production Well 2 (PW-2)
Contract No. 1***

Addendum No. 1

TO: All Bidders of Record

Date Issued: October 23, 2025

This addendum shall be part of the Contract Documents as provided in the Agreement for the above-referenced project. **Acknowledge the receipt of this addendum on Page 1 of the Bid Form. Failure to do so may subject the bidder to disqualification.**

LIST OF ATTACHMENTS

1. Plan Holders List as of October 23, 2025
2. Meeting Minutes for Pre-Bid Conference held October 15, 2025.
3. Bid Forms Page 1 and Page 2 (revised bid form)

QUESTIONS AND ANSWERS (including those from Pre-Bid Meeting)

Question 1: Is attendance at the Pre-Bid Meeting required?

Answer 1: No.

Question 2: Is the completion date set in stone? With testing 4 months is cutting the schedule close assuming contract is ready by Dec 1st.

Answer 2: The completion date of the project has been extended to June 1, 2026. The contract documents will be changed via this addendum to reflect the new completion date.

Question 3: On the previous project, there was a question about who is responsible for building up pads for drilling equipment? For PW-1 the City completed it. Will they also complete this for PW-2?

Answer 3: The contractor will be responsible for providing a stone working pad to complete the well installation. Pad size is as required by the contractor to complete the work. Changes will be made in the SITE AND SUBSURFACE CONDITIONS paragraph in the SPECIFICATION section. In addition, line item 2A was added to the Bid Form to account for this work.

Question 4: Is there a new road from the Mead Reservoir dam to the south of proposed PW-2 and if so, is this available for contractors to access the site?

Answer 4: Yes, the contractor will be able to use the new road from Mead Reservoir. The contractor will be responsible for any damage to the road or adjacent areas caused by their equipment. Changes will be made in the SITE AND SUBSURFACE CONDITIONS paragraph in the SPECIFICATION section.

Question 5: *The bid documents state the project guarantee period is 5 years after completion in the warranty requirements section, however in the performance and payment bond area it says 1 year. 1 year is typical for a new water well. Please clarify.*

Answer 5: The guarantee period will be 1 year.

CHANGES TO INFORMATION TO BIDDERS AND CONTRACT DOCUMENTS

BID FORM

- Remove Pages 1 and 2 of BID FORM and replace with revised BID FORM Pages 1 and 2 attached to this Addendum No. 1.

AGREEMENT, Section 3.0 CONTRACT TIME–

- In Paragraph 3.1 remove “December 31, 2025” and replace with “June 1, 2026”.

GENERAL CONDITIONS, Section 5.0 CONTRACT PERIOD

- In paragraph 5.2 Contract Times, remove “Completion: March 31, 2026” and replace with “Completion: June 1, 2026”.

GENERAL CONDITIONS, Section 11.0 GUARANTEED TIME FOR COMPLETION

- Remove “December 31, 2025” and replace with “June 1, 2026”.

SPECIFICATIONS FOR: WELL INSTALLATION, DEVELOPMENT, TESTING AND RELATED SERVICES FOR THE CITY OF PLATTSBURGH, NEW YORK

SITE AND SUBSURFACE CONDITIONS:

- Add to the end of the 1st paragraph, “The contractor will be responsible for all clearing, leveling and installation of the stone pad to be used for drilling rig setup and other activities necessary by the contractor during construction. The pad size is to be determined by the contractor and approved by the City prior to commencement of work.”
- Add to the end of the 2nd paragraph, “The Contractor will have access to and may use during construction the access road from Mead Reservoir to the site of Production Well 1 (PW-1). The contractor is responsible for any repairs or restoration to the road or adjacent areas that result from the contractor’s construction activities.”

GUARANTEES

- In paragraph 1, line 2, remove “5 years” and replace with “1 year”.

ATTACHMENT 1

PLAN HOLDERS LIST AS OF OCTOBER 23, 2025

City of Plattsburgh, New York

Installation and Construction Production Well 2 (PW-2)

Bid Plan Holder Information

Number	Company Name	Contact Name	Phone Number	Email Address
1	City of Plattsburgh	Jon Ruff	(518) 593-2431	ruffj@cityofplattsburgh-ny.gov
2	CDM SMITH	Chris Schmidt	(315) 436-9488	schmidtcc@cdmsmith.com
3	Layne Christensen Company	Max Sainsbury	(518) 257-6056	max.sainsbury@gcinc.com
4	N A Manosh Inc.	Nick Manosh	(802) 888-5722	nickm@manosh.com
5	Constructconnect	Michael Stubbs		content@constructconnect.com
6	Dodge Construction Network	John Doroy	(844) 326-3826	john.doroy@construction.com
7	Bidnet	Kurt Pitzer	(800) 677-1997	gbs@bidnet.com
8	Deltek	Source SourceManagement	(206) 373-9500	sourcemanagem

ATTACHMENT 2

MEETING MINUTES FOR PRE-BID MEETING
HELD OCTOBER 15, 2025

Pre-Bid Meeting Minutes

City of Plattsburgh, Drinking Water System Improvements Phase 2 – Well PW-2 Project

Date: Wednesday, October 15, 2025

Time: 10:00 AM

Location: Virtual via Microsoft Teams

Attendees: Chris Schmidt (CDM Smith), Max Sainsbury (Layne Christensen Co./Granite Construction), Claude Cormier (Hydrosource), Janelle Henry (City of Plattsburgh),

1. Introductions/Sign-in
2. Upgrades summary
 - a. Installation and construction of a municipal drinking water production well with associated testing.
 - b. Hydrosource will conduct the water quality sampling.
3. Coordination items
 - a. Locate existing main approx. 50-100 feet from new well.
 - b. Site access questions from Layne Christensen Co.
4. Schedule
 - a. Bids due October 30, 2025 @ 11:00AM, City Hall, Clerks Office
 - b. Contract time starts 10-days following effective date of agreement.
 - c. Fully complete on or before March 31, 2026
5. State and Federal Requirements
 - a. EFC Funding - Grants and SRF loans – refer to Appendix C, EFC Mandatory State Revolving Fund Terms and Conditions
 - b. M/WBE utilization plans (20% goal)
 - c. American Iron and Steel
 - d. Davis Bacon & NYS Prevailing Wage Rates
6. Additional item to be submitted with the Bid Form
 - a. Non-Collusive Certification
 - b. Bid Bond
 - c. NYS EFC AIS Certification (located in EFC Packet Attachment 2)
 - d. NYS EFC Certification Regarding Lobbying (located in EFC Packet Attachment 3)

- e. Bidder Information
7. Questions due by Monday October 20, 2025. Addendum will be issued by Friday, October 24, 2025. Send all questions to Janelle Henry at henryj@cityofplattsburgh-ny.gov. Below are questions asked during the meeting.
- a. Max Sainsbury: Is attendance at Pre-Bid Meeting required?
 - b. Max Sainsbury: Is the completion date set in stone? With testing, 4 months is cutting the schedule close assuming contract is ready by Dec 1st. LCC requests June 1st.
 - c. Max Sainsbury: On the previous project, there was a question about who is responsible for building up pads for drilling equipment? For PW-1 the City completed it. Will they also complete this for PW-2?
 - d. Max Sainsbury: Is there a new road from the Mead Reservoir dam to the south of proposed PW-2 and if so, is this available for contractors to access the site?
 - e. Max Sainsbury (post meeting via email): The bid documents state the project guarantee period is 5 years after completion in the warranty requirements section, however in the performance and payment bond area it says 1 year. 1 year is typical for a new water well. Please clarify.

ATTACHMENT 3

BID FORM PAGES 1 AND 2
(REVISED BID FORM)

BID FORM

BID FORM
TO

City of Plattsburgh, NY

“Installation and Construction of Production Well PW-2”

The undersigned declares that the only persons or parties interested in this Bid as principals are as stated; that the Bid is made without any collusion with other persons, firms, or corporations; that all the Contract Documents as prepared by the City of Plattsburgh dated July 2025 have been carefully examined; that the undersigned is fully informed in regard to all conditions pertaining to the Work and the place where it is to be done, and from them the undersigned makes this Bid. These prices shall cover all expenses incurred in performing the Work required under the Contract Documents, of which this Bid Form is a part.

If a Notice of Award accompanied by at least four unsigned copies of the Agreement and all other applicable Contract Documents is delivered to the undersigned within **45 days**, after the actual date of the opening of the Bids, the undersigned will within five days, excluding Saturdays, Sundays, and legal holidays, after the date of receipt of such notification, execute and return all copies of the Agreement and all other applicable Contract Documents to OWNER. The premiums for all Bonds required shall be paid by CONTRACTOR and shall be included in the Contract Price. The undersigned Bidder further agrees that the Bid Security accompanying this Bid shall become the property of OWNER if the Bidder fails to execute the Agreement as stated above.

The undersigned hereby agrees that the Contract Time shall commence **ten** days following the Effective Date of the Agreement, and to fully complete the Work **on or before June 1, 2026** and in accordance with the terms as stated in the Agreement. The undersigned further agrees to pay OWNER, as liquidated damages, **\$100** per day for each calendar day beyond the Contract Time Limit or extension thereof that the Work remains incomplete, in accordance with the terms of the Agreement.

The undersigned acknowledges receipt of addenda numbered:

In accordance with the above understanding, the undersigned proposes to perform the Work, furnish all materials and complete the Work in its entirety in the manner and under the conditions required at the prices listed as follows:

BID FORM

18" DIAMETER WELL INSTALLATION, DEVELOPMENT, TESTING, AND RELATED SERVICES

Item No.	Brief Description of Work	Estimated Quantity	Units	Bid Unit Price	Total Amount in Figures
1	Mobilization & Demobilization for 18" Diameter Well	Lump Sum	Lump Sum	N/A	
2	Set Up	Lump Sum	Lump Sum	N/A	
2A	Clearing, leveling and Installation of Drill Rig Pad	Lump Sum	Lump Sum	N/A	
3	30" Diameter Dual-Rotary Drilling and Surface Casing Advancement; Includes Provision and Installation of Casing, Drive Shoe/Ring Bit	25	Per Foot		
4	24" Diameter Dual-Rotary Drilling and Surface Casing Advancement; Includes Provision and Installation of Casing, Drive Shoe/Ring Bit	100	Per Foot		
5	18" Diameter Dual-Rotary Drilling and Surface Casing Advancement; Includes Provision and Installation of Casing, Drive Shoe/Ring Bit, Lockable Cap	200	Per Foot		
6	Sieve Analysis	Lump Sum	Lump Sum		
7	Provide and Install 18" Diameter Telescoping Well Screen with Riser, K-packer and Bottom Cap - Includes Retracting Casing to Expose Screen	30	Per Foot		
8	Setup for Well Development	Lump Sum	Lump Sum	N/A	
9	Install/Remove Development Tools	Lump Sum	Lump Sum	N/A	
10	Well Development	100	Per Hour		
11	Provide, Install & Remove Temporary Test Pump, Drop Pipe, Valving, Flow Meter/Orifice Weir, 300' discharge line	Lump Sum	Lump Sum	N/A	
12a	Off-Site Well Monitoring: If monitoring tube can be installed in off-site well without removing existing well pump	Lump Sum Per Well	Lump Sum Per Well	N/A	
12b	Off-Site Well Monitoring: If existing off-site well pump needs to be temporarily removed and re-installed to install monitoring tube	Lump Sum Per Well	Lump Sum Per Well	N/A	
12c	Off-Site Well Monitoring: Remove monitoring tube from off-site well at end of test, return well to pre-existing conditions	Lump Sum Per Well	Lump Sum Per Well	N/A	
13	Step Testing - Includes all Required Pumping Test Specifications	Lump Sum	Lump Sum	N/A	
14	72 Hour Constant Rate and Recovery - Includes all Required Pumping Test Specifications	Lump Sum	Lump Sum	N/A	
15	Install Sanitary Seal and Remove Surface Casing	Lump Sum	Lump Sum	N/A	
16	Clean Up	Lump Sum	Lump Sum	N/A	
				TOTAL:	