

**Lake City Development Corporation Board Meeting
August 10, 2018
Plattsburg Public Library Smart Meeting Room**

Minutes

In attendance:

Board:

Doug Butdorf
Zach Latinville
Scott Allen
Carol McLean
Aaron Benner

Also Present:

Matthew Waite
Matthew Miller
Josh Hotaling
Eva Schweber

Meeting called to order at 10:05 am

July meeting did not have a quorum and minutes were not kept. The topic was primarily the revolving loan fund.

Matt Miller said that Eva Schweber can dedicate time to LDC work as long as CD work takes priority.

Executive Director's Update

The City of Plattsburgh has just kicked off two significant DRI projects: Saratoga Associates is working on the Plattsburgh Streetscape and Riverfront Access design project and they are getting ready to start the public outreach. White + Burke is on board and beginning their work on locating developers with interest in developing the Durkee Street Parking Lot property.

There was also a general meeting with all the awardees for the downtown grant program. Three or 4 of the 8 awardees fully signed up and the DRI coordinator is working to get the project moving forward. Next step is AEDA put together a formal scope of work for the projects. KES will be doing the SEQR reviews.

Boire Benner Group is working on the new signage project.

Dock Street project - Michael Crane (consultant) putting together a more detailed RFP for the 4 respondents, moving forward on the MLD site. City not moving forward to anything until the annexation is complete.

Eva started in her new role as Planner in the Community Development department in late July and she is getting up to speed. Unfortunately this means that she has had to resign from the Lake City LDC Board. However, she can continue to staff the LDC as long as she prioritized her Community Development work.

The next step for the LDC is to identify a new candidate to fill the Secretary Position. Ideally it would be another woman.

Carol suggested Patty from the Coffee Kat, Matt Waite suggested Rene McFarland. Please send any suggestions to Doug and he will centralize communication.

We need to put together a 2019 budget. Chris Rosenquest will pull it together once we get the statement from TDBank. For reference, the LDC's fiscal year is a calendar year

Revolving Loan Fund- Good meeting this week and we were able to iron out some questions with Dean, the City's lawyer. Candidate is excellent and a guideline of how to move forward. Need to vote on them

Current revolving loan committee members:

Zach Latinville

Scott Allen

Matt Waite

Aaron Benner

Carol McLean

The make-up of the committee was confirmed unanimously with a vote.

There was an extensive discussion about how the LDC could raise money through the Revolving Loan Fund. Currently, half of repayment goes into the general fund and half goes back to HUD. One question is when the fee is drawn at application or at approval.

Burlington revolving loan fund was a key effort to their revitalization. There was a discussion about some board and committee members planning a field trip to Burlington and Saratoga to learn more about their revolving loan processes.

Success breeds success, how do we tell the story of the revolving loan fund success stories in Plattsburgh.

There was discussion about filling a need for a municipal (as opposed to SUNY) baseball diamond for the independent minor league team the Red Birds. This evolved into a discussion about sports complex development. Spooky Nook in Pennsylvania may serve as a good comparable effort. Possible tie in to the College 2023. Matt Waite will spearhead committee to look into this idea.

Next Meeting: September 14, 2018 – Plattsburgh Public Library Smart Meeting Room

Meeting was adjourned at 11:10am.