

**PUBLIC SAFETY COMMITTEE  
TUESDAY, NOVEMBER 20, 2018  
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS  
MINUTES  
4:30PM**

**Roll Call:** Chair Councilor Dowdle, Mayor Read, Councilor Armstrong, Councilor Ensel, Councilor McFarlin, Councilor Kelly arrived after Roll Call at 4:35 pm, Councilor Kretser arrived after Roll call at 4:44 pm.

**Others Present:** Police Chief Ritter, Fire Chief Lawliss, Building Inspector Joe McMahon

**Absent:** None

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**1. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**2. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:**

1. Report from the Parking Violations Bureau for October 2018

**Councilor Dowdle** asked Chief Ritter for status on Enforcement Officer. Chief Ritter indicated the employee is on the job, getting trained, etc.

[further discussion ensued]

2. Council will hold 2019 Budget Sessions final questions/discussions

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**3. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:**

1. Request from Councilors Armstrong, Dowdle and Ensel to adopt their Management Compensation Package:

[further discussion ensued]

**Whereas**, the City of Plattsburgh depends on its workforce to deliver high quality yet affordable services,

**Whereas**, managers are valuable assets to the city whose efforts keep operations going by supervising employees, planning and administering budgets, and working with the mayor and council to account for the departmental budgets,

**Whereas**, the Council has long recognized the need to revise the current managerial compensation package so the city can attract, sustain, and retain managers,

**Whereas**, the council also recognizes that compensation packages need to be fiscally sustainable,

**Whereas**, acting as a subcommittee, Councilors Armstrong, Dowdle, and Ensel have built upon previous work to finalize the package,

**Therefore**, the Common Council of the City of Plattsburgh hereby resolves as follows:

**RESOLVED**, that, except those persons currently employed as managers in the Fire Department, Police Department, and the current Building Inspector (see attached list of benefits), or those with Level 1 agreements, all managers shall receive only the terms and conditions of employment set forth in the attached “Terms and Conditions of Employment of Managers with the City of Plattsburgh Commencing Employment in any title with the City of Plattsburgh After March 1, 1990;” and it is further

**RESOLVED**, that the terms and conditions of employment set forth in the attached ““Terms and Conditions of Employment of Managers with the City of Plattsburgh Commencing Employment in any title with the City of Plattsburgh After March 1, 1990,” shall supersede, without limitation, all prior policies, resolutions, documents and other commitments providing for the terms and conditions of employment of managers who are employed with the City of Plattsburgh, except those persons currently employed as managers in the Fire Department, Police Department; the current Building Inspector, or those with Level 1 agreements; and it is further

**RESOLVED**, managers who are employed with the City of Plattsburgh, except those persons currently employed as managers in the Fire Department, Police Department, the current Building Inspector, or those with Level 1 agreements, shall not receive the terms and conditions of employment contained in any collective bargaining agreement.

**2.** Request from Mayor Read to adopt the following:

Be it Resolved that all managers will accrue .75 days of sick leave per month, which can be accumulated up to 1040 hours, unless this provision is more restrictive than any bona fide written agreement.

Be it Further Resolved that the City will provide health insurance coverage to the verified domestic partner of a manager under the same conditions that the City provides such coverage to other City employees. The City may require a manager and or his/her domestic partner to sign such affidavits and provide such proof that they are in a relationship of mutual support and commitment and that they have assumed the responsibility for each other welfare and well-being as determined by the Mayor.

Be it Further Resolved that an officer or employee hired after January 1, during any given calendar year, will initially receive a prorated amount of sick and vacation days based upon the number of days remaining in the calendar year in which he or she is hired. The following January 1, and every January 1 thereafter, a full year’s worth of vacation credits shall be allotted based upon length of service.

Be it Further Resolved that managers shall be entitled to four days of personal leave per year, for any purpose, including bereavement, unless this provision is more restrictive than any bona fide written agreement.

And, finally, Be it Further Resolved that beginning with the first payroll period after an employee reaches the applicable anniversary date, the employee will receive the appropriate longevity payment in equal bi-weekly installments over 26 payroll periods. Such biweekly longevity payments shall not be considered as part of the employee's salary. Employees separating from employment prior to reaching his/her five-year anniversary will not receive any prorated payment of longevity.

There shall be no further changes to any managerial benefits plan or agreement, and this resolution comes into effect on January 1, 2019.

3. Request from Fire Chief Lawliss for approval of a Memorandum of Agreement between NYS Division of Homeland Security and Emergency Services Office of Fire Prevention and Control and the City of Plattsburgh Fire Department for Temporary Loan of Fire Suppression Foam Equipment.

**WHEREAS**, on January 28, 2014, Governor Andrew Cuomo issued Executive Order 125 directive State agencies to conduct a review of safety procedures and emergency response preparedness related to the shipments of volatile crude from the Bakken Oil fields in North Dakota and other sources; and

**WHEREAS**, the State has formed the New York State Foam Task Force (Task Force), which is a state and local partnership, to support and supplement existing local foam capabilities to assure that trained personnel and the appropriate equipment is available at strategic locations throughout the State based on risk;

**WHEREAS**, as a result of the review, DHSES has acquired a quantity of foam trailers, equipment and supplies, and pre-positioned such equipment at strategic locations with participating agencies that herein agree to support the efforts of the Task Force;

**WHEREAS**, this Agreement establishes the responsibilities, guidelines and procedures for the assignment, deployment and use of the equipment to the Participating Agency by DHSES;

**WHEREAS**, the Participating Agency acknowledges receipt of said equipment;

**NOW, THEREFORE**, in consideration of the promises set forth herein, be it known that a DHSES hereby grants a temporary revocable permit to Participating Agency to use the Equipment designated in Section 3, and the Parties agree to the terms and conditions of agreement. No. DHS01-X200057-1160200. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said agreement is made part of the minutes of this meeting.

- 4. Request from Police Chief Ritter for one Police Department employee to attend “DCJS Reality Based training Instructor Course Training” from December 10-14, 2018 in Oriskany, NY. The total cost will not exceed \$300.00 and will be expensed out of the Asset Forfeiture Fund. The registration is free through NYS and the lodging will be paid for by the Department of Homeland Security.

By Councilor Dowdle; Seconded by Councilor Kelly  
(RC) Roll call: All voted in the affirmative.

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**4. OLD BUSINESS: None**

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**5. NEW BUSINESS: None**

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Motion to Adjourn by Councilor Kelly; Seconded by Mayor Read  
(RC) Roll call: All voted in the affirmative.

**MEETING ADJOURNED: 5:10 pm**