

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE
THURSDAY, NOVEMBER 1, 2018
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Kretser, Councilor Armstrong, Councilor Dowdle, Councilor Ensel, Mayor Read arrived after Roll Call at 4:40pm, Councilor McFarlin arrived after Roll Call at 4:42 pm, Councilor Kelly arrived after Roll Call at 4:55 pm.

Others Present: City Clerk Sylvia Parrotte, Director of Community Development Matthew Miller

Absent: None

1. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

2. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

1. Report from the City Clerk’s Office of all monies received during the month September 2018 in the total amount of \$7,580.60.
2. Council will hold 2019 Budget Sessions on Assessment and any follow-up questions for Departments.

City of Plattsburgh Designated Assessor Tim Surpitski from Clinton County Real Property gave Budget report.

3. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. RESOLVED, that, except those persons currently employed as managers in the Fire Department or Police Department, all managers commencing employment with the City of Plattsburgh after August 9, 1988, shall receive only the terms and conditions of employment set forth in the attached “Terms and Conditions of Employment of Managers Commencing Employment with the City of Plattsburgh After August 9, 1988;” and it is further

RESOLVED, that the terms and conditions of employment set forth in the attached “Terms and Conditions of Employment of Managers Commencing Employment with the City of Plattsburgh After August 9, 1988” shall supersede, without limitation, all prior policies, resolutions, documents and other commitments providing for the terms and conditions of employment of managers who commenced employment with the City of Plattsburgh on or after August 9, 1988, except those

persons currently employed as managers in the Fire Department or Police Department; and it is further

RESOLVED, managers who commenced employment with the City of Plattsburgh after August 9, 1988, except those persons currently employed as managers in the Fire Department or Police Department, shall not receive the terms and conditions of employment contained in any collective bargaining agreement.

(This Replaces Tabled Item: **A. RESOLVED:** *In accordance with the request from Councilors Armstrong, Ensel and Dowdle that their Managers Compensation package be approved. With formal language by Corporation Counsel Dean Schneller as directed by the Council.*)

2. Request to approve the adoption of a resolution amending and restating **PROCUREMENT POLICIES AND PROCEDURES FOR THE CITY OF PLATTSBURGH** as set forth in a draft dated 11/01/2018. The entire text of which has been distributed to and read by the members of the Common Council.
3. Request from Mayor Read for adoption of a City of Plattsburgh Employee Handbook.
4. Request that the Memorandum of Agreement between the City of Plattsburgh and IBEW Local 1249 for a five year term retroactive to July 1, 2017 and continuing through June 30, 2022 shall be and hereby is ratified and approved and the Mayor shall be and hereby is authorized to execute a collective bargaining agreement containing its terms on behalf of the City.
5. Request from Homeowner that the City subordinate Mortgage # 2008-0022081, which is attached to 39 Court Street, to a new mortgage to be made by Dannemora Federal Credit Union in the principal amount of \$105,000. The appraised value of the subject property is \$264,000 and the outstanding City mortgage is approximately \$19,540.51, with approximately 5 years remaining on its term. The Mayor is authorized to sign the Subordination Agreement on behalf of the City.
6. Request from Fleet Feet Sports to hold the Ugly Sweater 5k on December 1, 2018 at 9am on US Oval to benefit the Interfaith food shelf. Request to close inside lane only of US Oval, Insurance certificate is required.
7. Request from Fleet Feet Sports to hold the Snowman Scramble 5k on January 12, 2019 at 9am at Blumette Park to benefit the Elmore SPCA. Street closures are not needed the race will use Sandra Ave, O'Connell Ave, Cogan Ave, Dennis Ave, Erin Ave, Kennedy Ave and Park Ave W in a two-loop race. Insurance certificate is required.
8. Request from Fleet Feet Sports to hold the Shamrock Shuffle 5k race on March 16 or March 17, 2019 at 9am on US Oval to benefit the CVPH Foundation. Request to close Ohio Ave, Nevada Ave and Terry Gordon Bike Path, Insurance certificate is required.
9. Request from Director of Community Development Matthew Miller that the Mayor be authorized to sign a lease agreement with "Taylor Rental – Party Plus" to hold an event known as "2019 Bridal Show" in the Crete Civic Center Arena from Friday, April 26th, 2019 through

Saturday, April 27th, 2019. The lease requires Taylor Rental – Party Plus to pay the City of Plattsburgh the amount of \$2,210.00 for rent and City services. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of two days and that this lease will be subject to presentation of sufficient proof of insurance.

- 10. Request from Director of Community Development Matthew Miller for Special Olympics New York to hold an event known as the “Plattsburgh Polar Plunge” at the Plattsburgh Municipal Beach from Friday, November 16th, 2019 through Saturday, November 17th, 2019. The group is requesting access to City power and there will be food vendors at the Beach. A utility fee of \$20 for electricity, a certificate of insurance for event and vendors, and portajohns are required. The group will have an ambulance available the day of the event and members of local law enforcement have volunteered as security.

By Councilor Kretser; Seconded by Councilor Armstrong
(RC) Roll call: All voted in the affirmative.

4. OLD BUSINESS: None

5. NEW BUSINESS:

Councilor Armstrong invited Doug Butdorf to bring forward a suggestion regarding RFP process for the Durkee Street development.

Doug Butdorf 64 Trafalgar Drive, indicated he and Rachelle had discussed and he has been watching the information from the Strong Towns group and the city on the Durkee Street development and at the end of the day the state has funded a project for development. He further spoke about this and his suggestions to make sure this goes forward and the community feels involved.

[further discussion ensued]

Councilor Armstrong mentioned she recently met with Alexandra Elliott and Lisa Bergman regarding Climate Reality project and Climate Smart communities will be meeting on November 13th with Environmental Sustainability committee.

Motion to Adjourn by Councilor Armstrong; Seconded by Mayor Read
(RC) Roll call: All voted in the affirmative.

MEETING ADJOURNED: 5:01 pm