

**PUBLIC SAFETY COMMITTEE
SEPTEMBER 26, 2019
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Gibbs, Councilor Ensel and Mayor Read

Others Present: Councilor Kelly, Moore, McFarlin (arrived after roll call at 4:39pm)

Absent: Councilor Armstrong

1. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

1. Report from the Parking Violations Bureau for August 2019.

2. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from Director of Community Development Matthew Miller:

WHEREAS, on October 25, 2018, the Common Council authorized the Mayor to enter into a Memorandum of Understanding (“MOU”) with the Clinton County Board of Realtors for proposed improvements to and sponsorship of the Dog Park located adjacent to the Crete Center; and

WHEREAS, the Mayor and the Clinton Board of Realtors signed an MOU on August 28, 2019 detailing the obligations of both parties with respect to the Dog Park improvements; and

WHEREAS, the Board of Realtors has provided an improvement plan showing the proposed improvements as required by the MOU; and

WHEREAS, the MOU requires the City to accept the proposed improvement plan prior to any work being performed.

RESOLVED, the Common Council approves the improvement plan provided by the Clinton County Board of Realtors and authorizes the Board of Realtors to begin work on the improvements and it is further

RESOLVED, the Common Council, serving as lead agency, hereby finds and determines that this resolution constitutes a Type II action such that no further environmental review is required.

2. Request from the City Chamberlain to adjust the 2019 General Fund budget by an increase of

\$12,330.00 for unbudgeted and under-budgeted line items related to Finance Office operations and financial related appropriations for property taxes and unallocated insurance.

3. Request from the City Chamberlain to transfer \$2,500.00 of Parking Lot Fund 2019 budgeted items for vehicle supplies and parts to the technical and special materials budget line for unbudgeted costs therefore requiring no increase to the Parking Lot Fund 2019 budget.
4. Request from the City Chamberlain to adjust the 2019 Water Fund budget by an increase of \$12,800.00 for unbudgeted and under-budgeted line items related to personnel payroll and equipment repair costs in administration and operations and the financial related appropriations for property taxes.
5. Request from the City Chamberlain to authorize a 2019 General Fund budget transfer within the Municipal Buildings budget from repairs to contract services of \$2,200.00 to provide appropriation for the annual elevator maintenance agreement payment.
6. Request from the City Chamberlain to adjust the 2019 General Fund and Capital Fund budgets by a combined total of \$626,115.00 for the recognition of all DRI reimbursable expenditures as estimated revenues and appropriations instead of cash spent as pre-paid expenses, required under the opinion of the City's outside auditors, Boulrice & Wood, CPA's PC, for financial statement presentation purposes.
7. Request from Canadian Pacific Railway to close Miller Street and have a short term detour for maintenance of the railroad crossing. The anticipated road closure is requested from Monday, September 30 – Friday, October 4, 2019 from 6am to 2pm daily.
8. Request from the City Chamberlain to authorize executing a three month extension of the City's current banking agreement with Glens Falls National Bank, citing the same terms and conditions as the five year agreement expiring on September 30th, 2019. A formal RFP will be issued to all local banks in October 2019 to solicit quotes for a new five year banking agreement to take effect beginning with the City's fiscal period beginning on January 1st, 2020.
9. Request from Director of Community Development Matthew Miller:

WHEREAS, during its meeting on June 13, 2019, the Common Council authorized the Mayor and the Director of Community Development to pursue a formal and binding cooperative agreement with Clinton County to accomplish a reconfiguration of the County's Government Center parking lot; and

WHEREAS, Clinton County has received bids for construction services related to the reconfiguration of that parking lot; and

WHEREAS, Clinton County and the City of Plattsburgh both find that the agreement serves a proper public purpose; and

RESOLVED, the Common Council hereby authorizes the Mayor to sign a cooperative agreement with Clinton County which requires the City to pay \$64,000 to the County for those construction costs related to extending the existing County Government Center parking lot to the existing

boundary of Court Street, requires the County to make sixty-six (66) parking spaces of various sizes available for public use in the new lot once construction activities are complete, and details how the new lot is to be administered by both County and City officials.

10. Resolution authorizing Discontinuance of Property Assessment Case filed by Walgreen Co./RAD NY Plattsburgh Property.

11. Request from Police Chief Ritter for one Police Department employee to attend “DCJS Office of Public Safety/National Highway Safety Administration’s DWI Detection and Standardized Field Sobriety Testing Instructor Course” from November 12-15, 2019 in Syracuse, NY. The total cost will not exceed \$843.75 and it will be expensed out of the Asset Forfeiture Fund.

12. Request from Police Chief Ritter for one Police Department employee to attend “Division of Criminal Justice Services ALERT Active Shooter Level I- Train the Trainer Course” from December 16-20, 2019 in Albany, NY. The total cost will not exceed \$1,146 and it will be expensed out of the Asset Forfeiture Fund.

By Councilor Ensel; Seconded by Councilor Gibbs
(RC) Roll call: Chair Councilor Gibbs, Councilor Ensel and Mayor Read
(All voted in the affirmative)

3. OLD BUSINESS:

Councilor Gibbs has received the reports she was asking for.

4. NEW BUSINESS:

Councilor Ensel was approached by residents of Eastgate neighborhood and making traffic one way around to make it safer for Halloween trick or treating.

Councilor Gibbs asked questions about budget process.

Councilor Kelly gave information on Council budget process.

Motion to Adjourn by Councilor Ensel; Seconded by Mayor Read
(RC) Roll call: Chair Councilor Gibbs, Councilor Ensel and Mayor Read
(All voted in the affirmative)

MEETING ADJOURNED: 5:01 pm