

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

July 18, 2019
5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent: Councilor Mike Kelly (W2)

MAYOR'S COMMENTS: Thanked Councilor Moore for running Finance meeting, good news it looks like we are right on track and thanked Department Heads for containing and reducing costs wherever they can. Mentioned in his call with Moody's a few weeks back that was one of the items they commended was very predictable and accurate budgeting and gave us a favorable outlook for the city. Good work all around really appreciate it.

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on July 11, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor Armstrong; Seconded by Councilor Gibbs
(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending July 17, 2019 in the amount of \$ 507,866.75 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Gibbs; Seconded by Councilor Moore
(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report from the Building Inspector's office for the week of July 10 - 16, 2019
- Minutes from the City Infrastructure Committee held on July 11, 2019
- Report of Fire and Ambulance Responses for the week of July 9 - 15, 2019

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Armstrong gave updates on Plattsburgh Sustainability Task Force. Will ask to Table Item 7D until Task Force meets next week.

City Infrastructure – Chair Councilor Moore mentioned crosswalks signage going up around the city. Thanked DPW for getting up so quickly.

Finance and Budget – Chair Councilor Kelly absent. Councilor Moore indicated met tonight City Chamberlain Marks gave year to date report.

Public Safety – Chair Councilor Gibbs indicated they met separately with Mayor and Chief Ritter and Chief Lawliss on budgets and meet tomorrow with them and City Chamberlain Marks.

Plattsburgh Public Library – Chair Councilor Ensel indicated Board meets Tuesday.

MLD - MLD Board President Councilor McFarlin mentioned agenda item 7A moving forward with Restore NY grant.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Gibbs; Seconded by Councilor Ensel

(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending July 19, 2019 in the amount of **\$ 1,149,830.53** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Ensel; Seconded by Councilor Moore

(All in Favor/opposed)

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an amendment to the professional services agreement between the City of Plattsburgh and KAS, Inc. to include preparation of a bid specification and associated services for the selection of a qualified contractor for asbestos abatement and demolition of six (6) Plattsburgh Municipal Lighting Department buildings located at 32 Green Street for a cost not to exceed \$2,955.00. Payment shall be made from the General Fund.

By Councilor Armstrong; Seconded by Councilor Gibbs

Discussion:

Motion to amend to:

RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an amendment to the professional services agreement between the City of Plattsburgh and KAS, Inc. to include preparation of a bid specification and associated services for the selection of a qualified contractor for asbestos abatement and demolition of six (6) Plattsburgh Municipal Lighting Department buildings located at 32 Green Street for a cost not to exceed \$2,955.00. Payment shall be made from the MLD Fund.

By Councilor McFarlin; Seconded by Councilor Ensel
(All voted in the affirmative to amendment)

Resolution as amended:

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: NONE

B. RESOLVED: In accordance with the request therefore the Common Council authorizes entering in to a Wastewater Treatment Plant Operation Agreement with New Beginnings Mobile Home Park.

By Councilor Ensel; Seconded by Councilor McFarlin

Discussion: Yes

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to transfer appropriations within the General Fund Budget to reclassify the costing of Data Processing Fees for Services from Contract Services and to transfer appropriations for vehicle costs to the General Fund Recreation Parks Vehicle Supplies budget from the Rec Complex Fund Admin Office Supplies expense. The effect of these transfers is to increase the General Fund Budget by \$11,890 and decrease the Rec Complex Fund budget by \$11,890.00 for 2019.

By Councilor Gibbs; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. Whereas, the City of Plattsburgh hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54 Title 15.

Whereas, the City of Plattsburgh certifies that it has identified and secured \$30,000 of matching funds from personnel services and in-kind volunteer time pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

Therefore, be it resolved, that the City of Plattsburgh hereby authorizes Rachelle Armstrong, an official or employee, to act on its behalf in submittal of an application through the Consolidated Funding Application for \$30,000, to be used for Climate Smart Communities Certification Actions.

Motion to waive reading and move Resolution

By Councilor McFarlin; Seconded by Councilor Gibbs

(All voted in favor of waiving reading and move Resolution)

Discussion:

Councilor Armstrong asked to Table until after the Plattsburgh Sustainability Task Force meets next week and need to change the resolution.

Motion to amend and Table resolution:

Whereas, the City of Plattsburgh hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54 Title 15.

Whereas, the City of Plattsburgh certifies that it has identified and secured \$30,000 of matching funds from personnel services and in-kind volunteer time pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

Therefore, be it resolved, that the City of Plattsburgh hereby authorizes Matthew Miller, an official or employee, to act on its behalf in submittal of an application through the Consolidated Funding Application for \$30,000, to be used for Climate Smart Communities Certification Actions.

By Councilor Armstrong; Seconded by Councilor Ensel

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Tabled

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves the following replacement appointment to the Climate Smart Community Coalition Sustainability Task Force:

f) Lauren Eastwood (Climate Smart Coalition)

The Task Force members shall now be as follows:

- a) Councilor Rachelle Armstrong (Coordinator)
- b) Joel Chase (MLD)
- c) James Welch (Building Inspector's Office)
- d) Ethan Vinson (Community Development)
- e) Scott Buffett (College and Industry)
- f) Lauren Eastwood (Climate Smart Coalition)
- g) Wouter Rietsema (Non-Profit)

Motion to waive reading and move Resolution

By Councilor McFarlin; Seconded by Councilor Gibbs
(All voted in favor of waiving reading and move Resolution)

Discussion: Yes

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council authorizes the Mayor to sign a consulting contract in an amount not to exceed \$4,075.00 with Robert M. Sutherland P.C. for surveying services for certain lands known as Clinton County Tax Parcel: 207.20-7-15, Durkee Street, City of Plattsburgh. The cost of these services will be expensed out of the Community Development budget.

By Councilor Gibbs; Seconded by Councilor Ensel

Discussion Yes:

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

Councilor Ensel mentioned concerns constituent had about cars in Penfield Park going too fast, parking the

park not just dropping off and picking up.

Mayor Read indicated he will review with Chief.

Councilor Gibbs spoke about touring more downtown businesses. Also, possibly having One Work Source and other agencies do presentations.

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Joan Janson spoke about new development on Durkee Street and asked if City can ask developer to install air conditioning so people don't have unsightly air conditioners in windows.

Mayor Read mentioned he is a proponent of heat pumps which provide air conditioning in summer.

Tim Palkovic resident of the city, spoke about DRI Grant, Farmers Market Building being demolished and asked Council to reconsider the whole Prime project.

Laura Palkovic of Champlain Street, concerned about possible plan for diagonal parking on some streets, what will have to be done and concerned about removal of trees and concerned about the environment.

Mayor Read spoke about the last plan had no diagonal parking proposed of Brinkerhoff and Court Street. If diagonal parking would be adequate on Durkee Street there would be a traffic analysis done by engineers to explore that.

Councilor McFarlin mentioned two Plattsburgh Parking Advisory Committee meetings ago the committee decided what options to send to the Council to pursue as far as replacement parking options. The decision was not to change any streets except Durkee Street was sent up with either going one way with diagonal parking or going two ways with parallel parking.

Amber Dejardins concerned about encountering a broken sidewalk on Brinkerhoff in city and damaging wheelchair asked what City is doing about sidewalks.

Mayor Read indicated crews are doing various sidewalk repairs, Durkee Street will be remedied with work that is being contemplated and are looking at possibly trying to put some work on Margaret Street in the capital plan as well

Councilor Armstrong asked speaker if it was in front of Presbyterian Church.

Amber Dejardins indicated no it was closer to SUNY campus.

Unidentified speaker asked if in this hot weather any inspection done for cryptocurrency miners to make sure they are in compliance.

Mayor Read will ask Building Inspector to go tomorrow with noise meter since very hot.

Motion to Adjourn by Councilor Gibbs; Seconded by Councilor Moore

Roll call: Councilors Armstrong, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

MEETING ADJOURNED: 6:04 pm