

At 5:06pm a Motion to enter Executive Session to discuss an issue of Real Property and prospective hire.  
By Councilor Ensel; Seconded by Councilor McFarlin  
Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

Returned at 5:41pm  
Mayor Read stated returned from Executive Session discussed a matter of an Individual's qualifications and a matter of Real Property acquisition issue. No decisions were made during Executive Session.

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**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**  
July 12, 2018  
5:30 P.M.

**MINUTES**

**Pledge of Allegiance**  
(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

**Absent:** Councilor Dale Dowdle (W3)

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**MAYOR'S COMMENTS:** Thanked everyone for helping at Mayors Cup and 4<sup>th</sup> of July events great success. Police, Fire, Public Works and Tara Powers did an incredible job. Already working on Battle of Plattsburgh. Met with representatives from New York City, Rochester, Syracuse and Buffalo experts in Dentistry and Public Health will be in the area in the next 5 years holding clinics for young and those below poverty level.

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**1. MINUTES OF THE PREVIOUS MEETING: Not available until July 19, 2018**

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending July 11, 2018 in the amount of \$99,356.22 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Ensel; Seconded by Councilor Kelly

Discussion: Yes

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of July 3-July 9, 2018.
- Report from the Building Inspector’s office for the weeks of May 26- July 10, 2018.

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Kretser had meetings on Farmers Market. Rachelle is following through with Open Government Software.

**City Infrastructure** – Chair Councilor Ensel met tonight’s, work beginning on street repaving. Public Works very busy next week until end of August.

**Finance and Budget** – Chair Councilor Kelly meeting next week

**Public Safety** – Chair Councilor Dowdle absent. Councilor Ensel indicated no updates.

**Plattsburgh Public Library** – Chair Councilor Armstrong indicated no updates.

**MLD** - MLD Board President Councilor McFarlin indicated no updates.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor Armstrong

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending July 6, 2018 in the amount of **\$ 711,101.85** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor McFarlin

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**7. OTHER ITEMS:**

**A.** Whereas, the City of Plattsburgh is committed to maintaining the city's infrastructure and creating a downtown that is pleasant aesthetically (smell, noise and visual),

Whereas, The Waste Water Treatment Plan requires noise, smell and visual mitigation in order for the Municipal Light Department site to be developed and,

Whereas, the City of Plattsburgh’s Local Waterfront Revitalization Plan needs to be finalized with the state and,

Whereas, the City of Plattsburgh needs to update its Zoning policies and;

Whereas, Funds are available to support through New York Department of State’s Local Waterfront Revitalization Program’s Funds to support such activities and,

Whereas, The City of Plattsburgh is aware of the match required by these funding sources and agrees to provide the funding and the oversight to execute the grant according to the timeline outlined in the application, and,

**RESOLVED:** City of Plattsburgh's Director of Community Development is hereby authorized and directed to apply for funds and, if awarded, Mayor Read is authorized to accept fund for the application for **Downtown Revitalization Initiative (DRI) Refinement and Water Resource Recovery Facility Mitigation.**

**Motion to waive reading and move the resolution**

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B.** Whereas, the City of Plattsburgh is committed to maintaining the city's infrastructure and creating a downtown that is pleasant aesthetically and,

Whereas, The Waste Water Treatment Plan requires noise, smell and visual mitigation in order for the Municipal Light Department site to be developed and,

Whereas, Funds are available to support through Empire State Development (ESD) and New York State Community Development Block (CDBG) Infrastructure Grant funds to support such activities and,

Whereas, The City of Plattsburgh is aware of the match required by these funding sources and agrees to provide the funding and the oversight to execute the grant according to the timeline outlined in the application, and,

**RESOLVED:** City of Plattsburgh's Director of Community Development is hereby authorized and directed to apply for funds and, if awarded, Mayor Read is authorized to accept fund for the application for **Refinement of the City of Plattsburgh’s DRI Plan and Mitigation of the Water Resource Recovery Facility.**

**Motion to waive reading and move the resolution**

By Councilor Kretser; Seconded by Councilor Armstrong  
Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C.** Whereas, The City of Plattsburgh is committed to maintaining the city’s infrastructure and creating a downtown that is pleasant aesthetically and,

Whereas, one of the projects in the Water Resource Recovery Facility is the relocation of the old nutrient feed building from the south side of the plant to the north.

Whereas, a CFA grant application for CDBG funds is being prepared requesting \$750,000.00 toward the project.

Whereas, the total estimated cost of the project is \$854,000 so there will be a \$104,000.00 in project cost that will need to be funded by the City.

**RESOLVED:** In accordance with the request therefore the Common Council approved the \$104,000.00 to be provided from Sewer Reserve and authorizes the execution of all necessary letters and documents to appropriate agencies to that effect.

**Motion to waive reading and move the resolution**

By Councilor Kretser; Seconded by Councilor Armstrong  
Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves Champlain Valley Habitat for Humanity to hold its annual garage sale fund raiser in the three bays of the Public Works Building (215 Idaho Ave). The request is to utilize this space from September 8, 2018 through October 14, 2018. The sale will be held October 13<sup>th</sup> and 14<sup>th</sup>. They would also like permission to place small signage near the entrance, to hang temporary banners, to bring in a porta-potty, and permission to have a dumpster on site. The day after the sale, all will be cleared away and left in prior condition. An insurance certificate has been provided.

By Councilor Armstrong; Seconded by Councilor Ensel  
Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves Sara Cooper, Political Coordinator with 1199SEIU, the country's largest healthcare union, to hold a rally in Trinity Park on Saturday, July 28, 2018, from 12pm – 1pm. This rally is to throw an anniversary celebration for Medicare/Medicaid A \$20 utility fee for use of electricity and a certificate of insurance are required and they expect approximately 15 - 20 people.

By Councilor Armstrong; Seconded by Councilor McFarlin  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**F. MAYOR HANDS DOWN THE APPOINTMENT OF KRIS GUSHLAW TO CHIEF WASTEWATER TREATMENT PLANT OPERATOR AT RANGE 9 STEP 7 ON THE MANAGER LEVEL 3 SCHEDULE AT A BASE SALARY OF \$69,004.00 EFFECTIVE JULY 1, 2018.**

By Councilor McFarlin; Seconded by Councilor Armstrong  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**H. MAYOR HANDS DOWN THE APPOINTMENT OF EVA SCHWEBER TO PLANNER AT A BASE SALARY OF \$52,500 WITH LEVEL 4 MANAGER BENEFITS, EFFECTIVE JULY 23, 2018 PENDING CIVIL SERVICE APPROVAL.**

By Councilor Armstrong; Seconded by Councilor McFarlin  
Discussion: None  
Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves the Mayor of the City of Plattsburgh to sign a letter declining NYSDOT PIN 780663, Saranac River Trail Phase 3 funding.

By Councilor Armstrong; Seconded by Councilor McFarlin  
Discussion: Yes

**Motion to Table**

By Councilor Ensel; Seconded by Councilor Kretser

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Tabled

Follow up Action: None

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

**The following Items were added for Initial Consideration:**

**1. ESD Grant for WRRF Dewatering Improvements**

**Whereas,** The City of Plattsburgh is committed to maintaining the city’s infrastructure and creating a downtown that is pleasant aesthetically and,

Whereas, one of the projects at the Water Resource Recovery Facility is the upgrade of the dewatering system including some odor control improvements.

Whereas, a CFA grant application for ESD funds is being prepared requesting \$750,000.00 toward the project.

Whereas, the total estimated cost of the project is \$3,792,000 so there will be a \$3,042,000 in project cost that will need to be funded by the City.

**RESOLVED:** In accordance with the request therefore the Common Council approved the \$3,042,000 to be provided from Sewer Reserve and authorizes the execution of all necessary letters and documents to appropriate agencies to that effect.

**Motion to waive Rule 4 for Initial Consideration and move the resolution:**

By Councilor Ensel; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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2. WHEREAS, the following resolution was adopted on July 12<sup>th</sup>, 2018, and

WHEREAS, the Capital Expenditure Plan adopted October 5<sup>th</sup>, 2017, does include a Water Pollution Control Plant category, and

WHEREAS, the Environmental Manager is establishing a 2018 WRRF Dewatering Improvements project revising the items included in the Water Pollution Control Plant category of the Capital Expenditure Plan adopted October 5<sup>th</sup>, 2017, and

WHEREAS, the cost of the 2018 WRRF Dewatering Improvements project has been estimated by the Environmental Manager for the costs to implement the improvements during 2018, as follows:

	<b>2018 Revised Capital Plan</b>	<b>2018 Estimated Cost</b>
WRRF Dewatering Improvements	<u>\$ 3,792,000</u>	<u>\$ 3,792,000</u>
Total	<u>\$ 3,792,000</u>	<u>\$ 3,792,000</u>

Project Funding:

Sewer Capital Reserve	\$ 3,042,000	\$ 3,042,000
NYS ESD Grant	<u>750,000</u>	<u>750,000</u>
Total	<u>\$ 3,792,000</u>	<u>\$ 3,792,000</u>

Now therefore, **BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 12<sup>th</sup> day of July 2018, as follows:

- 1) That, the amount of Three Million Seven Hundred Ninety-two Thousand and 00/100 (\$3,792,000.00) Dollars is hereby appropriated for the capital project **2018 WRRF Dewatering Improvements (H8130.63)** for the cost of the project listed above and is hereby authorized to be expended for such purpose.
- 2) That, Three Million Forty-two Thousand and 00/100 (\$3,042,000.00) Dollars of such appropriation be provided by the Sewer Capital Reserve.
- 3) That, Seven Hundred Fifty Thousand and 00/100 (\$750,000.00) Dollars of such appropriation be provided by a NYS ESD Grant and until such time as the grant funds are received an advance of the amount of the grant is authorized to be made from the Sewer Capital Reserve.

4) That, this resolution takes effect immediately.

**Motion to waive Rule 4 for Initial Consideration and move the resolution:**

By Councilor Armstrong; Seconded by Councilor Kretser

Discussion: None

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

**(All voted in the affirmative)**

**ACTION TAKEN:** Adopted

Follow up Action: None

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**Councilor Kelly** spoke about another municipality on the lake having its 4<sup>th</sup> spill of sewage forcing the closure of some beaches there. Makes him concerned about our own water front facility and hope they're not affected. All the money we spend on upgrades has been worth it.

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC: None**

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Motion to Adjourn by Councilor Ensel; Seconded by Councilor Kelly

Roll call: Councilors Armstrong, Kelly, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**MEETING ADJOURNED: 6:11 pm**