

**At 5:28pm a Motion to enter Executive Session to discuss the acquisition of land. Councilor Armstrong added and financial credit or employment history of a particular person  
By Councilor Ensel; Seconded by Councilor Armstrong  
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)**

**Returned at 5:53pm  
Mayor Read stated we returned from Executive Session discussed the acquisition of land and financial credit or employment history of a particular person. No decisions were made during Executive Session.**

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**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

June 28, 2018  
5:30 P.M.

**MINUTES**

**Pledge of Allegiance  
(RC)**

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

**Absent:** None

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**MAYOR'S COMMENTS:** spoke about excessive heat expected and reminded all City and Town residents have free access to City Beach to cool down. Fire Department prepared to help if needed.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on June 21, 2018 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Kretser; Seconded by Councilor Armstrong  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending June 27, 2018 in the amount of **\$ 134,136.10** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Dowdle

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of June 19 – June 25, 2018
- Minutes from the Finance and Budget Committee held on June 21, 2018
- Building Inspector’s Tree Report 2018
- Report from the Parking Violations Bureau for May 2018

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Kretser indicated no updates.

**City Infrastructure** – Chair Councilor Ensel indicated no updates meet in 2 weeks.

**Finance and Budget** – Chair Councilor Kelly indicated met last week. City Chamberlain Richard Marks issued May expense vs. revenues this week.

**Public Safety** – Chair Councilor Dowdle indicated they met this evening discussed overtime costs staffing concerns.

**Plattsburgh Public Library** – Chair Councilor Armstrong indicated Library installing mechanized parts to mural, and at last Board meeting welcomed new appointee. CCEF Library expects to appoint new Director next week.

**MLD - MLD Board President Councilor McFarlin** indicated met before Council Meeting and moved all items to agenda.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor Armstrong

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending June 29, 2018 in the amount of \$ 1,917,858.37 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Dowdle

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves SUNY Police to divert and direct one-way traffic in a westerly direction (as in past school years) on Rugar St between the Myers Building roadway/Rugar Street intersection and the intersection of Sanborn Avenue/Rugar Street out to Park Avenue on Friday, August 24, 2018 from 7am to 7pm.

**Motion to waive reading and move Resolutions 7A-7F:**

By Councilor Ensel; Seconded by Councilor Kretser

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to pay a deposit of \$40,000.00 by check payable to Lewis & Greer, P.C., as attorneys for the purchase of land identified in last week’s Common Council meeting.

**[See details under Item A]**

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves PMLD Bid #2018-5-1 “Substation Batteries” be awarded to Storage Battery System, LLC, Menomonee Falls, WI in the amount of \$9, 356.00..

**[See details under Item A]**

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to extend contract option for PMLD Bid #2015-7-1 “Arc Rated Flame Resistant Clothing Rental Program” for two more years under the same conditions and terms as the original contract to Unifirst Corporation, Keeseville, NY for the amount of \$20,996.50 annually.

**[See details under Item A]**

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from May 2017 in the total amount of \$6,946.77. The percentage of write-offs for this period is .57%.

[See details under Item A]

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from June 2017 in the total amount of \$6,109.92. The percentage of write-offs for this period is .54%.

[See details under Item A]

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**G. Authorizing Resolution To Call A Public Hearing To Satisfy The Public Participation Requirement For The Community Development Block Grant Program (CDBG)**

WHEREAS, this resolution has been submitted by the Community Development Office; and

WHEREAS, the City of Plattsburgh’s plans to submit a Consolidated Funding to NYSHCR’s Community Development Block Grant-Public Infrastructure grant “**Mitigation of the City of Plattsburgh’s Water Resource and Recovery Facility**” as well as a CDBG Main Street Anchor Grant “**Facility Upgrades to the Train Station**”; and

WHEREAS, a public hearing consistent with Federal Requirements found in 24 CFR 570.486 is required prior to the submittal of the grant applications under the Community Development Block Grant Program (CDBG) administered by NYSHCR to seek direction and comments on the application; and

WHEREAS, the City will hold a public meeting on July 12, 2018 at 5:00 pm to discuss the applications and take public comment; and

WHEREAS, the Community Development will take public comment on the applications until July 13, 2018; and

RESOLVED, the Community Development Office of the City of Plattsburgh shall cause any notice of hearing to be posted on the bulletin board in City Hall and published in official publications, and the Community Development Office shall also provide copies of the hearing notice to all City of Plattsburgh Council members.

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign a lease agreement with “Signature Productions” to hold an event known as “2018 SPA BLOWOUT” in the Crete Civic Center Arena from Thursday, June 28, 2018 through Monday, July 2<sup>nd</sup>, 2018. The lease requires Signature Productions to pay the City of Plattsburgh rent in the amount of \$4,670.00. Further, the Council finds that this space is not needed for a public purpose during the proposed lease agreement term of five days and that this lease will be subject to presentation of sufficient proof of insurance.

By Councilor McFarlin; Seconded by Councilor Kelly

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action:

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves three Fire Department employees to attend the 4 week “First Line Supervisors Training program” from July 30 – August 24, 2018 in Fort Totten, NY. The total cost should not exceed \$1,000.

By Councilor Ensel; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

**Councilor Ensel added the following for Initial Consideration:**

**RESOLVED:** In accordance with the request therefore the Common Council of the City of Plattsburgh approves the Mayor to sign the “Just Compensation Agreement” with R.K. Hite & Co. Inc. for the land acquisition for the real property identified as Tax Map Parcel 221.7-03-09.

**Motion to waive rule 4 for Initial Consideration and move Resolution “RESOLVED:** In accordance with the request therefore the Common Council of the City of Plattsburgh approves the Mayor to sign the “Just Compensation Agreement” with R.K. Hite & Co. Inc. for the land acquisition

for the real property identified as Tax Map Parcel 221.7-03-09.”

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**Councilor Ensel indicated** he heard again from constituents that games had to be cancelled tonight due to condition of the fields with water puddles, etc.

**Councilor Armstrong** thought there was an agreement 2016 that teams were supposed to clear the fields themselves.

**Director of Community Development Matthew Miller** indicated there is and he will produce the document.

**Mayor Read** spoke about the issues still with vehicles driving to Community Gardens at Bailey Avenue Park. Suggested permitting system for vehicles.

[further discussion ensued on this topic]

**Councilor Dowdle** asked about Planning Board Monday meeting cancelled and no minutes from last month?

**Mayor Read** explained meeting had to be rescheduled due to required notice not published in newspaper. Meeting has been rescheduled to July 12, 2018, Director of Community Development Matthew Miller in process of hiring replacement for recent vacancy and looking at hiring a Planner. Public Works exploring hiring an Engineering Aide or Draftperson.

[further discussion ensued on this topic]

**Councilor Dowdle** asked about lot near airport that County is building hotel that city owns.

**Mayor Read** spoke further on that topic.

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

**Jamie Schwartz, Vice President of Plattsburgh Professional Firefighters** spoke about staffing levels 4 firefighters below minimum manning levels. Chief Lawliss in process of hiring 2, however, they still feel at 34 staff members they are not safe and asked Council to please help bring staff back to 36.

**Sue Moore** asked for status on cryptocurrency moratorium.

**Mayor Read** gave update working on changes to the building code expect have ready in a month or so.

[further discussion ensued on this topic]

**Marisha Harmon**, Adirondack Lane, understood from last week she would be provided the contract she received from Ms. Geddes regardless of the fact that she may not have authorization to do so; however, instead she was given a new contract that is much different than the contract she provided her. She spoke further on the differences and monetary amount changed. [Councilor Kretser indicated as a point of order these questions should be directed to Community Development office]

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Motion to Adjourn by Councilor Kelly; Seconded by Councilor McFarlin  
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)  
**MEETING ADJOURNED: 6:31 pm**