

**At 5:02 pm a Motion to enter Executive Session to discuss personnel issue and ongoing litigation with Falcon Seaboard.**

**By Councilor Armstrong; Seconded by Councilor Ensel**

**Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser**

**(All voted in the affirmative)**

**Returned at 5:34 pm**

**Mayor Read stated we returned from Executive Session discussed personnel issue on a particular person and a matter of litigation with Falcon Seaboard. No decisions were made in Executive Session.**

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**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

May 31, 2018

**5:30 P.M.**

**MINUTES**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

**Absent:** Councilor Mike Kelly (W2)

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**MAYOR’S COMMENTS:** Welcomed new Special Events Coordinator Tara Powers who joined Community Development office and has an awful lot of stuff on their plate. We appreciate all of the expertise they brought to us. Tara has over 15 years of events and marketing experience to the position and making a big difference right out of the box. Thanked her for coming and welcome. Tara has been working on Mayors Cup and 4th of July events. Announced to any teachers they are asking for Battle of Plattsburgh poster contest entry. And Tara is continuing social media posting, etc.

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on May 24, 2018 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor Kretser; Seconded by Councilor Dowdle

(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending May 30, 2018 in the amount of \$ 99,778.82 are authorized and allowed and the Mayor and the

City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Ensel; Seconded by Councilor Dowdle  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report from the Building Inspector’s office for the week of May 21 – May 25, 2018
- Report of Fire and Ambulance Responses for the weeks of May 22 - May 28, 2018
- Minutes from the Public Safety Committee held on May 24, 2018
- Report of Public Hearing held by the Zoning Board of Appeals on May 21, 2018

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Kretser indicated no updates.

**City Infrastructure** – Chair Councilor Ensel indicated no updates. Next meeting 2 weeks asked Department Heads to send any items that should be on committee agenda.

**Finance and Budget** – Chair Councilor Kelly absent.

**Public Safety** – Chair Councilor Dowdle indicated meeting last week, no updates, and police department working on initiatives.

**Plattsburgh Public Library** – Chair Councilor Armstrong indicated no updates.

**MLD** - MLD Board President Councilor McFarlin mentioned on June 5, 2018 at 10:30am there is a Cryptocurrency forum at SUNY.

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor Armstrong  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending June 1, 2018 in the amount of \$ 304,892.49 are authorized and allowed and the Mayor and City Clerk are hereby

authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Armstrong; Seconded by Councilor Dowdle  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

**Rebecca King** from 19 Monty Street spoke about contract with Animal Rescue and Welfare Services (ARWS), would like to see report, hopefully optimistic not sure if this helped City.

**Councilor Kretser** asked her questions further discussion ensued on this agenda item.

**Lillian Cassidy** spoke on behalf of Animal Rescue and Welfare Services (ARWS).

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**7. OTHER ITEMS:**

**Motion to remove item 7A from the Table**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

**A. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign an agreement with “Plattsburgh Little League, Inc.” to replace the current backstop on the little league baseball field at South Platt Park. Per the agreement, the City would need to dig holes and install support poles and the Little League will provide and install the netting, padding and will perform the annual installation/removal of the netting. The cost to the City of Plattsburgh for the work associated with this agreement will be approximately \$950.00 and will be expensed out of DPW.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**Motion to remove item 7B from the Table**

By Councilor Armstrong; Seconded by Councilor Kretser

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(Councilors Armstrong, Dowdle, Ensel and Kretser voted in the affirmative. Councilor McFarlin voted in the negative)

**ACTION TAKEN:** Adopted

**B. RESOLVED:** In accordance with the request therefore the Common Council approves a contract with Animal Rescue and Welfare Services (ARWS) for feral cat control/rescue/adoption efforts in the City of Plattsburgh, in the amount of \$3,000. ARWS will provide an account of expenditures at year’s end, as well as a report of the conditions of the feral cat population in the City.

By Councilor Armstrong; Seconded by Councilor Kretser

Discussion: Yes

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the negative)

**ACTION TAKEN:** Defeated

Follow up Action: None

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**C. ADOPTION OF LOCAL LAW P-4 OF 2018**

**RESOLVED:** A local law amending Chapter 253, Sections 2 and 12; Chapter 233, Section 37, Subsection (B); Chapter 202, Section 4; Chapter 161, Section 7; and Chapter 183, Section 19.3 of the City Code of the City of Plattsburgh. This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said local law is made part of the minutes of this meeting.

By Councilor Armstrong; Seconded by Councilor McFarlin

Discussion: Yes

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF ELIZABETH BAKER TO THE LIBRARY BOARD TERM EFFECTIVE JULY 1, 2018 EXPIRING JUNE 30, 2023.**

By Councilor Kretser; Seconded by Councilor McFarlin

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF JENNIFER CREEDON TO THE LIBRARY BOARD TERM EFFECTIVE JULY 1, 2018 EXPIRING JUNE 30, 2023.**

By Councilor Armstrong; Seconded by Councilor Ensel

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor be authorized to sign a license agreement with “Illuzzi Enterprise Inc.” to operate a bar and snack shop in Section A of the vendor building at the City of Plattsburgh Municipal Beach. Further, the Council finds that this space is not needed for a public purpose during the proposed license agreement term of four months; that the license fee will not be more than \$5,000 per year; that sufficient notice of the availability of the property under license has been provided to the public; and that this license will be subject to presentation of sufficient proof of insurance and compliance with New York State Liquor Authority regulations if applicable.

**Motion to waive reading and move Resolution**

By Councilor Kretser; Seconded by Councilor Armstrong

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

Discussion: Yes

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves the Foundation of CVPH to occupy, for purpose of set up and tent installation, the City of Plattsburgh Marina the parking lot from June 7, 2018 thru June 9, 2018 for event that was originally approved by Council on January 11, 2018 for one day use only (June 9, 2018 from 7am to approximately 11:00pm. - Event time is 5:00pm).

By Councilor Armstrong; Seconded by Councilor Ensel

Discussion: Yes

**Motion to amend resolution** changing dates to “June 7, 2018 thru June 11, 2018”

By Councilor Armstrong; Seconded by Councilor Ensel

(Councilors Armstrong, Dowdle, Ensel and McFarlin voted in the affirmative. Councilor Kretser recused himself)

**RESOLVED:** In accordance with the request therefore the Common Council approves the Foundation of CVPH to occupy, for purpose of set up and tent installation, the City of Plattsburgh Marina the parking lot from June 7, 2018 thru June 11, 2018 for event that was originally approved by Council on

January 11, 2018 for one day use only (June 9, 2018 from 7am to approximately 11:00pm. -Event time is 5:00pm).

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(Councilors Armstrong, Dowdle, Ensel and McFarlin voted in the affirmative. Councilor Kretser recused himself)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**H. PURSUANT TO CHAPTER 53 OF THE CITY CODE, THE COMMON COUNCIL HEREBY APPOINTS THOMAS MORAN TO THE BOARD OF ETHICS EFFECTIVE JUNE 1, 2018 TO SERVE AT THE PLEASURE OF THE COMMON COUNCIL.**

By Councilor Ensel; Seconded by Councilor Armstrong

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**I. PURSUANT TO CHAPTER 53 OF THE CITY CODE, THE COMMON COUNCIL HEREBY APPOINTS PATRICK MCFARLIN TO THE BOARD OF ETHICS EFFECTIVE JUNE 1, 2018 TO SERVE AT THE PLEASURE OF THE COMMON COUNCIL.**

By Councilor Armstrong; Seconded by Councilor Dowdle

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(Councilors Armstrong, Dowdle, Ensel and Kretser voted in the affirmative. Councilor McFarlin recused himself)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**J. PURSUANT TO CHAPTER 53 OF THE CITY CODE, THE COMMON COUNCIL HEREBY APPOINTS JAMES MCCARTNEY III TO THE BOARD OF ETHICS EFFECTIVE JUNE 1, 2018 TO SERVE AT THE PLEASURE OF THE COMMON COUNCIL.**

By Councilor Ensel; Seconded by Councilor Dowdle

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted  
Follow up Action: None

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

**Councilor Ensel** inquired about where we are with cryptocurrency moratorium. Spoke about a call he received from a constituent about higher electric bill.

**Mayor Read** explained working code and gave further updates.

[Further discussion ensued on this topic]

**Councilor Armstrong** mentioned she will be participating in a presentation from Cleargov software company.

**Councilor Kretser** asked about process for a constituent who owns building in historic district in city and needs to replace steps on building and where to refer them?

**Mayor Read** indicated they should contact Building Inspector office and further discussed historical district and repairs. Used City Hall Windows as example

**Councilor Dowdle** observed city fields look nice, etc.

**Councilor Kretser** asked Director of Community Development Matthew Miller for a status on beach, staff hired, etc.

[Further discussion ensued on this topic]

**Councilor Kretser** asked Director of Community Development Matthew Miller for a status on contract with Finch Network. Report next week?

**Director of Community Development Matthew Miller** gave update, yes report next week.

**Mayor Read** spoke about Dock Street area there was about \$280,000 in funds devoted to the Dock Street area, are developing RFP for consultant help of that area which will probably use up about half of those funds. So, that is one of the candidates we are going to be looking for in the CFA process. And asked Department Head Ruff to devote a lot of energy in the next 18 months of the DRI period to improving the aesthetics of the Waste Water Treatment plant and he has a number of ideas of projects. Asked Department Head Ruff to update council next week.

**Councilor Armstrong** asked for an update on progress on whatever we are going to do for parking alternatives as Durkee Street is developed.

**Director of Community Development Matthew Miller** said ok.

**Councilor Ensel** asked if Beach Manager and Assistant Beach Manager are temporary through temporary budget item.

**Director of Community Development Matthew Miller** indicated yes temporary full time/seasonal out of temporary budget item. Explained all staff paid out of that budget item.

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

**Susan Thew** lives in West Shore Subdivision, when city does work on Maine Road she is requesting only replace sidewalks on one side of street as they are now.

[Further discussion ensued on this topic]

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Motion to Adjourn by Councilor Armstrong; Seconded by Councilor Dowdle

Roll call: Councilors Armstrong, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

**MEETING ADJOURNED: 6:37 pm**