

**GOVERNANCE, STRATEGY & CITY OPERATIONS COMMITTEE
THURSDAY, MAY 3, 2018
CITY OF PLATTSBURGH COMMON COUNCIL CHAMBERS
MINUTES
4:30PM**

Roll Call: Chair Councilor Kretser, Councilor Armstrong, Councilor Kelly, Councilor Dowdle, Councilor Ensel, Councilor McFarlin, Mayor Read

Others Present: City Clerk Sylvia Parrotte, Community Development Director Matthew Miller and IT Director Bryan Brayton

1. PUBLIC COMMENTS: None

2. REPORTS FROM DEPARTMENT REPRESENTATIVES AND DISCUSSION WITH COUNCILORS:

1. DPW assess need and install blockades to prevent vehicles from parking and impeding PFM vendors.

Discussion with Public Works, don't have extra barriers will need to look

2. Consideration of a request to hold a flea market on the Dock St. lot area. Assessment of viability, space availability, and process for permission.

Item Skipped

3. New appointment with Munis rep and updates.

IT Director Bryan Brayton indicated not scheduled yet looking to schedule in June around 12th.

4. Funds available to appoint a new grant writer?

Director of Community Development Matthew Miller spoke about and met with Amy Bonn. [Further Discussion with group ensued]

5. Any other reports from managers?

City Clerk Sylvia Parrotte gave updates from her department, General Code done.

Councilor Dowdle asked about Files and Records Management.

3. AGENDA ITEMS BROUGHT FORWARD FROM DEPARTMENTS TO BE APPROVED BY COMMITTEE AND RECOMMENDED TO COUNCIL:

1. Request from Our House Bistro (15 Bridge Street) to use a power outlet on a City of Plattsburgh light pole, with an on-off switch installed near ground level, along the outdoor seating area from April – October, 2018. There will be a total cost of \$20 for power usage during the 2018 season and a certificate of insurance has been provided.
2. Request from Amber Parliament from ETS to hold a charity kickball tournament on Saturday September 15, 2018 on US Oval. Insurance certificate is required.
3. Request from Sara Cooper, Political Coordinator with 1199SEIU, the country’s largest healthcare union, to hold a rally in Trinity Park on Friday, May 4th, from 3pm-6pm. This rally will bring together the Plattsburgh community to discuss the importance of healthcare funding on the one-year weekend anniversary of the 2017 American Healthcare Act vote in the United States House of Representatives. There will be a \$20 fee for electricity, a certificate of insurance has been provided and they expect approximately 30 to 100 people.
4. Request from the Plattsburgh Farmers Market group to extend the market by utilizing 8 parking spaces at the end of the Farmers Market Building to allow for more vendors.
5. Request from the Plattsburgh Farmers Market group to install removable signs on the outside of the Farmers Market Building. The Plattsburgh Farmers Market group incurs all the expense and this is at no cost to the city.
6. Request from the Economic Development Consultant contract for the Dock Street Waterfront project of the Downtown Revitalization Initiative (DRI) be awarded to Crane Associates, Inc. Payment for the contract will be made using funds included in the DRI grant. [Discussion ensued]
7. Request from Seth Silver of 40 Trafalgar Drive to close down part of Trafalgar Drive on June 30, 2018 from 11 am to 7 pm to have a safe area for their ninth annual block party.
8. Request from Mayor Read to adopt the City of Plattsburgh Code of Conduct review its alignment with provisions that already exist in the Charter. [Suggestion to table this item for more time to review]

By Councilor Kretser; Seconded by Councilor Armstrong
(RC) Roll call: All in Favor

4. OLD BUSINESS:

Councilor Dowdle asked Councilor Kretser if any movement on Ethics Committee.

Councilor Kretser indicated nothing yet, asked Councilor Dowdle if he would be interested in helping with it, possibly get together next week.

5. NEW BUSINESS:

Councilor Armstrong asked Councilor Kretser if he had any updated from Fledgling Crow Farms?

Councilor Kretser indicated he hadn't heard anything new and asked City Clerk if they needed a permit.

City Clerk Sylvia Parrotte indicated they don't need a permit if they are only selling produce.

[further discussion regarding Fledgling Crow Farms request to sell produce in the downtown area]

Bonnie Gonyo and Shane Dutil spoke on behalf of Plattsburgh Farmers Market Group.

Motion to Adjourn by Councilor Kretser; Seconded by Councilor Armstrong

(RC) Roll call: All in Favor

MEETING ADJOURNED: 5:12 pm