

At 5:22pm a Motion to enter Executive Session to discuss regarding personnel issue involving appointments.

By Councilor Armstrong; Seconded by Councilor McFarlin

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

Returned at 6:19 pm

Mayor Read stated we returned from Executive Session discussed personnel matter involving appointments. No decisions were made in Executive Session.

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

April 19, 2018

5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Peter Ensel (W4), Patrick McFarlin (W5), Joshua Kretser (W6)

Absent: None

MAYOR’S COMMENTS: indicated he is grateful for the work of John Forester from Carl Walker Inc. he has been with us for the last couple days holding a number of meetings and hearings helping us kick off what will be very important deliberations by the council moving toward a new parking regime. Creates a lot of interesting opportunities for the city, also, consulted this afternoon with the County as it has implications on how they’ll deal with parking as well. Looking forward to making recommendations to you for a few appointments for people who can either join the city or move in a different capacity within the city.

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on April 12, 2018 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor Kretser

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending April 18, 2018 in the amount of **\$ 148,804.28** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the

payment thereof.

By Councilor Kelly; Seconded by Councilor Armstrong
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report from the Building Inspector’s office for the week of April 9-13, 2018
- Minutes from the City Infrastructure Committee held on April 12, 2018

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Kretser indicated they had a wonderful public meeting on the Parking Study, helpful forum. Bryan Brayton working with Munis on software options similar to OPENGOV.

City Infrastructure – Chair Councilor Ensel indicated some of the agenda items were brought from last week’s committee meeting.

Finance and Budget – Chair Councilor Kelly indicated committee met earlier. City Chamberlain Marks gave report and they discussed 5 year Budget plan.

Public Safety – Chair Councilor Dowdle indicated no updates meet next week.

Plattsburgh Public Library – Chair Councilor Armstrong indicated no updates.

MLD - MLD Board President Councilor McFarlin indicated no updates.

Councilor Kretser thanked Director of Community Development Matthew Miller for his work last night.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Armstrong; Seconded by Councilor Ensel
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending April 20, 2018 in the amount of **\$ 1,535,528.09** are authorized and allowed and the Mayor and City Clerk are hereby

authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Armstrong
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

Unidentified Speaker asked for Timelines on DRI items C and D on agenda.

Unidentified Speaker spoke about parking problems and he has received parking tickets and a delinquent notice for \$633 in bills because he parked in a Taxi Zone. Asked who he would speak to about this.

Mayor Read referred him to the City Chamberlains office.

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves increase Waste Collection Contracted Service budget line item 1816 0000 4430 \$9,000 to a total of \$48,159 to provide for repair to a stormwater downchute. The repairs will be performed under County contract so that reduced long term monitoring may be received.

By Councilor Ensel; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves Stantec Consulting Services will provide construction support and inspection services for the Oklahoma Ave Slope stabilization projected. Scope of service is \$ 33,000 and is scheduled to begin May 7, 2018.

By Councilor Armstrong; Seconded by Councilor Ensel

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves ‘Architectural/Engineering, Design, and Technical Assistance Services’ for the Downtown Grant Program (DGP) project of the Downtown Revitalization Initiative (DRI), be awarded to Architectural & Engineering Design Associates, P.C. (AEDA). Payment will be made pursuant to the protocol described in the request for qualifications and will be dependent upon the number of projects awarded funds

through the DGP and will be disbursed at the completion of each individual project at the rate provided and agreed upon by the City and AEDA. The budget for these services shall not exceed \$70,000 for the technical assistance portion of the project and \$85,000 for consultation services for construction projects.

Motion to waive reading and move Resolution

By Councilor Kretser; Seconded by Councilor McFarlin

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves “As-Needed” Environmental Testing and Remediation Services’ for the Downtown Grant Program (DGP) project of the Downtown Revitalization Initiative (DRI), be awarded to KAS, Inc. (KAS). Payment will be made pursuant to the protocol described in the request for qualifications and will be dependent upon the number of projects awarded funds through the DGP and will be disbursed at the completion of each individual project at the rate provided and agreed upon by the City and KAS. Testing service fees are to be covered by a commitment fee paid by the individual DGP applicant prior to the commencement of testing services.

By Councilor Armstrong; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves Adirondack Flagpoles to install a flag pole at Clyde Lewis Park at a specific location approved by the City. Specific volunteers have agreed to purchase, install and replace flags as needed and during summer months specific volunteers agree to raise and lower flag as required by applicable rules and regulations. City would incur costs for excavating flag pole area (approximately \$500), installing light (approximately \$1,000) and staff member to raise and lower flag during periods when volunteers are not available. City is under no obligation to raise flag during periods when volunteers are not available.

Motion to waive reading and move Resolution

By Councilor Kretser; Seconded by Councilor Ensel

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council approves the Zelent family to install a commemorative plaque in honor and remembrance of USAF Retired Master Sergeant John Zelent at the Old Base Chapel or Clyde Lewis Park at a specific location approved by the City. All costs of purchasing, installing and maintaining plaque would be incurred by the Zelent family and the City will not be obligated to perform any maintenance or replacement of the plaque.

By Councilor Kretser; Seconded by Councilor Dowdle
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the negative)
ACTION TAKEN: Defeated
Follow up Action: None

G. RESOLVED: In accordance with the request therefore the Common Council authorizes the Mayor to execute a License Agreement with KLM Development, LLC involving Lot 23 of the West Shore Subdivision.
By Councilor Dowdle; Seconded by Councilor Kelly
Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(Councilors Kelly, Dowdle, Ensel, McFarlin and Kretser voted in the affirmative. Councilor Armstrong abstained)
ACTION TAKEN: Adopted
Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:

Mayor Read added the following under New Business:

THE MAYOR HANDS DOWN THE APPOINTMENT OF ETHAN VINSON FOR THE POSITION OF PROJECT COORDINATOR, LEVEL IV MANAGER COMPENSATION AND LEVEL III BENEFIT POLICY, SALARY SET AT \$42,000 FOR A MINIMUM OF 40 HOURS PER WEEK IN THE COMMUNITY DEVELOPMENT OFFICE, EFFECTIVE MAY 3, 2018.

(RC) Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(Councilors Armstrong, Kelly, McFarlin voted in the affirmative. Councilors Dowdle, Ensel voted in the negative. Councilor Kretser abstained)
ACTION TAKEN: Adopted
Follow up Action: None

THE MAYOR HANDS DOWN THE APPOINTMENT OF ADAM FRAZIER FOR THE POSITION OF SENIOR PLANNER, LEVEL IV MANAGER COMPENSATION AND LEVEL III BENEFIT POLICY,

SALARY SET AT \$68,000 FOR A MINIMUM OF 40 HOURS PER WEEK IN THE DEPARTMENT OF PUBLIC WORKS, EFFECTIVE APRIL 27, 2018.

(RC) Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Unidentified Speaker asked about timelines of DRI grants. Stated at this time we are bombing Syria and asked about making Plattsburgh a sanctuary city.

Dave Murchison asked who he would speak to about the scope of work for demolishing Green Street buildings, interested in bidding on project.

Mayor Read referred him to Director of Community Development Matthew Miller.

Mayor Read grateful for John Forester from Carl Walker Inc.'s work on the Parking Study.

John Forester indicated this is a tremendous opportunity, looks forward to working with the city and making parking part of the solution not the problem.

Motion to Adjourn by Councilor Armstrong; Seconded by Councilor Kelly

Roll call: Councilors Armstrong, Kelly, Dowdle, Ensel, McFarlin, Kretser

(All voted in the affirmative)

MEETING ADJOURNED: 6:52 pm