

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 10, 2019

5:30 P.M.

MINUTES

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent: None

MAYOR'S COMMENTS: This is the night the Council will vote on their 2019 Budget after the marathon session they held last week, format seemed to work very well and a format you may want to adopt next year. Council recognized challenges and appreciates hard work and what they will present today.

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on January 3, 2019, the Organizational Meeting held on January 3, 2019 and the Special Meeting of the Common Council held on January 4, 2019 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Armstrong; Seconded by Councilor Ensel
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 9, 2019 in the amount of **\$ 118,238.80** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Gibbs
(All in Favor/opposed)

Discussion: Yes
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of January 1-7, 2019

- Minutes from the Governance, Strategy & City Operations Committee held on January 3, 2019
- **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Armstrong indicated she and other councilors have been in conversation about how to go forward with foot bridge. Assure the public that all kinds of stakeholders are being communicated with and the Council, she believes, is committed to finding solutions.

City Infrastructure – Chair Councilor Moore indicated met earlier tonight and moved items to this agenda.

Finance and Budget – Chair Councilor Kelly mentioned tonight voting on our budget, no way they could have done it without Mayor’s budget and all the department heads, worked hard, been a team effort and thanked Councilor Armstrong for suggesting departments to develop budget narrative and Chamberlain Marks for his guidance throughout the process.

Public Safety – Chair Councilor Gibbs indicated no updates. Asked Mayor if she, and Councilor Ensel if he was interested, could visit/tour the Public Safety Departments. Mayor Read authorized and asked her to arrange thru his office.

Plattsburgh Public Library – Chair Councilor Ensel indicated no updates.

MLD - MLD Board President Councilor McFarlin indicated no updates. Moratorium still in place, hopes to put forth resolution next week to end moratorium. Asked Corporation Counsel Dean Schneller if that is the process to end moratorium. **Corporation Counsel Dean Schneller** indicated yes it is done resolution.

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor Ensel; Seconded by Councilor Armstrong
 (All in Favor/opposed)
 Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
 (All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending January 11, 2019 in the amount of \$ 1,157,315.07 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kelly; Seconded by Councilor Armstrong
 (All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

Tara Glynn, 15 Tom Miller Rd, spoke about resolution tonight for ‘Mixed-Use Development Opportunity in Downtown Plattsburgh’ asked Council to postpone since public has only known about it for 48 hours and the public needs more time to review.

Gail Henderson-King representing White & Burke Real Estate Investment Advisors, clarified the schedule and explained the purpose of the resolution for ‘Mixed-Use Development Opportunity in Downtown Plattsburgh’

Terry Meron spoke about his ideas for the Durkee Street area, should focus on the River water and feature that in what is planned there.

7. OTHER ITEMS:

A. RESOLVED: That the Common Council approves the amendments to the Mayor's Proposed Budget for 2019, representing increases in Estimated Revenues for all funds of \$90,357.00 and increases to Appropriations for all funds of \$410,816.00 as evidenced by the budget comparison report included as support for this resolution.

By Councilor McFarlin; Seconded by Councilor Ensel

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

[Requires 4 affirmative Council votes; Mayor cannot break tie.]

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. Motion to adopt the Common Council proposed 2019 Budget, last revised on January 8, 2019.

By Councilor Ensel; Seconded by Councilor McFarlin

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

[Requires 4 affirmative Council votes; Mayor cannot break tie.]

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves the proposed 2019 Budget, last revised on January 8th, 2019, as evidenced by the attached 2019 Budget Resolution making appropriations for the fiscal year beginning January 1, 2019, and ending December 31, 2019, and levying the property tax for the fiscal year 2019, as further evidenced by the attached 2019 Tax Warrant for the City of Plattsburgh and the County of Clinton’s 2019 tax warrant certifying the City of Plattsburgh share of the 2019 County tax levy. The City of Plattsburgh report of the Summary of 2019

Operating Budget by Fund is further attached, with the thirty year tax assessment, tax rate, tax levy comparison report, the City Assessor's reports of the 2018 tax roll, omitted taxes and S495 Exemption Impact Report, and the complete Common Council Budget dated January 8th, 2019, along with the 2019 Capital Expenditure Plan.

By Councilor Kelly; Seconded by Councilor Ensel

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

[Requires 4 affirmative Council votes; Mayor cannot break tie.]

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves the proposed 2019 Management Position Schedule and 2019 Managers' Salary Scale as amended by the Management Compensation Plan policy changes adopted in 2018 with effective date of January 1st, 2019, and further amended by the 2019 adopted budget.

By Councilor Armstrong; Seconded by Councilor Gibbs

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves that the 'Mixed-Use Development Opportunity in Downtown Plattsburgh' for the Durkee Street redevelopment project of the Downtown Revitalization Initiative (DRI) be awarded to Prime Companies. This approval is made pursuant to the terms and conditions of both the DRI grant and the Request for Proposals issued for this project and is in line with the Project Advisory Committee's recommendation. The Common Council authorizes the Director of Community Development to commence negotiations with Prime Companies for purposes of drafting a Letter of Intent and a Development Agreement for a mixed-use development on the City owned Durkee Street site, both of which will require subsequent Council approval.

Motion to waive reading and move Resolution

By Councilor McFarlin; Seconded by Councilor Gibbs

(All voted in the affirmative to "waive reading and move resolution")

Discussion: Yes

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. THE GOVERNANCE, STRATEGY, AND CITY OPERATIONS COMMITTEE OF THE COMMON COUNCIL SELECTS KATE MAHONEY-MYERS TO SERVE A TWO YEAR TERM ON THE

PLATTSBURGH PARKING ADVISORY COMMITTEE TO BEGIN ON JANUARY 11, 2019 AND EXPIRING JANUARY 10, 2021.

By Councilor Armstrong; Seconded by Councilor Gibbs
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

G. THE COMMON COUNCIL SELECTS PATRICK MCFARLIN TO SERVE A TWO YEAR TERM ON THE PLATTSBURGH PARKING ADVISORY COMMITTEE TO BEGIN ON JANUARY 11, 2019 AND EXPIRING JANUARY 10, 2021.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(Councilors Armstrong, Kelly, Gibbs, Ensel and Moore voted in the affirmative. Councilor McFarlin abstained)

ACTION TAKEN: Adopted

Follow up Action: None

H. RESOLVED: In accordance with the request therefore the Common Council authorizes the implementation, and funding in the first instance 100% of the federal-aid and state "Marchiselli" program-aid eligible costs, of a transportation federal-aid project, and appropriating funds; therefore.

WHEREAS, a Project for the City of Plattsburgh Pedestrian Crossing Signal Improvement Project. P.I.N. 730PS03 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds; and

[For SOFT MATCH CREDIT AGREEMENTS add: WHEREAS, as provided for by agreement with the NYC Department of Transportation, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by NYSDOT as applicable to the federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non-Marchiselli eligible project elements) shall be credited following FHWA's construction phase closeout audit of the Project to Project costs that are eligible for federal aid and Marchiselli aid; and]

WHEREAS, the City of Plattsburgh desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of

NOW, THEREFORE, the Common Council of the City of Plattsburgh, duly convened does hereby

RESOLVE, that the Common Council of the City of Plattsburgh hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Common Council of the City of Plattsburgh hereby authorizes the Chamberlain of the City of Plattsburgh to pay in the first instance 100% of the federal and non-federal share of the cost of work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$43,000 is hereby appropriated from the City of Plattsburgh and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of the City of Plattsburgh shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Plattsburgh with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately

Motion to waive reading and move Resolutions

By Councilor Armstrong; Seconded by Councilor McFarlin
(All voted in the affirmative to “waive reading and move resolution”)

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

I. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign a Professional Services Contract with Boulrice & Wood CPAS, P.C. for audit services for the years ended December 31, 2018, 2019 and 2020. The fee for the services will be 2018 - \$40,050, 2019 - \$40, 150 and 2020 - \$40,300 and will be paid out of all funds on a prorated basis

By Councilor Kelly; Seconded by Councilor Gibbs

Discussion: None

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

J. THE MAYOR HANDS DOWN THE APPOINTMENT OF LORETTA RIETSEMA TO THE PLANNING BOARD FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 10, 2019 AND EXPIRING JULY 26, 2024.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

K. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF CURT GERVICH AS AN ALTERNATE MEMBER OF THE PLANNING BOARD FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 15, 2019 AND EXPIRING JULY 26, 2024.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

Councilor Armstrong added the following for Initial Consideration:

THE GOVERNANCE, STRATEGY, AND CITY OPERATIONS COMMITTEE OF THE COMMON COUNCIL SELECTS MARY ANNE BUKOLT RYDER TO SERVE A TWO YEAR TERM ON THE PLATTSBURGH PARKING ADVISORY COMMITTEE TO BEGIN ON JANUARY 11, 2019 AND EXPIRING JANUARY 10, 2021.

Motion to waive rule 4 for Initial Consideration and move resolution.

By Councilor McFarlin; Seconded by Councilor Ensel
Discussion: Yes

Mayor Read added that this has no financial impact and the urgency is that the first meeting of the Plattsburgh Parking Advisory Committee is January 15, 2019.

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

10. NEW BUSINESS AND COUNCILOR REPORTS: None

11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Elizabeth Davies, 205 Margaret Street works at a local bar and received a parking ticket. Inquired about where

she should park since bar closes at 2am and it takes about 30 to 45 minutes to close the bar. Hours of parking spaces say no parking 2am to 6am in Durkee Street lot or 10pm to 6am on street parking spaces.

Mayor Read indicated the first meeting of the Parking Advisory Committee is next Tuesday, January 15, 2019 and it is open to the public. They will be discussion future polices for parking downtown.

Motion to Adjourn by Councilor Moore; Seconded by Councilor Kelly
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
(All voted in the affirmative)

MEETING ADJOURNED: 6:07 pm