

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

February 11, 2016

5:30 P.M.

MINUTES

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Dale Dowdle (W3), Becky Kasper (W5), Joshua Kretser (W6)

Absent: Councilors Mike Kelly (W2), Paul O’Connell (W4)

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on January 28, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor Kasper; Seconded by Councilor Kretser
Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser
(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending February 3, 2016 in the amount of \$ 348,481.90 and February 10, 2016 in the amount of \$ 176,214.98 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Dowdle; Seconded by Councilor Kretser
Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser
(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of January 28 – February 10, 2016
- Report from the Building Inspector’s office February 9, 2016
- Statement from the City Clerk’s Office of all monies received during the month of January 2016 in the total amount of \$8,694.97
- Report from the Building Inspector’s office “2015 Building Inspector Statistics.”
- Report from the Parking Violations Bureau for January 2016

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk’s Office.

By Councilor Armstrong; Seconded by Councilor Dowdle

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser
(All voted in the affirmative)

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending February 5, 2016 in the amount of \$ 340,328.37 and February 12, 2016 in the amount of \$ 800,968.83 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Kasper; Seconded by Councilor Dowdle
Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser
(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL:

Chris Rosenquest Clinton County Legislator Area 9 Thanked the City and the Council he is a partner at the County level and looks forward to many years working with everyone. Spoke about the Plattsburgh Farmers and Crafters Market and feels it is an opportunity to grow and expand that farmers market. Asked the council to consider proposals from other groups to help manage the farmers market or other ideas for expanding the current famers market.

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves continuing the contract with ELMORE SPCA for animal shelter services for 2016 for the total cost of \$10,868 and there is no increase in cost from 2015.

By Councilor Kretser; Seconded by Councilor Dowdle
Discussion: Yes
Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. THE MAYOR HANDS DOWN THE APPOINTMENT OF ELIZABETH BAKER TO THE LIBRARY BOARD TERM EFFECTIVE FEBRUARY 12, 2016 EXPIRING JUNE 30, 2018.

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves Colette Mayer to hold a wedding ceremony by Samuel de Champlain Monument on August 20, 2016 from 12:30pm to 3:30pm.

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from November 1, 2014 to November 30, 2014 in the total amount of \$3,024.58. The percentage of write-offs for this period is .24%.

By Councilor Kasper; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves MLD permission to advertise for PMLD BID No. 2016-2-1 “15Kv Pad-mounted Circuit Reclosers.” Bid opening date: March 29, 2016 at 11am.

By Councilor Kasper; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council approves MLD permission to advertise for PMLD BID No. 2016-2-2 “St. Lawrence 3 Upgrade Construction.” Bid opening date: March 29, 2016 at 11am.

By Councilor Kretser; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

G. RESOLVED: In accordance with the request therefore the Common Council approves the creation of the Title of Engineering Technician in the Department of Public Works at Range 8 of the

management pay scale.

By Councilor Kasper; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves MLD Travel Requests for 2016:

1. Matthew Duquette and William Brown to attend the required 4th Year Line Helper Training to be held in Fairport, NY at an estimated cost of \$1,450 (Total for cost \$5,800) for each of the following travel dates: May 2-6, 2016; May 30-June3, 2016; September 26-30, 2016; October 24-28, 2016.

2. Andrew Anctil to attend the required 2nd Year Line Helper Training to be held in Fairport, NY at an estimated cost of \$790 (Total cost \$3,160) for each of the following travel dates: April 18-22, 2016; May 16-20, 2016; September 12-16, 2016; October 10-14, 2016.

3. Garrett Mastic and James Farrell to attend the required 1st Year Line Helper Training to be held in Fairport, NY at an estimated cost of \$1,450 (Total cost \$5,800) for each of the following travel dates: April 11-15, 2016; May 9-13, 2016; September 5-9, 2016; October 3-7, 2016.

4. Jim Waldron to attend Meter School Track 1 at Worchester, MA from May 16-19, 2016 Total Cost \$785.

5. Bill Treacy, Manager MLD to attend the following meetings (Total cost \$2,260):

Semi-Annual MEUA Meeting, East Syracuse, NY	April 26-28, 2016	\$ 450
Annual MEUA Meeting, Ellicottville, NY	August 30-September 2, 2016	\$ 1,100
IEEP Annual Meeting, East Syracuse, NY	September 29-30, 2016	\$ 345
Semi-Annual NYMPA Meeting, East Syracuse, NY	May 18-19, 2016	\$ 365
Annual NYMPA Meeting, East Syracuse, NY	October 19-20, 2016	\$ 365

By Councilor Kretser; Seconded by Councilor Armstrong

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves Lt. Christopher Deangelo to attend "First Line Supervisors Training Program" from January 4- 29, 2016

in Fort Totten, NY at a cost not to exceed \$500. This requires schooling for his promotion as Lieutenant which was effective 10/21/15.

By Councilor Kasper; Seconded by Councilor Kretser

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves Water Treatment Plant Operator Mike Keefe to attend “Grade 1 Advance Operations Course” from June 6-10, 2016 in Amherst, NY and the “Supervision Course” from June 28-July 1, 2016 in Morrisville, NY at an estimated cost of \$3,400. Funding is from the Water Filtration Plant Budget.

By Councilor Armstrong; Seconded by Councilor Dowdle

Discussion: None

Roll call: Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from the Plattsburgh Farmers and Crafters Market group to manage the Farmers Market for the 2016 market season from May 7 - October 8, 2016.

Councilor Kasper said next week’s work session they will discuss this, sidewalk regulations and explore other opportunities for the Farmers Market to be open on different days, and some kind of extension down by the marina.

Mayor Calnon said if in fact we are looking at different days or different locations we probably should do a press release to see if there’s interest.

10. NEW BUSINESS:

Councilor Armstrong asked if the sidewalk issue to be discussed is about snow removal.

Councilor Kasper said she was thinking more of the summer sidewalk issue and the pass ability for sidewalks.

Mayor Calnon said Kevin has been doing some research and we should have that to you by next week.

Councilor Armstrong there is a particularly unattractive window in a vacant business on City Hall Place that is exposed facing the sidewalk. Is there any code that governs these kinds of things?

Councilor Dowdle said it is #8 and has been discussed at the Downtown Business meetings.

Mayor Calnon asked Building Inspector Joe McMahon to look in to it.

Councilor Armstrong would like council to look at snow removal enforcement and any gray areas.

11. CLOSING PUBLIC COMMENTS:

Speaker did not identify herself wants Animal Control Officer reinstated.

Speaker did not identify herself spoke about snow removal law for sidewalks.

Speaker did not identify herself wants Animal Control Officer reinstated.

Motion to Adjourn by Councilor Armstrong; Seconded by Councilor Kasper

Roll call Councilors Armstrong, Dowdle, Kasper, Kretser

(All voted in the affirmative)

MEETING ADJOURNED: 5:50pm