

1. Agenda

Documents:

[AGENDA 08-08-19.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

August 8, 2019

**5:30 P.M.**

**AGENDA**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:**

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**MAYOR'S COMMENTS:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on August 1, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending August 7, 2019 in the amount of \$\_\_\_\_\_ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_  
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report from the Building Inspector's office for the week of July 31 - August 6, 2019
- Report from the Police Department for the week of July 28 - August 4, 2019
- Minutes from the Governance, Strategy & City Operations Committee held on August 1, 2019
- Report of Fire and Ambulance Responses for the week of July 30 - August 5, 2019
- Report from the City Clerk's Office of all monies received during the month of July 2019 in the total amount of \$8,919.35

• **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Armstrong

**City Infrastructure** – Chair Councilor Moore

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Gibbs

**Plattsburgh Public Library** – Chair Councilor Ensel

**MLD - MLD Board President** Councilor McFarlin

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending August 9, 2019 in the amount of \$\_\_\_\_\_are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

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**7. OTHER ITEMS:**

**Motion to remove Item 7A from the Table**

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

**A. RESOLVED:** In accordance with the request therefore the Common Council approves establishing the following minimum fee schedule for requests to use the following City of Plattsburgh property. In addition to minimum fee schedule, the city may also require reimbursement for actual labor costs incurred by city employees for the accommodation, set up, delivery, and/or retrieval of city property.

Cones	\$ 1.00	each cone/per event
Barricade	\$ 5.00	each barricade/per event
Staging	\$ 10.00	each 4 x 8 section/per event
Trailer Stage	\$ 200.00	per event

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 budgets for the General, Water & Sewer Funds for additional PW Snow & Ice sand and salt purchases, and for adjusting the inter-fund revenues for administrative cost chargebacks to the Water and Sewer Funds, according to the budget adjustment memo dated August 1<sup>st</sup>, 2019, attached as supporting documentation for the meeting minutes along with the General Fund transfer justification worksheet based on the 2018 actual costs.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. RESOLVED:** In accordance with the request therefore the Common Council authorizes entering in to a Wastewater Treatment Plant Operation Agreement with Lyon Mountain Wastewater Treatment Plant, Town of Dannemora per the scope and reimbursement described in the memo (made part of the minutes of this meeting) subject to the final contract approval of the Mayor and City of Plattsburgh Corporation Counsel.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. RESOLUTION ACCEPTING DRAFT SCOPING DOCUMENT FOR THE CITY OF PLATTSBURGH REVITALIZATION PROJECTS GENERIC ENVIRONMENTAL IMPACT STATEMENT**

**WHEREAS**, the City of Plattsburgh revitalization efforts will result in several downtown area improvement projects, some of which have already been specifically proposed and some of which are in the conceptual stage (collectively the “Projects”).

**WHEREAS**, the Plattsburgh Common Council ("Common Council") determined that the Projects collectively are a Type I Action pursuant to the State Environmental Quality Review Act (SEQRA), identified the potential Involved Agencies under SEQRA, notified the potential Involved Agencies that the City of Plattsburgh Common Council wished to be established as Lead Agency for SEQRA review of the Projects and has been designated as SEQRA Lead Agency with consent of the Involved Agencies; and

**WHEREAS**, the Common Council recognized that the Projects may result in one or more significant impacts on the environment and wishes to review the potential impacts of the Projects taken together rather than separately, including consideration of potential cumulative impacts; and

**WHEREAS**, the Common Council determined to conduct this comprehensive review of the Projects through preparation of a Generic Environmental Impact Statement (GEIS) pursuant to SEQRA and Section 617.10 of the implementing Regulations set forth at Title 6 of the New York Compilation of Codes, Rules and Regulations (NYCRR); and

**WHEREAS**, the decision to prepare a GEIS reasonably anticipated the determinations required for a SEQRA Positive Declaration and guarantees the highest level of scrutiny of the potential adverse environmental impacts of the Projects; and

**WHEREAS**, The Chazen Companies has prepared a Draft Scoping Document pursuant to 6 NYCRR Section 617.8 to focus the contents of the GEIS on potentially significant impacts rather than impacts that are likely to be irrelevant or not significant; and

**WHEREAS**, the Common Council, as SEQRA Lead Agency, must provide a copy of the Draft Scope to all Involved Agencies, make it available to any individual or SEQRA Interested Agency that has expressed an interest in writing to the Lead Agency and include an opportunity for public participation in the scoping process;

**WHEREAS**, the Common Council has determined to provide both a period of time for the public to review and provide written comments on the Draft Scope and to provide for public input at a public scoping session;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Common Council hereby accepts the Draft Scoping Document for the GEIS.

2. A Scoping Session on the Draft Scoping Document will be held on Thursday, August 22, 2019 at 4:00 p.m. in Plattsburgh City Hall, 41 City Hall Place, Plattsburgh, New York.
3. Public comments will be accepted on the Draft Scope until Monday, August 26, 2019. Comments may be submitted in writing to the Plattsburgh Common Council, Plattsburgh City Hall, 41 City Hall Place, Plattsburgh, New York 12901.
4. The City Clerk is authorized and directed to file a Notice of Completion of Draft Scoping Document and provide copies of the Draft Scope as required by SEQRA.
5. The City Clerk is further authorized and directed to publish a Notice of Scoping Session to receive comments on the Draft Scope in *The Press Republican*, a newspaper of general circulation in the City.
6. Copies of the Draft Scope will be available for inspection at the City Clerk's Office, Plattsburgh City Hall, 41 City Hall Place, Plattsburgh, New York and on the City's website at <https://www.cityofplattsburgh-ny.gov/192/Community-Development>.
7. The City Clerk is further authorized and directed to provide a copy of the Draft Scope to all SEQRA Involved Agencies and any individual or SEQRA Interested Agency that has expressed an interest in writing.
8. This Resolution shall take effect immediately.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST: None**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION: None**

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**MEETING ADJOURNED:** \_\_\_\_\_