

1. Agenda

Documents:

[AGENDA 02-28-19.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 022819.PDF](#)

3. CLAIMS ANALYSIS

Documents:

[CLAIMS ANALYSIS 022819.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

February 28, 2019

5:30 P.M.

AGENDA

Pledge of Allegiance

(RC)

Present: Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

Absent:

MAYOR'S COMMENTS:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the Regular Meeting of the Common Council held on February 21, 2019 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending February 27, 2019 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of February 19-25, 2019
- Minutes from the Finance and Budget Committee held on February 21, 2019
- Report from the Parking Violations Bureau for January 2019

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

Governance, Strategy, and City Operations- Chair Councilor Armstrong

City Infrastructure – Chair Councilor Moore

Finance and Budget – Chair Councilor Kelly

Public Safety – Chair Councilor Gibbs

Plattsburgh Public Library – Chair Councilor Ensel

MLD - MLD Board President Councilor McFarlin

RESOLVED: That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending March 1, 2019 in the amount of \$_____are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:

7. OTHER ITEMS:

Motion to remove Item 7A from the table

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

A. WHEREAS, pursuant to the authority and provisions of Section 10 of the Municipal Home Rule Law of the State of New York and the statutory powers vested in the Common Council of the City of Plattsburgh (“Common Council”) to regulate and control land use and to protect the health, safety and welfare of its residents, pursuant to Local Law P-3 of 2018, which was adopted on March 15, 2018, the Common Council declared an eighteen (18) month moratorium on all applications or proceedings for applications, for the issuance of approvals or permits for the commercial cryptocurrency mining operations in the City of Plattsburgh (“City”); and

WHEREAS, pursuant to Local Law P-3 of 2018, the aforementioned moratorium may be terminated earlier than eighteen (18) months if the Common Council determines by resolution that the purpose of the local law have been fulfilled;

WHEREAS, the City formed a cryptocurrency zoning committee to study the matter; and

WHEREAS, on March 19, 2018, the New York State Public Service Commission adopted an Order Approving Tariff Amendments with Modifications (“Rider-A”) impacting High Density Load Customers to mitigate/minimize any utility surcharges experienced by residential customers as a result of incremental purchase power costs; and

WHEREAS, on October 25, 2018, the Common Council adopted Local Law P-6 of 2018, which established zoning regulations, fire suppression requirements, heat controls, noise limits, and nuisance abatement provisions for commercial cryptocurrency mining operations in the City.

NOW THEREFORE IT IS HEREBY RESOLVED that the Common Council determines that the purpose of the Commercial Cryptocurrency Mining Operation Moratorium established by Local Law P-3 of 2018 have been fulfilled and the Moratorium is hereby terminated, effective the date this resolution is approved.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. ADOPTION OF LOCAL LAW P-2 OF 2019: A local law renaming, amending and restating in its entirety Chapter 241, Section 5 of the City Code of the City of Plattsburgh.

Be it enacted by the Common Council of the City of Plattsburgh as follows:

§ 241-5 REGULATING THE USE OF TOBACCO PRODUCTS UPON PUBLIC PROPERTY

1. Definitions. The term "Public Property" means public buildings and adjacent grounds, streets, sidewalks, parks, and other publicly owned property, including vehicles owned by the City of Plattsburgh. The term "Tobacco Product" means cigarette, cigar, pipe tobacco, snuff, chewing tobacco, electronic nicotine delivery system (e-cigarettes, vaping, hookahs) in which tobacco or electronically delivered nicotine is the main ingredient that are intended for human consumption or use.

2. It shall be a violation for any person, including any person under the age of eighteen years, to use or possess a tobacco product or electronic nicotine delivery system (e-cigarettes, vaping, hookahs) on public property.

3. Each instance of Smoking or Tobacco Product use in violation of this Law shall constitute a separate violation. An offense may be prosecuted by the issuance of an appearance ticket under §150.20 of the Criminal Procedure Law.

4. A violation of any provision of this Local Law shall constitute a violation, and upon conviction thereof, subject the violator to a fine not to exceed Two Hundred Fifty Dollars (\$250).

5. Any peace officer or code enforcement official may enforce this Law. For the purpose of this Local Law, the term "enforcement officer" shall mean a police officer or code enforcement official.

This Local Law shall take effect upon approval by the Mayor and filing with the New York State Secretary of State.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves that the 'Pre-Demolition Asbestos Survey' contract for the former Glens Falls National Bank building and associated structures be awarded to KAS, Inc. Payment shall be made from the Parking Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign a Memorandum of Agreement with Clinton County Public Transit (Clinton County Department of Planning) to establish a formal mechanism for payment by Clinton County Public

Transit (CCPT) to the City of Plattsburgh, New York Department of Public Works for the removal of obsolete bus stop signs.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves a Police Department employee to attend “2019 Annual State of New York Juvenile Police Officer Conference Training” from August 26-30, 2019 in Lake George, NY. The total cost will not exceed \$1,619 and will be expensed out of the Asset Forfeiture Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves two Police Department employees to attend “NYS Homeland Security and Emergency Services Initial Response to Active Shooters Training” from May 5-7, 2019 in Oriskany, NY. The total cost will not exceed \$290 and will be expensed out of the Asset Forfeiture Fund. The lodging and training will be provided by the Department of Homeland Security.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves a Police Department employee to attend “NYS Homeland Security and Emergency Services FBI Crisis Negotiation Course Training” from April 15-20, 2019 in Oriskany, NY. The total cost will not exceed

\$296.25 and will be expensed out of the Asset Forfeiture Fund. The lodging and training will be provided by the Department of Homeland Security.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves two Police Department employees to attend “NYS Homeland Security and Emergency Services Officer Survival Tactics Training” from May 8-10, 2019 in Oriskany, NY. The total cost will not exceed \$290 and will be expensed out of the Asset Forfeiture Fund. The lodging and training will be provided by the Department of Homeland Security.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves two Fire Fighters to attend “Crude by Rail Emergency Response Training course” March 24-30, 2019 in Pueblo, CO. The NYS FEMA program covers travel, room, board and meals. The total cost is approximately \$400 to pay for travel meals, ferry, parking and baggage fees.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS AND COUNCILOR REPORTS:



11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore
MEETING ADJOURNED: _____



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Colin L. Read
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: February 26, 2019

RE: Fire and Ambulance Responses

For this week's period: Tuesday, February 19, 2019 to Monday, February 25, 2019
our Department has responded to the following:

Fire Calls

20

- 2 biological hazardous confirmed or suspected with hazardous-
- 8 alarm activation with investigation mitigation
- 1 smoke/odor removal
- 1 dispatched/cancelled en route
- 4 EMS assist initiated patient care
- 1 MVA with patient care and hazardous mitigation
- 1 cooking fire
- 1 good intent (smell of smoke)
- 1 excessive heat/scorch burns with investigation

Ambulance Calls 70

Mutual Aid by CVPH 13



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York
518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

February 6, 2019

Mayor Colin L. Read
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for January 2019.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "L. Ritter", written over the typed name below.

Chief Levi J. Ritter
Plattsburgh Police Department

PARKING VIOLATIONS BUREAU

Monthly Report for January 2019

	<u>Jan 2019</u>	<u>Jan 2018</u>
TICKETS ISSUED:	500	147
TICKETS COLLECTED:	305	110
REVENUE FOR MONTH:	\$7,275.75	\$3,800.25

YEAR TO DATE TOTALS:

	<u>Jan 2019</u>	<u>Jan 2018</u>
TICKETS ISSUED:	500	147
TICKETS COLLECTED:	305	110
REVENUE:	\$7,275.75	\$3,800.25

COMPARISON: Parking tickets issued for Jan. 2019: UP 353
 Parking tickets collected for Jan. 2019: UP 195
 Revenue for Jan. 2019: UP \$3,475.50
 Amount Dismissed: \$926.50

Breakdown for January 2019

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

1/31/2019

SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1 HANDICAP	0	0	5	5	5	375
2 NO PARKING	0	0	44	44	44	756
3 OVERTIME 10 MIN	0	0	0	0	0	0
4 OVERTIME 30 MIN	0	0	0	0	0	0
5 OVERTIME 2 HRS	0	0	0	0	0	0
6 NO STAND/STOP	0	0	0	0	0	0
7 FIRE HYDRANT	0	0	4	4	4	200
8 FIRE LANE	0	0	0	0	0	0
10 BLOCKING SIDEWALK	0	0	7	7	7	105
11 LEFT WHEEL CURB	0	0	0	0	0	0
12 BLOCKING XWALK	0	0	1	1	1	15
13 BLOCK DRIVEWAY	0	0	4	4	4	60
14 LOADING ZONE	0	0	2	2	2	30
15 DOUBLE PARK	0	0	1	1	1	21.75
16 TOO CLOSE INTERSE	0	0	0	0	0	0
18 OBST. LANE	0	0	0	0	1	0
19 TAXI ONLY	0	0	2	2	2	30
20 BUS STOP	0	0	0	0	0	0
22 WRONG WAY	0	0	0	0	0	0
23 EMPLOYEE PERMIT	0	0	0	0	0	0
24 PARKING BAN	0	0	0	0	0	0
25 UNINSPECTED	0	0	9	9	9	352
26 OVERTIME PARKING	0	0	0	0	0	0
27 OVERTIME 4 HOUR	0	0	0	0	0	0
40 UNREGISTERED	0	0	3	3	3	168
41 DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0	0.00	0.00
44 SIDEWALK	0	0	0	0	0	0.00	0.00
45 INTERSECTION	0	0	0	0	0	0.00	0.00
46 CROSSWALK	0	0	0	0	0	0.00	0.00
47 ZONE/CURB	0	0	0	0	0	0.00	0.00
48 CONSTRUCTION	0	0	0	0	0	0.00	0.00
52 HIGHWAY	0	0	0	0	0	0.00	0.00
53 RDW/ROW	0	0	0	0	0	0.00	0.00
54 DRVWAY/BLOCKED	0	0	0	0	0	0.00	0.00
55 TAXI ZONE	0	0	4	4	4	60.00	60.00
56 BUS ZONE	0	0	0	0	0	0.00	0.00
57 CROSSWALK 20'	0	0	0	0	0	0.00	0.00
60 OBST. SIDEWALK	0	0	0	0	0	0.00	0.00
62 FIRE HYDRANT	0	0	0	0	0	0.00	0.00
63 UNLAWMOV	0	0	0	0	0	0.00	0.00
64 WWY2WAY	0	0	0	0	0	0.00	0.00
65 WWY1WAY	0	0	0	0	0	0.00	0.00
67 ANGLE	0	0	0	0	0	0.00	0.00
68 OVERLINE	0	0	0	0	0	0.00	0.00
69 OVERTIME 10 MIN	0	0	0	0	0	0.00	0.00
70 OVERTIME 30 MIN	0	0	0	0	0	0.00	0.00
71 OVERTIME 1 HR	0	0	0	0	0	0.00	0.00
72 OVERTIME 2 HR	0	0	0	0	0	0.00	0.00
73 OVERTIME 4 HR	0	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	0	0	0.00	0.00
79 EMERGENCY	0	0	0	0	0	0.00	0.00
80 FIRELANE	0	0	0	0	0	0.00	0.00
81 HANDICAP	0	0	0	0	0	0.00	0.00
82 TRAILER	0	0	0	0	0	0.00	0.00
86 SNOW BAN	0	0	0	0	0	0.00	0.00
87 LIM SNOW BAN	0	0	0	0	0	0.00	0.00
88 UNINSPECTED	0	0	0	0	0	0.00	0.00
89 UNREG MV	0	0	0	0	0	0.00	0.00

90 NO PARKING EVEN	0	0	0	0	0	0.00	0.00
91 NO PARKING ODD	0	0	0	0	0	0.00	0.00
92 NO PARK 7AM-5PM	0	0	0	0	0	0.00	0.00
94 MEDIAN	0	0	0	0	0	0.00	0.00
95 20' INTERSECTION	0	0	0	0	0	0.00	0.00
96 30' SIGN/INTERSECTN	0	0	0	0	0	0.00	0.00
97 NO ACCESS/HDCP	0	0	0	0	0	0.00	0.00
98 12" CURB	0	0	0	0	0	0.00	0.00
99 12"CURB 1 WAY	0	0	0	0	0	0.00	0.00
101 FACING WRONGZW	0	0	0	0	0	0.00	0.00
105 EXCEEDED 72HRS	0	0	0	0	0	0.00	0.00
107 SNOW 12:01-6 AM	0	0	0	0	0	0.00	0.00
108 SNOW CPL 2AM-6AM	9	9	0	0	0	351.00	351.00
110 EXCEEDED 90 MIN	0	0	0	0	0	0.00	0.00
111 FRONT YARD	0	0	0	0	0	0.00	0.00
199 PARKING BAN	0	0	1	1	1	35.00	35.00
200 OVERTIME PARKING	0	0	290	290	290	5,007.75	5,007.75
201 PARKING BAN	7	7	61	61	61	2,444.00	2,444.00
202 CITY ROW	0	0	0	0	0	0.00	0.00
Other	0	0	1	1	21	0.00	0.00
TOTALS:	18	18	482	482	482	10,163.00	10,163.00

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 500

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93% 3.6 %
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDLS = 83. 96.4 %

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93% 3.6 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDLS = 83.0% 96.4 %

**City of Plattsburgh Request For Proposals for Pre-Demolition Asbestos Survey of Glens Falls Building
RFP Scoring Sheet - Consolidated Scores**

Application #	Firm	Scoring			
		Reviewer #1	Reviewer #2	Reviewer #3	Total
1	Shumaker	70	65	85	73
2	KAS	90	90	100	93
3	Energy & Environment	20	15	50	28
4	ATL	80	90	100	90
5					
6					
7					
8					
9					
10					

**Clinton County Public Transit (Clinton County Department of Planning)
and
City of Plattsburgh, New York
Memorandum of Agreement**

1/1/2019– 12/31/19

Between

Clinton County Department of Planning and
Clinton County Public Transit (CCPT)
135 Margaret Street, Suite 124
Plattsburgh, NY 12901

And

City of Plattsburgh, New York
41 City Hall Place
Plattsburgh, NY 12901

1. Purpose:

The purpose of this Memorandum of Agreement (MOA) is to establish a formal mechanism for payment by Clinton County Public Transit (CCPT) to the City of Plattsburgh, New York Department of Public Works for the removal of obsolete bus stop signs.

2. Authority:

Authority to enter into this agreement comes from the County of Clinton, New York Legislature and the City of Plattsburgh, New York Common Council.

3. CCPT agrees to:

- a. Provide information to the City of Plattsburgh Department of Public Works about CCPT signs which are within City of Plattsburgh rights-of-way and which are in need of removal.
- b. Upon receipt of invoice, arrange for payment by the County of Clinton to the City of Plattsburgh in the amount of \$40 per sign removed.
- c. Promptly and effectively cooperate with the City of Plattsburgh Department of Public Works in resolving any problems that may arise.

4. The City of Plattsburgh Department of Public Works agrees to:

- a. At the convenience of the City of Plattsburgh Department of Public Works, when weather and labor availability allow, remove CCPT signs identified by CCPT as needing removal.
- b. Following the removal of one or more signs, provide an invoice to CCPT which identifies the signs removed and charges \$40 per sign.
- c. Promptly and effectively cooperate with CCPT in resolving any problems that may arise.

5. Modification/Termination:

- a. This Memorandum of Agreement can be modified at any time upon mutual consent and signature of the Director of Planning for Clinton County and the Superintendent of the Department of Public Works for the City of Plattsburgh.

Agreed to by:

Harry J. McManus
Chairperson, Clinton County Legislature
County of Clinton

Date

Colin L. Read
Mayor
City of Plattsburgh

Date



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York
518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

January 25, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department employee to Lake George, NY for the "2019 Annual State of New York Juvenile Police Officer Conference Training", which is being held August 26-30, 2019. The total cost should not exceed \$1,619.00, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a faint circular stamp.

Chief Levi Ritter
Plattsburgh Police Department



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

February 6, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send two Police Department employee's to Oriskany, NY for the "NYS Homeland Security and Emergency Services Initial Response to Active Shooters Training", which is being held May 5-7, 2019. The total cost should not exceed \$290.00, as the lodging and training are being provided by Homeland Security, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", written over a vertical line that extends from the signature down to the typed name below.

Chief Levi Ritter
Plattsburgh Police Department



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

February 11, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department employee to Oriskany, NY for the "NYS Homeland Security and Emergency Services FBI Crisis Negotiation Course Training", which is being held April 15-20, 2019. The total cost should not exceed \$29625, as the lodging and training are being provided by Homeland Security, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "L. Ritter", with a checkmark at the end.

Chief Levi Ritter
Plattsburgh Police Department



Plattsburgh Police Department
45 PINE STREET
Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

LEVI J. RITTER
Chief of Police

February 14, 2019

Mayor Colin L. Read
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send two Police Department employee's to Oriskany, NY for the "NYS Homeland Security and Emergency Services Officer Survival Tactics Training", which is being held May 8-May 10, 2019. The total cost should not exceed \$290.00, as the lodging and training are being provided by Homeland Security, and will be expensed out of the Asset Forfeiture Fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to be "Levi Ritter", written over a faint circular stamp or watermark.

Chief Levi Ritter
Plattsburgh Police Department

*To Beth
Lynda
2/19/19.*



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

February 27, 2019

Mayor Read
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

To Whom It May Concern:

I respectfully request approval for two Fire Fighters to attend the "Crude by Rail Emergency Response Training" Course in Pueblo, Colorado, March 24th through March 30, 2019. The NYS FEMA Program covers travel, room and board, and meals. Any overtime costs will be covered by the Adirondack Regional Hazmat Consortium. The only costs we are required to pay are the cost of travel meals, ferry, parking and baggage fees for the trip and will be approximately \$400.00.

Thank you for your consideration to this matter. If you have any questions or should you require any additional information, please feel free to contact me.

Sincerely,

Scott Lawliss
Chief

SL/kl

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 3/1/2019

City:	Payee	Description	Amount
	ProAct, Inc.	Prescription health care cost for actives & retirees - February 1st - 15th, 2019 - all depts.	98,324.43
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	64,052.02
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	30,015.14
	Plattsburgh Spring	Sander for DPW (WFP) & spreader for WRRF - February 2019	9,665.00
	New England Organics	172.95 tons of sludge hauling to Grasslands landfill - WPCP - February 2019	8,827.37
	Axon Enterprise, Inc.	New taser gun and bulk cartridges - Police - February 2019	7,580.00
	Holland Company	16,389 lbs. of PC H-180 Bulk Coagulant (Polyaluminum Chloride) - WFP - Feb 2019	5,987.09
	NEWS of New York Inc.	Solid waste landfill disposal fees - DPW - February 2019	4,845.45
	Goldberger & Kremer	Labor matters retainer and Part B services - Corp Counsel - January 2019	3,420.00
	Ferguson Waterworks #576	Fire hydrant parts for repair - DPW - February 2019	3,223.79
	Rushford Trucking	10 loads screened sand to Compost Plant & 8 hrs. truck rental snow removal - DPW - February 2019	2,030.00
	Stafford, Owens, Curtin, et al	Professional fees Town of Plattsburgh litigation - Corp. Counsel - January 2019	1,351.50
	Jonathan Ruff	Travel reim expenses to 2019 Utility Management Conf-NYWEA - Feb 2019	1,155.00
	Others - 87 total others	Various (average \$152.31 each)	13,250.89
		Total City	253,727.68
MLD:			
	New York Power Authority	Electricity purchased for resale for January 2018	699,322.08
	Wells Communication	Vehicle path service - March 2019	5,838.21
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	3,173.83
	PLM Electric Power Eng.	As-Built Drawings drafting services for SI1, 2 & 3 - February 2019	2,590.00
	Accurate Calibration Service	Annual calibration for a model 5800 testers & annual support - February 2019	1,650.00
	Synchrony Bank/Amazon.com	Various supply purchases for maintenance and repairs - January 2019	1,041.19
	Others - 15 total	Various (average \$118.90 each)	1,783.43
		Total MLD	715,398.74
Specials:			
	Journal Vouchers (not expenditures)	February month-end City utility invoice payment transfers - processed 2/27/2019	60,343.08
	Journal Transfers (not expenditures)	Sewer Capital Reserve transfer to capital project 81052 - 8/9/2018 CC approval	50,000.00
	Capital Expenditures	WRRF \$ 17.8k; WFP \$21.8k	39,613.48
	Special Revenue	CDBG pass-through grant to Plattsburgh Housing Authority for elevator project	50,251.14
		Total Specials	200,207.70
	Gross Total		\$ 1,169,334.12
	Less: Inter-Fund Transactions		110,343.08
	Total Net Expenditures		\$ 1,058,991.04
Payroll:		Pay Period	Year to Date
	Total Payroll Headcount	242	254
	Base Hourly & Salary	314,695.63	\$ 1,840,609.78
	Overtime, Standby & Shift Differentials	45,293.16 14.39%	257,493.45 13.99%
	Vacation, Holiday, Pers. & Accum.		
	Leave & severance (YTD McFalls 5.3k)	72,672.60 23.09%	412,700.37 22.42%
	Sick, Bereavement Leave, Jury	14,567.71 4.63%	95,795.22 5.20%
	Longevity - AFSCME bi-weekly \$4.3k Mgmt. bi-weekly \$3k	4,424.20 1.41%	33,569.38 1.82%
	Higher Class Pay	1,094.42 0.35%	13,488.01 0.73%
	Sick Leave Buyout		- 0.00%
	Health Insurance Buyout		24,750.00 1.34%
	Clothing/Uniform Allow - PD, MLD (YTD MLD \$7.8K, Police \$10.2k & Police clothing allowance)		- 0.00%
	College Degree Allowances		- 0.00%
	Severance - sick leave time (YTD McFalls 15.3k)		26,486.96 1.44%
	Retroactive Pay		- 0.00%
	Grand Total	\$ 452,747.72	\$ 2,704,893.17
	Overtime, Standby & Shift Diff	Fire \$ 18,375.63 40.57%	\$ 108,148.16 42.00%
		Police 4,206.78 9.29%	41,038.44 15.94%
		DPW 16,300.38 35.99%	60,142.69 23.36%
		MLD 2,641.42 5.83%	25,565.95 9.93%
		WPCP 2,793.28 6.17%	14,447.95 5.61%
		Other City Depts. 904.88 2.00%	7,155.10 2.78%
		Library 70.79 0.16%	995.16 0.39%
		\$ 45,293.16	\$ 257,493.45

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2018 Budget vs. Actual
Payroll Period Ended 3/1/2019
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	383,573.00	62,914.42	108,148.16	(45,233.74)
Police	281,486.00	46,169.91	41,038.44	5,131.47
DPW	177,577.00	29,126.54	60,142.69	(31,016.15)
MLD	137,607.00	22,570.58	25,565.95	(2,995.37)
WPCP	59,475.00	9,755.21	14,447.95	(4,692.74)
Other City	21,930.00	3,597.00	7,155.10	(3,558.10)
Library	<u>4,842.00</u>	<u>794.19</u>	<u>995.16</u>	<u>(200.97)</u>
Total	<u>1,066,490.00</u>	<u>174,927.86</u>	<u>257,493.45</u>	<u>(82,565.59)</u>

Net O/T Cost	YTD Actual	O/T Recoveries	Net O/T Cost	Net YTD Variance
Fire	108,148.16		108,148.16	(45,233.74)
Police	41,038.44		41,038.44	5,131.47
DPW	60,142.69		60,142.69	(31,016.15)
MLD	25,565.95		25,565.95	(2,995.37)
WPCP	14,447.95		14,447.95	(4,692.74)
Other City	7,155.10		7,155.10	(3,558.10)
Library	<u>995.16</u>	<u> </u>	<u>995.16</u>	<u>(200.97)</u>
Total	<u>257,493.45</u>	<u>-</u>	<u>257,493.45</u>	<u>(82,565.59)</u>