1. Agenda

   Documents:

   AGENDA 12-15-16.PDF

2. Supporting Documents

   Documents:

   MEETING DOCS 121516.PDF

3. Claims Analysis

   Documents:

   CLAIMS ANALYSIS 121516.PDF

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK
December 15, 2016
5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)
Absent:
****

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on December 1, 2016 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
****

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending December 7, 2016 in the amount of **$ 563,483.06** and December 14, 2016 in the amount of **$ 110,106.38** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
****

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of December 1-14, 2016
- Report from the Building Inspector's office November 28 – December 9, 2016
- Report from the Parking Violations Bureau for November 2016
- Statement from the City Clerk's Office of all monies received during the month November 2016 in the total amount of $8,639.22

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

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4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

****

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending December 9, 2016 in the amount of **$ 3,675,792.93** and December 16, 2016 in the amount of **$ 925,283.14** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

****

6. PERSONS ADDRESSING COUNCIL:

_____

_____

_____

_____

****

7. OTHER ITEMS:

A. ADOPTION OF LOCAL LAW P-7 OF 2016

RESOLVED: A local law authorizing the Common Council to adopt a 2017 tax levy in excess of the limit established by NYS General Municipal Law Section 3-c. This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said local law is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

****

B. WHEREAS: This Council enacted a Resolution on October 8, 2015 stating that: "RESOLVED: That the City change the method of delivery of Health Insurance Benefits for Medicare Eligible Retirees from the Self-Funded Traditional Plan to a Premium-based Humana Medicare Plan that mirrors the benefits of the Traditional Plan;"

WHEREAS: This Council enacted a Resolution on February 18, 2016 stating that: "RESOLVED: that the City shall no longer provide health insurance benefits through the self-funded Traditional Plan to medicare eligible retirees and such medicare eligible retirees shall be provided with health insurance as set forth in the Evidence of Coverage, posted on the City of Plattsburgh website, through the Humana Insurance Company, and its affiliates and it is further resolved that this resolution shall supersede the resolution passed by the Common Council at a special meeting on October 8, 2015 involving the same subject matter;"

WHEREAS: This Council enacted these Resolutions under the belief that health insurance coverage under the Medicare Advantage PPO Plan from Humana (the "Humana Plan") was better than or equal to health insurance coverage under the self-funded Traditional Blue Plan (the "Blue Plan") and that the collective bargaining agreements governing the City of Plattsburgh's retired employees permitted the transfer to the Humana Plan;

WHEREAS: After its implementation, coverage under the Humana Plan proved not to be better than or equal to the Blue Plan and as such, such transfer was not permitted by the collective bargaining agreements governing the City of Plattsburgh's retired employees;

WHEREAS: The Humana Plan will no longer be available after December 31, 2016;

WHEREAS: The City has continued to actively litigate the matter entitled *Plattsburgh City Retirees' Association et al. v. City of Plattsburgh*, Index No. 2015-1625, in the New York State Supreme Court, County of Clinton, and pay legal fees in the defense of that action; it is hereby

RESOLVED; That this Council no longer supports the City's litigation of *Plattsburgh City Retirees' Association et al. v. City of Plattsburgh,* Index No. 2015-1625;

RESOLVED: that the City pay all attorneys' fees incurred by the Plaintiffs in that lawsuit in an amount not to exceed the amount currently paid by the Plattsburgh City Retirees' Association to Hinman Straub P.C., and release all claims to the undertaking posted by the Plaintiffs with the Clinton County Office of the County Clerk in consideration of Plaintiffs filing a voluntary discontinuance of that lawsuit; and

RESOLVED: That the City shall provide health insurance benefits through the Blue Plan to Medicare-eligible retirees of the City.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

C. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from September 1, 2015 to September 30, 2015 in the total amount of $2,589.41. The percentage of write-offs for this period is .27%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

D RESOLVED: In accordance with the request therefore the Common Council approves the Mayor to sign Amendment No. 1 "Durkee Street Site Management Plan Monitoring" in the amount of $6,233.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

E. RESOLVED: In accordance with the request therefore the Common Council approves the Mayor to sign WPCP Clarifiers Structural Inspection proposal with CDM Smith at an estimated cost of $16,500

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

F. RESOLVED: In accordance with the request therefore the Common Council approves a public forum be made available commencing December 16th for a period of 30 days at Trinity Park providing free, equal and unrestricted access for holiday displays. The maximum size is 10 x 10, and requests must be filed with the City Clerk's office in advance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

G. RESOLVED: In accordance with the request therefore the Common Council approves the Engineering Department to advertise for Contract # 2016-16 "Oklahoma Slope Stabilization Project."

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

H. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to make budget amendments to the Water and Sewer Funds to appropriate the Capital Project funding previously approved in separate 2016 Capital Project Resolutions.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

I. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to transfer $8,757 from the WFP Purification Regular Payroll line item to the Technical Equipment item to pay for needed repairs on the plant Flocculator.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves two Police Department employee's to attend "Physical Fitness Instructor Course" from January 1- 5, 2017 in Potsdam, NY at a cost not to exceed $998.50 and will be expensed out of the Asset Forfeiture fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

B. RESOLVED: In accordance with the request therefore the Common Council approves Bill Treacy, Manager MLD to attend "NYMPA'S Board Meeting" from January 24-25, 2017 in East Syracuse, NY at a cost not to exceed $60.00.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____
Follow up Action:

****

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Environmental Manager Jon Ruff to attend "Utility Management Conference 2017" from February 6-11, 2017 in Tampa, FL at an estimated amount of $2,355.

2. Request from City Engineer Kevin Farrington that Contract # 2016-13 "Soil Borings for Underground Utility Projects" be awarded to ANORTHO Environmental Consulting Services LLC for the quoted price of $19,450.

****

10. NEW BUSINESS:

_____

_____

_____

_____

****

11. CLOSING PUBLIC COMMENTS:

_____

_____

_____

_____

_____

****

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

MEETING ADJOURNED: _____

DISCOVER Plattsburgh

Plattsburgh,NewYork

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7542
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: December 15, 2016

RE: Fire and Ambulance Responses

For this two week period: Thursday, December 1, 2016 to Wednesday, December 14, 2016 our Department has responded to the following:

Fire Calls 34

10 system activation
10 EMS assist
4 MVA
1 excessive heat
3 arcing
1 heat from short circuit
1 removal of victim from stalled elevator
1 cooking fire
1 building fire
1 service call
1 dispatched cancled en route

Ambulance Calls 121

Mutual Aid by CVPH 15

DEPARTMENT: Building Inspector

REPORTING PERIOD: 11/28/16 TO 12/09/16

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
Building Code Violation	1
GARBAGE	4
PROPERTY MAINTENANCE	1
DEPARTMENT TOTALS	6
REPORT TOTALS	6

** END OF REPORT - Generated by Denise Nephew **

DEPARTMENT: Building Inspector REPORTING PERIOD: 11/28/16 TO 12/09/16

REFERENCE / COMPLAINT/VIOLATION	LOCATION / CASE	COMMENT	AREA / SOURCE	RESPONSIBLE PARTY / SEVERITY	CREATED / COMPLIED
523	120 COURT ST		PHONE CALL	RICHARD HECKARD / 0	12/01/2016 / 12/05/2016

VIOLATION | SEVERITY | AREA | COMPLY BY | COMPLIED
GARBAGE | 0 | | | 12/05/2016

AT 120 COURT ST. MATTRESS LEFT OUT FRONT.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		12/02/16		
ORDER PICK UP	OTHER	DONE		12/02/16		12/02/16

COMPLAINT/VIOLATION TOTALS .00

528	129 BROAD ST			MOUNTAIN HARBOR PROPERTIES LLC / 0	12/08/2016

VIOLATION | SEVERITY | AREA | COMPLY BY | COMPLIED
PROPERTY MAINTENANCE | 0 | | | 5 DAYS OPEN

131 BROAD CARS PARKED ON LAWN, GARBAGE EVERYHWERE AND UGLY COUCH ON SIDE PORCH.

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		12/10/16		
NOTICE	NOTICE	NEW				
FOLLOW UP	INSPECTION	NEW				
ORDER REMEDY	NOTICE	NEW	LETTER			
APPERANCE TICKE	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	JIM WELCH	12/08/16	12/09/16		.00
COMPLAINT	JIM WELCH	12/12/16			.00

COMPLAINT/VIOLATION TOTALS .00

521	21 HAMILTON ST		EMAIL	GARY CASTINE / 0	11/30/2016

VIOLATION | SEVERITY | AREA | COMPLY BY | COMPLIED
GARBAGE | 0 | | | 13 DAYS OPEN

AT 21 HAMILTON TV BETWEEN SIDEWALK & CURB

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		12/01/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	KYLE BURDO	12/01/16	12/01/16		.00
COMPLAINT	KYLE BURDO				.00

COMPLAINT/VIOLATION TOTALS .00

527	32 WATERHOUSE ST		PHONE CALL	JASON A LACEY / 0	12/07/2016

DEPARTMENT: Building Inspector

REPORTING PERIOD: 11/28/16 TO 12/09/16

REFERENCE / COMPLAINT/VIOLATION	LOCATION / CASE	COMMENT	AREA / SOURCE	RESPONSIBLE PARTY / SEVERITY	CREATED / COMPLIED

VIOLATION | SEVERITY | AREA | COMPLY BY | COMPLIED

Building Code Violation | 0 | 6 DAYS OPEN

NO FANS IN BATHROOM, BLACK MOLD, HOLE IN PANTRY THAT GOES TO OUTSIDE, INCORRECT WINDOWS, DRAIN PROBLEMS IN BATHROOM, NO EXHAUST IN KITCHEN.

COMPLAINT/VIOLATION TOTALS .00

---

520 55 OLLIVETTI PL — JOSEPH T GITTENS — 0 — 11/29/2016 — 11/29/2016

VIOLATION | SEVERITY | AREA | COMPLY BY | COMPLIED

GARBAGE | 0

3 MATTRESSES BY THE ROAD

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	DONE		11/29/16	11/29/16	11/29/16
NOTICE	NOTICE	NEW		11/30/16		
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

COMPLAINT/VIOLATION TOTALS .00

---

522 9 MCKINLEY AVE — RONALD C NYE — 0 — 12/01/2016

VIOLATION | SEVERITY | EMAIL AREA | COMPLY BY | COMPLIED

GARBAGE | 0 | 12 DAYS OPEN

AT 9-11 MCKINLEY FURNITURE LEFT OUT BETWEEN SIDEWALK & CURB

STEPS	ACTION TYPE	STATUS	NOTICE	SCHEDULED	STARTED	COMPLETED
INITIAL INSPECT	INSPECTION	NEW		12/02/16		
NOTICE	NOTICE	NEW				
REINSPECT	INSPECTION	NEW				
ORDER PICK UP	OTHER	NEW				

INSPECTION	INSPECTOR	REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
COMPLAINT	KYLE BURDO	12/02/16	12/02/16		.00
COMPLAINT	KYLE BURDO				.00

COMPLAINT/VIOLATION TOTALS .00

DEPARTMENT TOTALS — 6 COMPLAINTS/VIOLATIONS — .00
COMPLAINT/VIOLATION ACTIVITY 11/28/16-12/09/16: 6 CREATED 2 COMPLIED

REPORT TOTALS — 6 COMPLAINTS/VIOLATIONS — .00
COMPLAINT/VIOLATION ACTIVITY 11/28/16-12/09/16: 6 CREATED 2 COMPLIED

** END OF REPORT - Generated by Denise Nephew **

Plattsburgh Police Department
45 Pine Street
Plattsburgh, NewYork
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

December 5, 2016

Mayor James E. Calnon
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for November 2016.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

PARKING VIOLATIONS BUREAU

Monthly Report for November 2016

	Nov 2016	Nov 2015
TICKETS ISSUED:	112	40
TICKETS COLLECTED:	140	39
REVENUE FOR MONTH:	$5,168.75	$1,617.25

YEAR TO DATE TOTALS:

	Nov 2016	Nov 2015
TICKETS ISSUED:	2033	1914
TICKETS COLLECTED:	1912	1824
REVENUE:	$53,204.25	$53,529.05

COMPARISON:
Parking tickets issued for Nov. 2016: Up 72
Parking tickets collected for Nov. 2016:Up 101
Revenue for Nov. 2016: Up $3,551.50
Amount Dismissed: $160.00

Breakdown for November

CITY OF PLATTSBURGH PARKING TICKET SYSTEM 11/30/2016

SUMMARY OF PARKING TICKETS - BY OFFICER

VL	--DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
1	HANDICAP	0	8	2	91	219	10321.5
2	NO PARKING	0	11	13	372	268.5	10763.5
3	OVERTIME 10 MIN	0	1	4	89	62.25	3828.75
4	OVERTIME 30 MIN	0	0	2	117	45	3811.75
5	OVERTIME 2 HRS	0	0	0	306	0	12711.75
6	NO STAND/STOP	0	0	0	4	0	142.5
7	FIRE HYDRANT	0	0	11	150	559	10165
8	FIRE LANE	0	0	0	0	0	0
10	BLOCKING SIDEWALK	0	1	0	40	0	1746.75
11	LEFT WHEEL CURB	0	0	0	0	0	0
12	BLOCKING XWALK	0	1	1	11	27.75	364.5
13	BLOCK DRIVEWAY	0	3	1	18	15	1021.5
14	LOADING ZONE	0	0	0	0	0	0
15	DOUBLE PARK	0	0	0	1	0	15
16	TOO CLOSE INTERSE	0	0	0	0	0	0
18	OBST. LANE	0	0	2	17	78	696
19	TAXI ONLY	0	3	4	80	74.25	1945
20	BUS STOP	0	0	0	0	0	0
22	WRONG WAY	0	0	0	0	0	0
23	EMPLOYEE PERMIT	0	0	0	0	0	0
24	PARKING BAN	0	0	1	1	35	35
25	UNINSPECTED	0	10	24	207	892	15368
26	OVERTIME PARKING	0	0	1	14	20.25	246
27	OVERTIME 4 HOUR	0	0	0	0	0	0
40	UNREGISTERED	0	0	1	11	15	717.5
41	DOUBLE PARK	0	0	0	0	0	0

42 NO PARKING	0	0	0	0	0.00	0.00
43 NO STANDING	0	0	0	0	0.00	0.00
44 SIDEWALK	0	1	0	2	0.00	45.00
45 INTERSECTION	0	0	0	0	0.00	0.00
46 CROSSWALK	0	1	0	1	0.00	30.00
47 ZONE/CURB	0	0	0	3	0.00	105.00
52 HIGHWAY	0	0	0	0	0.00	0.00
53 RDW/ROW	0	0	0	0	0.00	0.00
54 DRVWAY/BLOCKED	0	0	0	1	0.00	15.00
55 TAXI ZONE	0	2	12	65	183.75	1,780.50
56 BUS ZONE	0	0	0	0	0.00	0.00
57 CROSSWALK 20'	0	0	2	6	43.50	327.75
60 OBST. SIDEWALK	0	0	0	5	0.00	149.25
62 FIRE HYDRANT	0	0	0	3	0.00	80.00
63 UNLAWMOV	0	0	0	0	0.00	0.00
64 WWY2WAY	0	1	7	104	117.00	2,937.25
65 WWY1WAY	0	0	0	1	0.00	45.00
67 ANGLE	0	0	2	2	30.00	30.00
68 OVERLINE	0	0	8	48	150.00	1,194.00
69 OVERTIME 10 MIN	0	0	0	1	0.00	15.00
70 OVERTIME 30 MIN	0	0	0	7	0.00	105.00
71 OVERTIME 1 HR	0	0	0	21	0.00	822.00
72 OVERTIME 2 HR	0	1	0	15	0.00	240.00
73 OVERTIME 4 HR	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	0	0.00	0.00
79 EMERGENCY	0	0	0	0	0.00	0.00
80 FIRELANE	0	0	0	2	0.00	109.00
81 HANDICAP	0	0	0	3	0.00	225.00
82 TRAILER	0	0	0	1	0.00	56.00
86 SNOW BAN	0	0	0	0	0.00	0.00
87 LIM SNOW BAN	0	0	0	31	0.00	2,589.00
88 UNINSPECTED	0	0	0	0	0.00	0.00
89 UNREG MV	0	0	0	0	0.00	0.00
90 NO PARKING EVEN	0	0	2	9	36.00	279.00

91	NO PARKING ODD	0	0	2	11	30.75	188.25
92	NO PARK 7AM-5PM	0	0	2	8	30.00	209.25
94	MEDIAN	0	0	0	1	0.00	18.00
95	20' INTERSECTION	0	0	0	4	0.00	72.00
97	NO ACCESS/HDCP	0	0	0	0	15.00	15.00
98	12" CURB	0	0	0	24	0.00	910.50
99	12"CURB 1 WAY	0	0	2	12	30.00	206.25
101	FACING WRONG2W	0	0	0	0	0.00	0.00
105	EXCEEDED 72HRS	0	0	0	0	0.00	0.00
107	SNOW 12:01-6 AM	0	0	0	2	0.00	70.00
108	SNOW CPL 2AM-6AM	0	0	0	0	0.00	0.00
110	EXCEEDED 90 MIN	0	0	0	1	0.00	15.00
111	FRONT YARD	0	0	0	2	0.00	136.00
	Other	0	0	6	102	0.00	0.00
	TOTALS:	0	44	112	2028	2,962.00	86,819.00

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254 112
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254 2072

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93% 0 %
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83. 100 %

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93% 2.12 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.0 97.88 %

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of: "Nov16

REVENUE SOURCE		CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	772.50		772.50
Bingo Licenses (State)	1-0632	1158.75		1158.75
Bingo License Fees 3%	25-2540	406.07		406.07
Building Permits	25-2555	0.00		0.00
Circus License	25-2502	0.00		0.00
City Code	12-1255	0.00		0.00
Code Civil Compromise	26-2614	0.00		0.00
Contractor Fees	25-2557	0.00		0.00
Dog Licenses	25-2542	197.50		197.50
State Neuter/Spay surcharge			29.00	29.00
Extract of Records	12-1255	12.50		12.50
Game of Chance Lic. (City)	25-2541	30.00		30.00
Game of Chance Lic. (State)	1-0632	45.00		45.00
Gas Permits	15-1540	90.00		90.00
Going Out of Business Lic	25-2509	0.00		0.00
Hauler's Licenses	25-2505	0.00		0.00
Housing Code	21-2110	0.00		0.00
Impound Fees	15-1550	0.00		0.00
Interest Temp	1124-2401	1.90		1.90
Jeweler's Licenses	25-2503	0.00		0.00
Marriage Licenses	25-2545	262.50	337.50	600.00
Notary Fees	12-1255	0.00		0.00
Peddler/Vendor Licenses	25-2503	0.00		0.00
Returned Check Charges	12-1255	0.00		0.00
Sign Permits	25-2590	0.00		0.00
Specifications	T-30		0.00	0.00
Special Use Permits	21-2110	0.00		0.00
Subdivision Fee	21-2110	0.00		0.00
Subdivision Ordinance	12-1255	0.00		0.00
Taxi Operator's Licenses	25-2507	350.00		350.00
Taxi Vehicle Licenses	25-2504	240.00		240.00
Tree/Stump Removal License	25-2508	180.00		180.00
Vital Statistics	16-1603	4406.00		4406.00
Zoning Ordinances	21-2110	0.00		0.00
Zoning Variances	21-2110	0.00		0.00
OTHER REVENUE				0.00
Riverwalk				
1127-2753				
Auditorium		0.00		0.00
1127-2752				
Centennial Plaques		100.00		100.00
1127-2705				
Lake Champlain Memorial		0.00		0.00
1127-				
RECOVERED FUNDS		0.00		0.00
Telephone				
1-1410000-4414				
Postage		0.00		0.00
1-1410000-4470				
Print & Copy		0.00		0.00
1-1410000-4431				
		0.00		0.00
		$8,252.72	$366.50	$8,619.22

DISBURSEMENTS:

N.Y.S. Dept of Health	$337.50	Check No	1424	
N.Y.S. Dept of Ag & Mkts	$29.00	Check No	1425	
		Total Paid Others:		$366.50

ADJUSTMENT: None

Shortage/Overage	Overage $20.00	Nov. 4	$20.00	$0.00
Chamberlain (Spec. Deposits)	$0.00	Check No		
Chamberlain (Net Revenues)	$8,272.72	Check No	1426	
		Amount Due City Chamberlain:		$8,272.72
				$8,639.22

Dated at Plattsburgh, New York

Sylvia Parrotte

Sylvia Parrotte, 07-Dec-16
City Clerk

Local Law No. P-7 of the year 2016 - Council Override of Tax Cap.

Introduced by Mayor Calnon on December 1, 2016 at a Regular Meeting of the Common Council.

Be it enacted by the Common Council of the City of Plattsburgh as follows:

A local law authorizing Common Council to adopt a 2017 tax levy in excess of the limit established by NYS General Municipal Law Section 3-c.

This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State.

At a Regular Meeting of the Common Council held on December 15, 2016.

By Councilor _____; Seconded by Councilor _____
Roll Call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

Absent:

MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, NewYork

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor James Calnon

FROM: William J. Treacy, P.E., Manager

RE: Unpaid Final Bill Account Write-off

DATE: December 1, 2016

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from September 1, 2015 to September 30, 2015. The **amount** of the write-off will be **$2,589.41.** The percentage of write-offs for this period is .27%.

Sales for this time period were $ 971,026.78.

This write-off of unpaid bills represents 12 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to $50.00 – 3 customers
$50.01 to $100.00 – 2 customers
$100.01 to $150.00 – 4 customers
$486.42 – 1 customer
$606.87 – 1 customer
$774.30– 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Kelly Clookey, Finance Director
Final Bill Account Write-off

Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

December 7, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

REF: Request for Permission for Mayor to Sign Amendment No. 1 for Durkee Street Site Management Plan Monitoring

Dear Mayor Calnon & Councilors:

It is requested that the Mayor be authorized to sign Amendment No. 1 for Contract **"Durkee Street Site Management Plan Monitoring"** with C.T. Male Associates. This amendment, in the amount of **$6,233.**, is to perform groundwater sampling and analysis, and annual inspection as required by the NYSDEC in accordance with the Environmental Restoration Program and the Department approved Site Management Plan dated August 2007.

Very truly yours,

Kevin Farrington, P.E.
City Engineer

KRF/jh

Att.(1)

CC: City Clerk
City Chamberlain

C.T. MALE ASSOCIATES
Engineering, Surveying, Architecture & Landscape Architecture, D. P.C.

50 Century Hill Drive, Latham, NY 12110
518.786.7400 FAX 518.786.7299 ctmale@ctmale.com

December 6, 2016

Mr. Kevin Farrington, P.E.
City Engineer
City of Plattsburgh
41 City Hall Place
Plattsburgh, New York 12901

VIA EMAIL ONLY

Re: Proposal – Site Management Plan Monitoring
Durkee Street Site, City of Plattsburgh
ERP Site #E510020
C.T. Male Project No.: 14.4705

Dear Kevin,

C.T. Male Engineering, Surveying, Architecture & Landscape Architecture, D.P.C. (C.T. Male) is pleased to provide this proposal for Site Management Plan monitoring, which consist of groundwater sampling and analysis, and an annual inspection of the surface cover at the Durkee Street Site located in the City of Plattsburgh. This work is required annually by the New York State Department of Environmental Conservation (NYSDEC) as a result of the Environmental Restoration Program and the Department approved Site Management Plan (SMP) dated August 2007. This frequency of inspections and groundwater sampling is subject to change (i.e., less frequent) with NYSDEC's pre-approval. The last annual inspection and groundwater sampling event was performed in November 2014.

The NYSDEC Record of Decision (ROD) states that long-term groundwater monitoring will be conducted of select monitoring wells installed as part of the Remedial Investigation (RI). The monitoring wells that require long-term monitoring are identified as monitoring wells MW-9 (new replacement well), MW-10, MW-17, MW-21, MW-23, MW-25 and MW-26. Monitoring well MW-21 was not found during the last sampling event, but if found, it will be sampled during the next sampling event. The monitoring wells will be sampled and analyzed for volatile organic compounds by EPA Method 8260.

The annual inspection will observe the surface conditions of the site and visible external components of the Sub Surface Depressurization System (SSDS) designed by Rabideau Architects. Photographs will be taken to document the condition of the SSDS and surface conditions.

The proposed fees for the annual inspection and groundwater sampling are as follows. Expenses such as mileage will be billed at cost.

• Environmental Geologist or Scientist to perform annual inspection, and groundwater purging and sampling	Est. 24 hrs @ $88/hr	$2,112.00
• Laboratory Analysis (includes 10% markup) 11 samples (7 wells and 4 QAQC Samples) at $86 Each		$ 946.00
• Prepare Groundwater Sampling Summary Report	Lump Sum	$2,300.00
• Purged Groundwater Disposal, If Required (includes coordination and disposal fee)	Budget	$ 600.00
• Expenses	Budget	$ 275.00
Annual Inspection, Groundwater Sampling, Analysis and Reporting Subtotal		**$6,233.00**

C.T. Male is prepared to perform the annual inspection and groundwater within the next one to two weeks, weather permitting, with a report to be available four (4) weeks from the receipt of analytical data. If this proposal is acceptable, please sign and return the attached technical services change order. We look forward to continuing to work with you on this project.

If you have any questions, please contact me at (518) 786-7548.

Sincerely,
C.T. MALE ASSOCIATES

Jeffrey A. Marx

Jeffrey A. Marx, PE
Environmental Engineer

Att Technical Services Change Order 001

C.T. MALE ASSOCIATES

ENGINEERING, SURVEYING, ARCHITECTURE &
LANDSCAPE ARCHITECTURE, D.P.C.

50 Century Hill Drive
Latham, NY 12110
Tel. 518.786.7400
Fax 518.786.7299

TECHNICAL SERVICES CHANGE ORDER

NUMBER: **001**

DATE OF ISSUE: December 6, 2016

PROJECT NAME: Durkee Street ERP Site Management Plan Monitoring
PROJECT NO. 14.4705

CLIENT'S NAME: CITY OF PLATTSBURGH

CLIENT'S ADDRESS: 41 City Hall Place
Plattsburgh, NY 12901

CLIENT CONTACT: KEVIN FARRINGTON, P.E.

This Change Order incorporates changes and/or additions to the original Scope of Services for Contract Agreement dated October 28, 2014. All Provisions of Agreement in the original signed Contract Agreement apply to this Change Order, unless otherwise specified herein.

A. DESCRIPTION OF CHANGE:

Complete Annual Site Management Plan Surface Inspection and Groundwater Monitoring per C.T. Male's December 6, 2016 Proposal in accordance with the following estimated fee schedule:

- Environmental Geologist or Scientist to perform annual inspection, and groundwater purging and sampling	Est. 24 hrs @ $88/hr	$2,112.00
- Laboratory Analysis	11 samples at $86/ea	$ 946.00
- Prepare Groundwater Sampling Summary Report	Lump Sum	$2,300.00
- Purged Groundwater Disposal, If Required (includes coordination and disposal fee)	Budget	$ 600.00
- Expenses	Budget	$ 275.00

B. CHANGE IN CONTRACT PRICE:

Original Contract Price $14,100.00
Contract Price after previous Change Order $14,100.00
Net Change in Contract Price due to this Change Order $6,233.33
New Contract Price including this Change Order $20,333.33

APPROVED AND ACCEPTED BY:

C.T. MALE ASSOCIATES

ENGINEERING, SURVEYING, ARCHITECTURE &
LANDSCAPE ARCHITECTURE, D.P.C.

50 Century Hill Drive
Latham, NY 12110
Tel. 518.786.7400
Fax 518.786.7299

TECHNICAL SERVICES CHANGE ORDER

NUMBER: **001**

DATE OF ISSUE: December 6, 2016

CITY OF PLATTSBURGH

By:_____

Date:_____

Name:

Title:

C.T. MALE ASSOCIATES ENGINEERING, SURVEYING, ARCHITECTURE & LANDSCAPE ARCHITECTURE, D.P.C.

By:_____

Date:_____

Name: Jeffrey A. Marx, P.E.

Title: Project Engineer

Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519

ruffj@cityofplattsburgh-ny.gov

DISCOVER
Plattsburgh

December 8, 2016

To: Mayor Calnon and Members
Of the Common Council

Fr: Jonathan Ruff

Re: WPCP Structural Inspection
CDM Smith Proposal

The primary clarifiers at the WPCP are in need of some structural rehabilitation. In particular, one of the steel center columns has significant deterioration as does the concrete floor of the other one. Attached is a proposal from CDM Smith for performing a thorough inspection and developing a report with recommendations and cost estimates. The work will be performed on a T&M basis estimated to be $16,500. It is respectfully requested that the Council agree to the proposal and authorize executing all necessary paperwork. The source of funds is Capital Project H8130.52.

Please contact me if you have any questions.

ec: Richard Marks
Carole Garcia
Dave Powell
Kris Gushlaw

CDM Smith

6800 Old Collamer Road Ext., Suite 3
East Syracuse, New York 13057
tel: 315-434-3200
fax: 315-463-0508

November 10, 2016

Mr. Jonathan Ruff, P.E.
Environmental Manager
Environmental Services Department
41 City Hall Place
Plattsburgh, New York 12901

Subject: Water Pollution Control Plant
Primary Clarifier Evaluation - Professional Engineering Services Proposal

Dear Mr. Ruff:

As requested, Camp Dresser McKee & Smith (CDM Smith) is pleased to present the City of Plattsburgh (City) with a proposal for professional engineering services related to an evaluation of the primary clarifiers at the City's Water Pollution Control Plant (WPCP).

Project Understanding

The WPCP was built in 1973 and consists of preliminary treatment, primary clarification, activated sludge process for secondary treatment and belt press dewatering of sludge. Treated effluent is seasonally dechlorinated prior to being discharged into the Saranac River. Each primary clarifier consists of a 120 ft square concrete tank containing the original, 43-year old circular Eimco mechanical collection equipment and drives. Each clarifier tank was designed to co-thicken primary and secondary sludge in a hopper located in the center of the tank which is approximately 40 ft wide and 5 ft deep. The side water depth of the tanks is approximately 9 ft.

While the WPCP was designed to treat an average day flow of 16 million gallons per day (mgd), recently the average flow has been around 4 mgd. Therefore, only 1 tank is typically in service while the second tank serves as a backup and is used for flow equalization during wet weather periods.

In 2002, the City contracted with CDM Smith to inspect the primary clarifier structural and mechanical components, evaluate present conditions and make recommendations for rehabilitation as necessary. During the subsequent construction phase, a series of repairs were made in 2003 including but not limited to:

- Cast-in-place concrete repairs
- Spalled grout and delaminated concrete replacement
- Sandblast and paint mechanical components

- Structural steel spot repairs

Since that time the primary clarifiers have remained in service with the original equipment systems and performed well. However, the City recently needed to make a structural repair to the center column of the east clarifier to maintain the structural integrity of the support system for the scraper arms, walkway and main drive.

We understand the City is also concerned about the condition of the concrete in the primary clarifiers. The tanks were constructed on a pile foundation and some differential settlement has been reported to have occurred in certain sections of the tanks. We understand the settlement has stabilized but the tanks leak water into the halls of the WPCP. Additionally, the City has observed the concrete topping flaking off during normal tank cleaning operations.

Based on the age of the primary clarifier components and recent observations, the City is seeking an inspection and analysis of the structural and mechanical components similar to what CDM Smith performed in 2002.

Scope of Work

Task 1 – Field Inspection

CDM will perform a field inspection and evaluate the operation and condition of each primary clarifier including:

- Concrete walls and floors
- Center Column and structural components
- Weirs and troughs
- Skimming and Sludge Collection Systems
- Complete rotating cage and scraper mechanism
- Drive mechanism and ring gear

The inspection will be performed by a mechanical/process engineer, a structural engineer and we anticipate having an Ovivio (Eimco) factory representative come participate as well. All structural inspections and field tests will be non-destructive in nature.

The structural inspection will include hand measurements with a tape measure and 4-foot level to estimate the amount of differential settlement that has occurred in each tank. Digital photos will be taken to document the measurements as well as cracks on each tank wall and floor slab. A sketch

will be prepared and keyed to the photos to identify and quantify the repairs and rehabilitation techniques for each tank.

CDM Smith assumes that each tank inspection will be performed on two nonconsecutive 8-hour days, when the tanks are free of debris, snow and ice, the City's confined space entry plan/procedure will be able to be reviewed two weeks ahead of the entry, and the necessary equipment and personnel to make the confined space entry will be made available by the City during each of those days including ladders, lock out tag out for valves and mechanisms, and a calibrated 4 gas meter.

A single field inspection memorandum will be developed for both clarifiers. The memorandum will summarize the condition of each item above and noted deficiencies.

Task 2 – Evaluation of Tanks and Equipment

Based on the results of the primary clarifier inspections completed under Task 1, CDM Smith will evaluate the most cost-effective rehabilitation and replacement options available and make recommendations to the City.

Our experience with evaluations and rehabilitation of similarly configured clarifiers indicates several different types of improvements could be implemented. The types of improvements are primarily dependent upon the existing conditions of the tanks and future design flow and loading criteria. Given the WPCP has historically run well below its average day design flow, we do not expect future flow and load conditions will necessitate an increase in capacity. Therefore, the severity of concrete, structural steel and mechanical equipment deterioration will drive the rehabilitation work.

Since the steel support system was rehabilitated once approximately 15-years ago and the east clarifier center column recently had large holes in the steel, there is an increased likelihood of component replacement in the center column and scraper arms being required.

The routine exposure of the out of service tank to the elements combined with the observed differential settlement likely combined to cause the concrete surface flaking and cracks that allow water to leak into the adjoining building space. Repairs could range from filling cracks and surface spot repairs to partial removal and replacement of the concrete walls and slab. At this time, we do not believe it is likely that complete structural concrete replacement is necessary but if the initial non-destructive tests indicate that this may be a possibility, we will make recommendations for additional testing and core samples.

For the purposes of this proposal the alternatives will consist of full replacement (structural components and mechanical mechanisms) and the repair/rehabilitation method that we believe is

the most cost effective such as concrete crack filling and surface restoration or structural steel spot repairs and new coating systems.

CDM Smith will prepare an evaluation report summarizing the field inspection program, describing the rehabilitation/replacement alternatives considered and our opinion of probable cost of construction for those alternatives. Costs for new equipment will be based upon planning level costs provided by the equipment manufacturer. Cost for rehabilitation of the concrete tank and other structural, mechanical or process equipment will be developed by CDM Smith based upon costs associated with other similar wastewater treatment plant construction projects.

CDM Smith will submit a draft evaluation report to the City for review and comment and we assume a follow up review meeting will be held via conference call. Following the review meeting, CDM Smith will incorporate the City's comments as appropriate and issue a final report.

Project Schedule

CDM Smith is prepared to begin work on this assignment upon receipt of an executed agreement and conduct the initial site inspection within two weeks thereafter. We assume the second site inspection will be completed within an additional two weeks depending on when the City drains and cleans the second clarifier. We anticipate submitting the draft report within six weeks of the second inspection and providing a final report within two weeks of the draft report review meeting.

Summary of Engineering Fees

A summary of our estimated engineering hours and fees for each of the above referenced tasks follows. We have not included a cost for an Ovivio (Eimco) factory representative to travel to the WPCP for these inspections but can do so for an extra fee if required by Ovivio and requested by the City.

Table 1
Estimated Engineering Cost Breakdown

Task	Estimated Hours	Total Fee
Task 1 – Field Inspection	50	$8,000
Task 2 – Evaluation Report	66	$8,500
Total	116	$16,500

CDM Smith proposes to complete this project on a time and expense basis. We anticipate utilizing the schedule of hourly billing rates used on our current contracts with the City for this project. We will invoice the City monthly based on the actual labor hours and out-of-pocket expenses incurred and outside professionals utilized in the execution of the work.

If you find this proposal acceptable, we will provide you with our standard form of agreement that we have utilized when completing other projects for the City.

We appreciate the opportunity to work with you on this important project. Should you have any questions, please do not hesitate to call me.

Sincerely,

Greg Bold

Greg Bold, P.E., BCEE
Associate Engineer
CDM Smith

Date of Application
Permit Number

EVENT APPLICATION

Please return completed application form with permit fee and paperwork to:

Community Development Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 536-7458 OR (518)536-7509
events@cityofplattsburgh-ny.gov

All applications must be submitted 45 days in advance for events.
Street Solicitation Requests will not be accepted until February 1.

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT INFORMATION

Applicant's Name: Avrohom Rimler Contact # (day of) 518-565-0677

Location of Event Site – *A fee may be assessed based on content of the application.*
Please mark all that apply:

- ☐ Beach booking
- ☐ Band shell booking
- ☑ Trinity Park
- ☐ City Marina
- ☐ Crete Civic Center
- ☐ City Gym
- ☐ US Oval
- ☐ Street Solicitation (*No rain date for street solicitation*)
- ☐ City Hall Building
- ☐ Other Please list:

_____

_____

Type of Event:

- ☑ Festival
- ☐ Tournament
- ☐ Parade
- ☐ Run/Walk-a-thon
- ☐ Bicycle Race/Ride
- ☐ Music Event
- ☐ Sidewalk Sale
- ☐ Marina booking
- ☐ Family Picnic/
- ☐ Demonstration
- ☐ Other _____

Actual Event Date(s): Dec. 23 - Jan 2 Time of Event: 5 pm on Dec. 26th is Menorah lighitng

Set- Up Date: Dec 20 Start Time _____

Tear Down Date: Jan 4 End Time _____

Rain date: _____ Annual Event **YES** ✓ **NO** _____

(No rain date is permitted for Street Solicitations)

Estimated Attendance: 40 Admission Fees: _____

Event Details (Please describe the purpose of your event)

We propose to set up an electric Menorah for Chanukah as in past years. Each night we will light an additional bulb. On Mon. evening Dec. 26th we will conduct the annual Menorah lighting. The holiday of Chanukah celebrates the great miracle of a small beleaguered Jewish nation over its powerful oppressors. The Menorah proclaims that darkness will ultimately be banished forever. The Menorah size is 9' by 5'.

ORGANIZER/ APPLICANT INFORMATION

Name of Organization Chabad of Plattsburgh

Primary Contact Person: Rabbi Avrohom Rimler

Mailing Address: 2 Saratoga Ct

Town/City: Plattsburgh State : NY

Postal Code: 12901 email: rabbi@plattsburghchabad.com

Daytime Phone Number: 518-565-0677 Cell: 518-565-0677

Alternate Contact Person: Ayelet Rimler Phone: 3477562795

Is your group a non-profit/charitable organization? **YES** ✓ **NO** ___

If yes, does it have a charitable Donation # 45-5705057

Social Media Contact Information

Twitter _____ Facebook /thePSJews

You tube _____ Website PSJews.com

SITE PLAN

Site Plan Attached YES _____ NO ✓

A Detailed Site Plan must be included with your package. The following, should they be relevant, must be included on your Site Plan.

- Location of all Tents, temporary or permanent structures
- Location of barricades and road closures (road, parking, bicycle parking, parking lots
- Emergency exits
- fire extinguishers, propane storage
- fencing, staging, bleachers, stages, inflatables, petting zoos, etc.
- food/refreshment tent vendors, restrooms, refreshment tents

OTHER EVENT DETAILS

Power Required? **YES** ✓ **NO** ____ Specifics: _____

Water Required? **YES** ____ **NO** ✓

Trailer Stage Required? YES____NO ✓ (***Event Organizer responsible for pick up/return of stage)***

Portable Stage Required? **YES**___**NO** ✓
If YES, what dimensions?

Fireworks **YES** ___ **NO** ✓ Sound Amplification **YES** ✓ **NO** ___

Sanitation Facilities **YES** _____**NO** ✓ *Port-a-potties to be arranged by organizer. Please mark on site map.*

Food Vendors/BBQ **YES** ___ **NO** ✓

Animals (Petting zoo) **YES** ___ **NO** ✓ Company Contact information: _____

_____

Amusement Rides **YES** ___ **NO** ✓ Contact Information: _____

ALCOHOL

Alcohol at event **YES**__ **NO** ✓ *Attach all requirements of the Municipal Alcohol Policy. Applicant is responsible for obtaining applicable Liquor License. The NYS Liquor Authority rules and regulations are available at www.sla.ny.gov/.*

I/we have read, understand and will comply with the City of Plattsburgh

Municipal Alcohol Policy _____ SIGNATURE

ROAD CLOSURES/ PUBLIC WORKS

Does your event require a road closure? **YES** ____ **NO** ____

Road: _____

_____ Date: _____ Time_____

Road: _____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Other: _____

NOTE: Please provide and mark all road closure information in your site plans.

Barricades/Cones needed (if not a road closure) **YES** __ **NO** ___ Location: _____

_____

Additional Accessible parking signed dropped **YES**___ **NO**___ Location: _____

PARKING

Satellite Parking Location: _____

Bicycle Parking **YES** ___ **NO** ✓ Location: _____

Additional Handicap Parking **YES** ____ **NO** ✓ Location: _____

PARADE/ WALK INFORMATION

Parade/Walk Assembly Area_____ Time _____

Parade/Walk Dismissal Area _____ Time _____

Route Map Attached **YES** ____ **NO** ✓

Describe the Proposed Event Route of parade _____

_____

_____

EMERGENCY MANAGEMENT

All Sections MUST be completed before an event will be approved and an event permit issued.

Designated Emergency personal/Liaison (Event day): Avrohom Rimler

Cell Number: 518-565-0677 Other (PIN) _____

Alternate Contact person : Ayelet Rimler Cell: 347-756-2795

Where will liaison meet Emergency Services in the event of an emergency?

Trinity Park

SECURITY

Who is responsible for your event security? What are their responsibilities? Please identify their location on the site plan.

_____

_____

_____

Name of Security Firm: _____ Contact #: _____

FIRST AID

Who is responsible for first aid at your event? Please identify their location on the site plan.

-

TRAINING

What training will you provide to your volunteers/staff/participants regarding emergencies?

-

EVACUATION

How will you evacuate the area in the case of an emergency/disaster? Location of exits? Evacuation Area

-

TENTS/VENDORS

TENT REQUIREMENTS

Will you have tents at your event? **YES** ____ **NO** ✓

Please list the sizes: _____

REFRESHMENT VEHICLES REQUIREMENTS

Use of refreshment vehicles must adhere to the below requirements. Please confirm how you are going to demonstrate compliance to these conditions.

List of Food Vendors Attached **YES** ___ **NO** ✓

CHECKLIST

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- ☐ Detailed Site Plan
- ☐ Detailed Route Map (parade or walk)
- ☐ Map of Road Closures
- ☐ NYS Liquor License/Special Occasion Permit
- ☐ List of Refreshment Vehicle owners/ Mobile Food Providers (if applicable)
- ☐ Municipal Alcohol Policy Paperwork
- ☑ Insurance Certificate (City of Plattsburgh listed as additional insured)
- ☑ Application Signed

I/We the Event organizer Avrohom Rimler, on behalf of Chabad of Plattsburgh, the party requesting the use of the City of Plattsburgh facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the City of Plattsburgh and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the facility/park.

I/We have read and understand the Municipal Event Procedures and I/We will abide by all guidelines therein.

Applicant's Signature: _____ Date 12/12/16

FOR INTERNAL USE ONLY

Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and or parks as listed in the application for the special event described.

Permit Issue Date: _____

Authorized Signature _____

Insurance Certificate **YES** **NO**
Permit Fee **YES** **NO**
Report to Council
Permit ISSUED

_____

Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

December 12, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

REF: Request for Permission to Advertise for Bid for "Oklahoma Slope Stabilization Project" Contract #2016-16

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2016-16, "OKLAHOMA SLOPE STABILIZATION PROJECT".

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/jh

CC: City Clerk
City Chamberlain
Public Works Dept.
Dave Lessor
Adam Frazier

\\cityofplattsburgh-ny.local\UserFiles\Homes-CH\helfgottj\Documents\2016 Old Base Marina Flood Damage H5110.59\LtrMAYORBidRequestOKLAHOMA SLOPE STABILIZATION.doc

DISCOVER
Plattsburgh

Carole S. Garcia
Deputy City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

TO: Mayor Calnon and the Common Council

FROM: City Chamberlain's Office CSG

DATE: December 13, 2016

RE: Capital Project Authorized Funding

It is requested that budget amendments to the Water Fund and the Sewer Fund be approved as follows:

I. Increase Appropriated Reserves	4-0512 Water Capital Reserve	$ 80,000.00
Increase Appropriated Fund Balance	4-0599 Water Fund Balance	328,333.00
(Debit)	Total	**$ 408,333.00**
Increase Appropriations	4-9550-000-9000	**$ 408,333.00**
(Credit)	Water Fund Transfer to Capital	

H5110.46 2014 Equipment Replacement Project	$ 160,000.00
H5110.43 2014 So.Catherine St Construction	(320,000.00)
H5110.56 2016 Equipment Purchase Project	(11,667.00)
H8320.68 2010 Mead Dam Design Project	300,000.00
H8320.73 2012 WFP Improvements Project	80,000.00
H8320.77 2015 Westbrook Dam #1 &2 Construct	200,000.00
Total	**$ 408,333.00**

II. Increase Appropriated Reserves (Debit)	5-0513 Sewer Capital Reserve	**$ 173,333.00**
Increase Appropriations (Credit)	5-9550-000-9000 Sewer Fund Transfer to Capital	**$ 173,333.00**

H5110.46 2014 Equipment Replacement Project	$ 140,000.00
H5110.43 2014 So.Catherine St Construction	(80,000.00)
H5110.56 2016 Equipment Purchase Project	(11,667.00)
H8130.60 2014 WPCP Aeration System Project	125,000.00
Total	**$ 173,333.00**

These amendments will authorize the use and return of applicable Fund Balance and Reserves to fund noted Capital Projects approved in separate Common Council Resolutions.

DISCOVER
Plattsburgh

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

TO: Mayor Calnon

FROM: Richard Marks

DATE: December 13, 2016

RE: Budget Transfer – WFP Flocculator Repairs

It is being requested from the City Chamberlain's office to amend the 2016 Budget as follows:

Decrease Appropriations – Water Purification Reg Payroll 48330000-1100 $8,757.00

Increase Appropriations – Water Purification Tech Equipment 48330000-2400 $8,757.00

This request provides for the unbudgeted cost to perform repair services on the water filtration plant Flocculator that are being requisitioned against the Purification Technical Equipment line item. The 2016 Water Fund Budget will remain unchanged in total by this transfer of appropriation from the Purification Regular Payroll line item.

Thank you for your attention to this request.

CC: Carole Garcia
Jon Ruff
Bill Todd

Plattsburgh Police Department
45 Pine Street
Plattsburgh, NewYork
518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

December 2, 2016

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a two Police Department Employee's to Potsdam NY, for "Physical Fitness Instructor Course" hosted by the Potsdam Police Department from January 1, 2017 - January 5, 2017. The total cost will not exceed $998.50 and will be expensed out of the Asset Forfeiture fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

DISCOVER
Plattsburgh

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, NY 12901
P: (518)-563-2200
F: (518)-563-6690
www.cityofplattsburgh-ny.gov

Date: December 7, 2016

To: Mayor Jim Calnon

From: Bill Treacy, Manager

Subj: NYMPA'S Monthly Board Meeting/ Special Meeting

As Manager of the Municipal Lighting Department, I hereby requests permission to attend the NYMPA's Board meeting on the January 24-25, 2017 to be held in East Syracuse, NY at an estimated cost of $ 60.00.

If you have any questions, please contact me.

cc: Councilor Kelly, MLD Liaison
Kelly Clookey, Finance Director
Travel File

DISCOVER
Plattsburgh

Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519

ruffj@cityofplattsburgh-ny.gov

December 8, 2016

To: Mayor Calnon and Members
Of the Common Council

Fr: Jonathan Ruff

Re: Utility Management Conference 2017
Tampa, FL

The Utility Management Conference (UMC) is an annual conference jointly sponsored by the American Water Works Association (AWWA) and the Water Environment Federation (WEF). This conference covers topics common to both water and wastewater, including:

- Benchmarking and Performance Measurement
- Customer Service
- Environmental Issues and Sustainability
- Legal/Regulatory/Political Issues
- Security and Emergency Preparedness
- Workforce Development and Succession Planning

Also, I am scheduled to co-lead and present at a special workshop on Succession Planning.

This conference will provide Professional Development Hours towards engineering certification.

It is respectfully request that I be authorized to attend the *2017 Utility Management Conference* in Tampa, FL from February 6 - 11, 2017 at an estimated amount of $2,355. The details are on the attached spreadsheet.

Please contact me if you have any questions.

c: Richard Marks

Date	Room	Breakfast	Lunch	Dinner	Fee	Travel/Misc	Total
2/6/2017	250			25	620	550	1445
2/7/2017	250	10	15	25			300
2/8/2017	250	10	15	25			300
2/9/2017	250	10	15	25			300
2/10/2017							0
Subtotal:	1000	30	45	100	620	550	2345

Total: **$ 2,345**

umc2017 Tampa.xls
12/13/2016 13:32

Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

December 13, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, N.Y. 12901

REF: Recommendation of Award for "Soil Borings for Underground Utility Projects," Contract No. 2016-13

Dear Mayor Calnon & Councilors:

We received two proposals for ""**Soil Borings for Street Improvement Projects," Contract No. 2016-13**". The location and number of borings is listed in the attached Request for Proposal.

It is recommended that a contract be awarded to **ANORTHO Environmental Consulting Services, LLC, 28 Cogan Ave, Plattsburgh, NY 12901** for the quoted price of **$19,450.00**.

Sufficient funding is available from the **2016 Street Resurfacing & Improvements Project (H5110.57)**.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/jh

Attach.(2)

CC: City Clerk
City Chamberlain
Public Works Dept.

\\cityofplattsburgh-ny.local\UserFiles\Homes-CH\helfgottj\Documents\2016 Street Resurfacing & Improvements\2016 SOIL BORINGS\CL CC AWD SOIL BORINGS CON#2016-13.docx

Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

October 11, 2016

Ref: Request for Proposal;
"Soil Borings for Underground
Utility Projects,"
Contract #2016-13

To Whom It May Concern:

The City of Plattsburgh, New York requests proposals for soil borings for street improvement projects.

Written proposals will be received up to **10:00 A.M., Tuesday, October 25, 2016** by the Engineering Department, 41 City Hall Place, Plattsburgh, NY 12901 and opened at that time. The envelope containing your proposal should be clearly marked **"Proposal for Soil Borings for Street Improvement Projects Contract #2016-13"**. Please submit your proposal on your Company letterhead. Contract award will be made on the basis of the lowest, qualified proposal.

The location, number of borings, and required depth for the work is as follows:

	Location	Approx (L.F.)	3' Deep Borings	10' Deep Borings
1	Broad St (N. Catherine St. - Rugar St.)	1,410	6	-
2	Couch St. (N. Catherine St. - Oak St.)	680	4	3
3	Leonard Ave. (Dennis Ave. - Park Ave.)	525	3	-
4	Maine Rd. (New York Ave. - Dakota St.)	1,4730	9	3
5	Maine Rd. (Dakota St. - Kansas Rd.)	2,235	6	2
6	Margaret St. (Brinkerhoff St. - Broad St.)	650	4	-
7	Mason Dr. (Prospect Ave. - Dead End)	660	2	-
8	S. Peru St.(S. Catherine St.-Sharron Ave.)	1,440	-	3
9	Kansas Ave. (Connecticut St. - New York Ave.)	1,900	6	4
10	Kentucky St. (Maine Rd. - Kansas Ave.)	730	3	2
11	Louisiana (Kentucky - Maine)	1,180	4	2
12	Massachusetts Ave.(Maine Rd. - Maryland Rd)	390	2	1
13	George Angell Dr. (Rugar St. - Dead End)	2,080	3	-
14	Cogan Ave (Cornelia St. - Park Ave. W.)	1,625	-	3

The scope of work consists of the following:

1. Contact the Underground Facilities Protection Organization (UFPO) for layout & markings of all underground utilities to ensure accuracy for location purposes.

2. Auger bore holes to required depth below existing ground surface with continuous sampling.

3. Furnish electronic copy of log boring table in Excel Format providing:

   A. Soil classification in accordance with *ASTM D2487 Practice for classification of Soils (Unified Soil Classification System)*.

   B. Blow count for 6" depth on 2" O.D. split spoon sampler using 140 lb. weight falling 30". Perform Standard Penetration Testing in accordance with *ASTM D1586-99 - Standard Test Method for Penetration Test and Split - Barrell Sampling of soils*.

   C. Groundwater observation.

4. Provide traffic control using (as needed) flag persons, signs, cones and barricades.

5. Provide bituminous "cold patch," to backfill drill holes in pavement.

The City of Plattsburgh will provide boring locations and underground utility operator clearances.

Proof of General Liability Insurance, Automobile Liability, Worker's Compensation and NYS Disability Insurance will be required from the Contractor prior to commencing any work. Liability insurance coverage shall be in the amount of $2,000,000.00 aggregate (combined single limit or equivalent), with the City of Plattsburgh, New York named as additional insured.

Prevailing Wage Rates shall be paid to all persons employed directly on the work site. The hourly wage rate shall not be less than the minimum rates as designated by the Industrial Commissioner of the New York State Dept. of Labor. A copy of the wage rate determination is enclosed.

All work to be completed within 45 days of Notice to Proceed. One lump sum payment will be made within 30 days after completion and acceptance of the work and application for payment.

Respectfully,

Kevin Farrington, P.E.
City Engineer

/af

Encl.

CC: Public Works Dept.
Dave Lessor
Adam Frazier

ANORTHO Environmental Consulting Services, LLC

28 Cogan Avenue, Plattsburgh, NY 12901 ANORTHOECS@gmail.com **518.569.6488**

November 17, 2016

Mr. Kevin Farrington, P.E.
City Engineer
Engineering & Planning Dept.
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

RE: REQUEST FOR PROPOSAL
"SOIL BORINGS FOR UNDERGROUND UTILITY PROJECTS"
CONTRACT #2016-13

Dear Mr. Farrington:

ANORTHO Environmental Consulting Services, LLC (AECS) is pleased to present this proposal to the City of Plattsburgh *(Client)* for conducting Soil Borings in the following locations and under the described scope of work:

1. Broad St. (N. Catherine St. – Rugar St): (6) 3 Ft. Deep Borings
2. Couch St. (N. Catherine St. – Oak St.): (4) 3 Ft. Deep Borings; (3) 10' Deep Borings
3. Leonard Ave. (Dennis Ave. – Park Ave.): (3) 3 Ft. Deep Borings
4. Maine Rd. (New York Ave. – Dakota St.): (9) 3 Ft. Deep Borings; (3) 10' Deep Borings
5. Maine Rd. (Dakota St. – Kansas Rd.): (6) 3 Ft. Deep Borings; (2) 10' Deep Borings
6. Margaret St. (Brinkerhoff St. – Broad St.): (4) 3 Ft. Deep Borings
7. Mason Dr. (Prospect Ave. – Dead End): (2) 3 Ft. Deep Borings
8. S. Peru St. (S. Catherine St. – Sharron Ave.): (3) 10 Ft. Deep Borings
9. Kansas Ave. (Connecticut St. – New York Ave.): (6) 3 Ft. Deep Borings; (4) 10 Ft. Deep Borings
10. Kentucky St. (Maine Rd. – Kansas Ave.): (3) 3 Ft. Deep Borings; (2) 10 Ft. Deep Borings
11. Louisiana (Kentucky – Maine): (4) 3 Ft. Deep Borings; (2) 10 Ft. Deep Borings
12. Massachusetts Ave. (Maine Rd. – Maryland Rd.): (2) 3 Ft. Deep Borings; (1) 10 Ft. Deep Borings
13. George Angell Dr. (Rugar St. – Dead End): (3) Three Ft. Deep Borings
14. Cogan Avenue (Cornelia St. – Park Ave. W.): (3) Ten Ft. Deep Borings

SCOPE OF WORK PROVIDED BY *AECS*

- Auger bore holes to the required depth below the existing ground surface with continuous sampling. Standard penetration testing will be performed continuously during boring.

- Furnish the Client with an electronic copy of the log boring table in Excel Format providing:
  (a) Soil classification in accordance with *ASTM D2487 Practice for Classification of Soils (Unified Soil Classification System)*

  (b) The blow count for 6" depth on 2" O.D. split spoon sampler using 140 lb. weight falling 30". Perform "Standard Penetration Testing" in accordance with *ASTMD 1586-99 – Standard Test Method for Penetration Test and Split-Barrel Sampling of Soils.*

  (c) Groundwater observation.

- Provide traffic control using (as needed) one flag person, signs, cones, and barricades.

- Provide bituminous "cold patch" to backfill drill holes in pavement along with auger cuttings.

- Provide proof of insurance in accordance with the project requirements.

SCOPE OF WORK PROVIDED BY *CLIENT*

- Boring locations.

- Right of entry of the employees, agents, or subcontractors of *AECS* to perform and complete the proposed scope of work.

- Underground utility operator clearances.

- Any other necessary permits required to complete the proposed scope of work.

TERMS AND CONDITIONS

- The Client does not anticipate that contaminated soils and/or groundwater will be encountered so this proposal does not include environmental services.

- One (1) day is defined as 8 hours.

- If bedrock, cobbles, flowing sands or other adverse or unsafe drilling conditions are encountered, drilling may continue on a time and material basis or be terminated at the discretion of *AECS* and the driller.

- Additional costs may apply if scope is significantly changed.

- Prevailing Wage Rates shall be paid to all persons employed directly on the work site.

- All work is to be completed within 30 days of "Notice to Proceed" unless delayed by the "*Client*".

- One (1) lump sum payment will be made by the Client within thirty (30) days after completion and acceptance of the work and application for payment. Unpaid invoices will be subject to an interest penalty of two (2) percent of the unpaid balance per month.

- *AECS* will perform the Scope of Work associated with this "Soil Borings For underground Utility Projects-Contract #2104-31 for a cost of **$19,450.00.**

- If you are in agreement with the above proposal, please sign, date, and return the attached form or issue an equivalent contract document.

Sincerely,

ANORTHO Environmental Consulting Services, LLC

Marcia G. Wolosz
President

I (or my authorized agent) accept this proposal for the *Scope of Work* related to performing *City of Plattsburgh, NY "Soil Borings For Underground Utility Projects" Contract #2016-13*

NAME (PRINT):
COMPANY:
SIGNATURE:
DATE:
TELEPHONE/EMAIL:

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 12/16/2016

	Payee	Description	Amount
City:			
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	72,014.73
	ProAct, Inc.	Prescription health care cost November 16th - 30th, 2016 - all departments	49,751.18
	Franklin County Landfill	Tipping fees November 2016 - WPCP - 377.01 tons of sludge hauled to the landfil	14,703.39
	Tyler Technologies	Final utility system implementation payment - Data Proc. - February 2015	10,892.59
	NYS Electric & Gas	Electric & Natural Gas - Police, Library, DPW, Compost, & WPCP - Nov 2016	6,053.67
	Law Offices of Dean C. Schneller	Corporate Counsel services all City Depts. net of payroll - Oct 27, 2016 to Nov 26, 2016	5,598.00
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	5,130.95
	Barton & Loguidice, P.C.	Akey Landfill monitoring cost - Waste Collection - October 2016	4,950.00
	Hewlett-Packard Corp. (HP Direct)	8 HP Elite Desk replacement computers - Library - November 2016	4,084.80
	Baker & Taylor	Book purchases for the month of November 2016 - Library	3,950.23
	Surpass Chemical Co.	4,802 gal Surchlor Bulk 15% Sodium Hypochlorite solution - WPCP - Nov 2016	3,908.83
	Pitney Bowes	Postage advance for December for mail machine - Data Proc - December 2016	3,029.06
	Plattsburgh Ford Inc.	Vehicle repairs to vehicle #304 & 305 2013 Explorers - Police - May-Nov 2016	2,878.88
	Mars Mechanical, LLC	Installation of vent & service calls for HVAC maint - Library - Oct-November 2016	2,315.58
	James R. Burgess	2016 animal control services - Police Dept. - December 2016	2,000.00
	Postmaster - USPO	Pre-sorted first class postage advance - DP - December 2016	2,000.00
	Churchville Fire Equipment Corp.	20 five gallon pails of foam - Fire - November 2016	1,982.00
	Arakis Publishing / Fire Programs	Support & upgrade services for 2016-2017 - Fire Dept.	1,559.00
	James Varin	Referee fees for December-November 2016 indoor soccer leagues - Rec Comple	1,545.00
	Underhill Garage, Inc.	Various vehicle maintenance charges - DPW - November/December 2016	1,475.29
	W.B. Mason	Office supply purchases - all departments - November/December 2016	1,381.12
	Walter E Maliniak	Masonry/brick repairs and flashing on Library Bldg. - Library - November 2016	1,308.94
	State Comptroller	Bingo/games of chance fees to NYS - for December 2016	1,203.75
	Manpower, Inc.	Temporary library clerk labor cost 42.5 hours - Library - thru December 3, 2016	1,113.84
	Total Control Systems	Instrumentation preventative maintenance service - WFP - November 2016	1,095.00
	Overdrive Inc.	E-book purchases 19 titles - Library - November 2016	1,067.91
	W.E. Aubuchon Co. Inc.	Hardware supplies for repairs and maint - all departments - Oct-December 2016	1,014.70
	Kuhn Memorials	6 granite pavers for memorials - Riverwalk - December 2016	997.21
	Complus Data Innovations, Inc	Parking Ticket collection fee per contract - Police - November 2016	960.31
	Others - 88 total others	Various	17,495.86
		Total City	227,461.82
MLD:			
	New York Power Authority	Electricity purchased for resale for November 2016	569,774.35
	Woltner-Summit Contracting LLC	IEEP insulation costs program - 257 Margaret, 162 Rugar, 78 Waterhouse, 65 Tre	15,855.32
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	10,713.27
	ProAct, Inc.	Prescription health care cost November 16th - 30th, 2016	7,401.24
	Hartsontotal Opening	3 new doors and frames for plant buildings - November 2016	5,943.00
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	2,982.75
	Refunds (6)	Refund customers deposits & credit balances (5 HEAP) - December 2016	2,521.19
	Northline Utilities	St. Lawrence substation #3 upgrade construction - November 2016	1,836.96
	Verizon	Substation Safety Lines, wireless and cell phone charges - November 2016	1,613.24
	Clinton County DSS (5)	Refunds of HEAP payments applied to electricity accounts - June-December 2016	1,527.29
	Others - 8 others	Various	1,031.46
		Total MLD	621,200.07
Specials:			
	Capital Expenditures	$36.7k streets, $14.2k dam, $19.7k WPCP.	70,621.25
	Special Revenue	2015 AHC Home Repair admin & program delivery - Friends of NC instead of the City.	6,000.00
		Total Specials	76,621.25
	Gross Total		$ 925,283.14
	Less: Inter-Fund Transactions		-
	Total Net Expenditures		$ 925,283.14

Payroll:		Pay Period		Year to Date	
Total Payroll Headcount		84		369	
Base Hourly & Salary		82,670.26		$10,871,134.16	
Overtime, Standby & Shift Differentials		7,076.83	8.56%	901,950.90	8.30%
Vacation, Holiday, Pers. & Accum. Leave	(YTD Bouchard $6.2k, Welch $7.9k, Lucas $8.1k, $4.1k Brown, $11.6k Martin $3.9k Edwards, $3.6k Robinson, Stone $33.5k, Riley $9.6k)	10,062.28	12.17%	1,856,977.28	17.08%
Sick, Bereavement Leave		3,648.75	4.41%	441,922.08	4.07%
Longevity - AFSCME weekly $2.3k	Mgt $54.6k (YTD Mgt. $58.7k, Stone $14.8k)		0.00%	240,603.55	2.21%
Higher Class Pay		1,648.48	1.99%	38,765.59	0.36%
Sick Leave Buyout		4,999.78	6.05%	61,029.58	0.56%
Health Insurance Buyout	E. McDonald - coverage change			31,035.48	0.29%
Clothing/Uniform Allow - PD, MLD	MLD $8.7k, PD 2nd half $12.4k (YTD Police clothing allowance - 1st half)			71,625.00	0.66%
College Degree Allowances	Police for 2016			14,100.00	0.13%
Severance - sick leave time	(YTD Bouchard $4.4k, Welch $40k, Lucas $19.5k, $14 Brown, Martin $41.4k, Stone $59.2k, Riley $36.8k)			206,566.79	1.90%
Retroactive Pay	(YTD AFSCME & Library contract, de la Chapelle $2.7k)			87,832.51	0.81%
Grand Total		$ 110,106.38		$14,823,542.92	
Overtime, Standby & Shift Diff	Fire	$ -	0.00%	$ 312,119.11	34.60%
	Police	6,009.82	84.92%	228,848.79	25.37%
	DPW	-	0.00%	120,237.67	13.33%
	MLD	1,067.01	15.08%	129,268.90	14.33%
	WPCP	-	0.00%	66,382.30	7.36%
	Other City Depts.	-	0.00%	40,147.76	4.45%
	Library	-	0.00%	4,946.37	0.55%
	Overtime, Standby & Shift Diff - by depart.	$ 7,076.83		$ 901,950.90	

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2016 Budget vs. Actual
Payroll Period Ended 12/16/2016
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	161,301.06	154,927.04	312,119.11	(157,192.07)
Police	233,600.00	224,368.99	228,848.79	(4,479.80)
DPW	212,623.00	204,220.92	120,237.67	83,983.25
MLD	185,600.00	178,265.77	129,268.90	48,996.87
WPCP	84,830.00	81,477.83	66,382.30	15,095.53
Other City	35,400.00	34,001.12	40,147.76	(6,146.64)
Library	7,500.00	7,203.63	4,946.37	2,257.26
Total	920,854.06	884,465.30	901,950.90	(17,485.60)