

1. Agenda

Documents:

[AGENDA 09-08-16.PDF](#)

2. Supporting Documents

Documents:

[MEETING DOCS 090816.PDF](#)

3. Weekly Claims Analysis

Documents:

[CLAIMS ANALYSIS 090816.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

September 8, 2016

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on August 25, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending August 31, 2016 in the amount of \$ 480,545.58 and September 7, 2016 in the amount of \$ 106,901.48 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of August 25-September 7, 2016
- Report from the Building Inspector’s office August 23 – September 2, 2016

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending September 2, 2016 in the amount of \$ 470,581.65 and September 9, 2016 in the amount of \$ 1,434,448.86 are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves Blake Frechette to hold the annual Race for Stace on US Oval on Saturday May 6, 2017.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to transfer \$17,875 from the Water Fund Transmission & Distribution vehicle parts and buildings & grounds supplies accounts to the materials & supplies account for unbudgeted parts purchases for various water main breaks in the area known as the PARC New Base.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to transfer a combined \$45,000 to the street construction materials accounts within the General and Sewer Funds from various supplies and parts accounts within those funds to provide for curb and sidewalk repairs in the Lake Country Village area of the PARC New Base.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.56, 2016 Equipment Purchase, for the addition of a grounds mower and the deletion of a sweeper truck and a 20 ton trailer, netting a decrease of \$17,643 to the project cost, but increasing the General Fund borrowing requirement by \$5,691.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.41 to include an additional \$10,000 of survey work to be funded by a grant from the Lake Champlain Lake George Regional Planning Board.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to consider approval of four bond resolutions authorizing the City to borrow for 2016’s capital project spending. The effect of these resolutions increases the City’s debt service by nearly \$1.8 Million, where \$1.54 Million becomes the obligation of the General Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves from the City Chamberlain to adjust the 2016 General Fund and Rec Complex Fund budgets for unbudgeted marina insurance costs of \$18,210.00. The net effect of the adjustment increases the appropriations and estimated revenue in the Rec Complex budget and increases the appropriations and appropriated fund balance of the General Fund budget, each by \$18,210.00.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves the façade Rehabilitation Program Loan application submitted by Randy Carter for the total amount of \$10,000. The façade loan will be used to repair wall damages on 124 Margaret Street building in Plattsburgh.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. SEQR Finding and Negative Declaration; Marina Expansion, City of Plattsburgh

The Common Council of the City of Plattsburgh finds:

1. The action is a Type 1 action under SEQR.
2. The involved agencies include:
 - the Common Council
 - New York State Office of General Services (NYSOGS),
 - New York State Department of Environmental Conservation (NYSDEC)
 - the New York State Office of Parks Recreation and Historic Preservation (NYSOPRHP)
 - U.S. Army Corps of Engineers
3. All involved agencies have consented to the City of Plattsburgh acting as Lead agency for review of the proposed Marina Expansion Project under the SEQR regulations and that all comments related to such review have been given proper consideration.
4. The Common Council has received and reviewed:
 - a) A Long Environmental Assessment Form (EAF) dated July 28, 2016.
 - b) A proposed Findings Statement & Negative Declaration for the above actions.

Now therefore, it is Resolved:

- A. The Common Council makes the findings set forth in Part 2 of the EAF.
- B. The Common Council makes, and authorizes the Mayor to sign, the Findings Statement and Negative Declaration for the proposed actions.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

J. RESOLVED: In accordance with the request therefore the Common Council approves Plattsburgh Half Marathon Inc. to hold the Plattsburgh Half Marathon on Sunday, May 7, 2017.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves a Police Department employee to attend “September 2016 Fatality Review” for the Office of the Prevention of Domestic Violence from September 28 – 30, 2016 in Queens, NY. The total cost will not exceed \$269.50 and will be expensed out of the Asset Forfeiture fund and will be reimbursed by the Office for the Prevention of Domestic Violence.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Bill Treacy, Manager MLD to attend “NYMPA’s Board meeting” from September 28-29, 2016 in East Syracuse, NY at a cost not to exceed \$60.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

- 1. Request from Councilor Kasper that the Council consider the following resolution to support a trap, neuter, and return method as an effective way to deal with stray and feral cats

WHEREAS, the Common Council of the City of Plattsburgh finds that free roaming feral cats threaten the health, safety and welfare of the citizens of the City of Plattsburgh, and

WHEREAS, the Common Council finds that free roaming feral cats increase the number of strays and contribute to animal overpopulation, and

WHEREAS, the Common Council seeks to reduce the feral and stray cat population by authorizing volunteers and other interested parties the ability to implement a Trap, Neuter and Return Program (“Program”) as a humane and effective way to deal with adverse impacts associated with feral cats and their overpopulation, and

WHEREAS, through this Program a feral or stray cat would be humanely trapped and then taken to a veterinarian to be spayed or neutered, vaccinated, and ear tipped before being returned to the area where it was trapped, and

WHEREAS, the Program will be administered by Animal Rescue and Welfare Services, a local 501(c)(3) non-profit group dedicated to resolving the feral cat issue, which will collaborate with volunteers and other interested parties to develop rules and strategies and shall report to the Common Council one (1) year after the Program’s inception on its functionality and success, and

WHEREAS, any group or individual implementing the Program shall familiarize themselves with, and comply with Article V of Chapter 161 of the City Code of the City of Plattsburgh; Section 161-15 of the City Code of the City of Plattsburgh; and NYS DEC’s trapping regulations so that any traps are humane and actively monitored; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council authorizes the implementation of a Trap, Neuter and Return Program in the City of Plattsburgh.

2. Request from Councilor Armstrong and Councilor Kelly that the Council consider the following:

Whereas, the city beach has experienced unhealthy levels of E Coli and Enterococci leading to closures; and

Whereas, the City of Plattsburgh’s Environmental Services and Recreation Departments have vigilantly and regularly overseen tests on numerous sites, and, though many variables are considered as contributors to the problem, the City has been unable to draw definitive conclusions about how to prevent these concentrations of pathogens; and

Whereas, Lake Champlain is a precious resource we share with our regional neighbors who have a mutual interest in its health and preservation;

Be it Therefore Resolved, that the City of Plattsburgh requests that Senators Schumer and Gillibrand of New York, Senators Leahy and Sanders of Vermont, the US Coast Guard, and the New York State Department of Environmental Conservation assist the city in its efforts to find long-term solutions for city beach pollution.

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
MEETING ADJOURNED: _____



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7549
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: September 8, 2016

RE: Fire and Ambulance Responses

For this two week period: Thursday, August 25, 2016 through Wednesday, September 7, 2016 our Department has responded to the following:

Fire Calls	<u>35</u>
	2 building fire
	9 system activation
	3 EMS assist
	11 MVA
	1 carbon monoxide detector activation
	1 excessive heat scorch burns
	1 arcing
	2 defective elevator
	2 dispatched/cancelled en route
	1 odor of smoke
	1 good intent call
	1 grill fire
Ambulance Calls	119
Mutual Aid by CVPH	14



09/06/2016 08:20
1427dnep

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

P 1
Picvi.rpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/23/16 TO 09/02/16

COMPLAINT/VIOLATION TYPE	TOTAL REPORTED
Building Code Violation	1
GARBAGE	1
PROPERTY MAINTENANCE	7
WORKING WITHOUT PERMIT	1
ZONING VIOLATION	4
DEPARTMENT TOTALS	14
REPORT TOTALS	14

** END OF REPORT - Generated by Denise Nephew **



REFERENCE LOCATION CASE
COMPLAINT/VIOLATION

455 1 COLLEGE AVE
VIOLATION PROPERTY MAINTENANCE
AT 1 COLLEGE AVE APART. ALL DECKS LEAK WATER DRAINS INTO APART. C. DECKUPSTAIRS HAS NO FLASHING. WATER GETS BEHIND AND LEAKS INTO CEILING. SHEETROCK ALL DAMAGED. FEELS UPSTAIRS WILL COME THRU FLOOR. BEEN THERE 6 YRS. ELEC. ISSUES

SEVERITY 0
PHONE CALL 0
SUSAN BURGH LLC
COMPLY BY COMPLIED
RESPONSIBLE PARTY SEVERITY
CREATED COMPLIED
08/24/2016

STEPS INITIAL INSPECT
NOTICE FOLLOW UP
ORDER REMEDY
APPEARANCE TICKE

ACTION TYPE STATUS
INSPECTION DONE
NOTICE DONE
INSPECTION DONE
NOTICE NEW
OTHER NEW

NOTICE SCHEDULED STARTED COMPLETED
LETTER 08/26/16 08/26/16 08/30/16
LETTER 08/30/16 08/30/16 08/30/16
LETTER 09/29/16

COMPLAINT/VIOLATION TOTALS .00

462 122 MONTCALM AVE
VIOLATION PROPERTY MAINTENANCE
AT 122 MONTCALM CALLER SUSPECTS DEAD ANIMALS IN GARAGE. DOESN'T KNOW. FERAL CATS AROUND. PHIL BUTLER OWNS 122 MONTCALM AND MAY BE LEAVING CAT FOOD CANS OUT. WILL CHECK. PLACE DIRTY.

SEVERITY 0
EMAIL AREA
PHILIP J BUTLER
COMPLY BY COMPLIED
RESPONSIBLE PARTY SEVERITY
CREATED COMPLIED
08/29/2016

STEPS INITIAL INSPECT
NOTICE FOLLOW UP
ORDER REMEDY
APPEARANCE TICKE

ACTION TYPE STATUS
INSPECTION NEW
NOTICE NEW
INSPECTION NEW
NOTICE NEW
OTHER NEW

NOTICE SCHEDULED STARTED COMPLETED
LETTER 08/31/16 08/31/16 08/31/16
LETTER 08/31/16

COMPLAINT/VIOLATION TOTALS .00

456 123 CORNELIA ST
VIOLATION PROPERTY MAINTENANCE
AT 123 CORNELIA COUCH LEFT IN FRONT OF BUILDING BUT NO ONE LIVES THERE. COUCH PUT THERE ILLEGALLY BY ANONYMOUS PERSON.

SEVERITY 0
PHONE CALL 0
SUSAN S MOUSSEAU
COMPLY BY COMPLIED
RESPONSIBLE PARTY SEVERITY
CREATED COMPLIED
08/24/2016

STEPS INITIAL INSPECT
NOTICE FOLLOW UP
ORDER REMEDY
APPEARANCE TICKE

ACTION TYPE STATUS
INSPECTION DONE
NOTICE NEW
INSPECTION NEW
NOTICE NEW
OTHER NEW

NOTICE SCHEDULED STARTED COMPLETED
LETTER 08/26/16 08/26/16 08/26/16
LETTER 08/28/16

COMPLAINT/VIOLATION TOTALS .00



09/06/2016 08:20
1427dne

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

P 4
picvirpt

DEPARTMENT: Building Inspector

REPORTING PERIOD: 08/23/16 TO 09/02/16

REFERENCE LOCATION CASE COMPLAINT/VIOLATION COMMENT RESPONSIBLE PARTY SEVERITY CREATED COMPLIED

COMPLAINT/VIOLATION TOTALS .00

461 4946 SO CATHERINE ST
VIOLATION ZONING VIOLATION SEVERITY 0
EXCESSIVE NOISE AND ERECTION OF STRUCTURES WITHOUT A PERMIT AREA
STEPS INITIAL INSPECT ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
NOTICE INSPECTION DONE 07/16/16 07/16/16 08/26/16
FOLLOW UP NOTICE DONE 08/28/16 08/28/16 08/17/16
ORDER REMEDY INSPECTION NEW 08/24/16 08/24/16
APPEARANCE TICKE NOTICE NEW LETTER
OTHER NEW LETTER

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
COMPLAINT JOSEPH MCMAHON 07/16/16 08/26/16 08/26/16 .00
COMPLAINT 08/24/16 FAILED .00
COMPLAINT/VIOLATION TOTALS .00

463 50 BAILEY AVE
VIOLATION PROPERTY MAINTENANCE SEVERITY 0
LARGE PILE OF LEAVES LEFT ON SCHOOL GROUNDS BEHIND 38 BAILEY AVE. LEAVES BLOWING INTO 51 PALMER STREET. AREA
STEPS INITIAL INSPECT ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
NOTICE INSPECTION DONE 08/30/16 08/30/16 08/30/16
FOLLOW UP NOTICE DONE 08/30/16 08/30/16
ORDER REMEDY INSPECTION NEW 09/06/16 09/06/16
APPEARANCE TICKE NOTICE NEW LETTER

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
COMPLAINT 09/01/16 09/01/16 .00
COMPLAINT 09/06/16 .00
COMPLAINT/VIOLATION TOTALS .00

460 52 LYNDE ST
VIOLATION PROPERTY MAINTENANCE SEVERITY 0
TV LEFT ON CITY PROPERTY AREA
STEPS INITIAL INSPECT ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
NOTICE INSPECTION DONE 08/25/16 08/25/16 08/25/16
FOLLOW UP NOTICE DONE 08/25/16 08/25/16
ORDER REMEDY INSPECTION NEW 09/25/16 09/25/16



DEPARTMENT: Building Inspector

REFERENCE LOCATION CASE REPORTING PERIOD: 08/23/16 TO 09/02/16

COMPLAINT/VIOLATION COMMENT RESPONSIBLE PARTY SEVERITY CREATED
APPEARANCE TICKET OTHER NEW COMPLIED

COMPLAINT/VIOLATION TOTALS .00

465 74 WALL ST KATHY J DAVIS 08/31/2016
VIOLATION SEVERITY 0 COMPLY BY COMPLETED
ZONING VIOLATION AREA
SMOKE FROM GARAGE CHIMNEY IS OFFENSIVE. BARRICADE ON CITY RIGHT OF WAY. KATHY DAVIS RIDING 4 WHEELER UP AND DOWN THE STREET.
MOWING AND WEED WACKING PROPERTIES LATE INTO THE NIGHT

STEPS ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
INITIAL INSPECT DONE 08/31/16 08/31/16
NOTICE INSPECTION 09/02/16 08/31/16
FOLLOW UP NEW 09/07/16
ORDER REMEDY NEW
APPEARANCE TICKET OTHER

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
COMPLAINT KEN PRIMARD 09/02/16 09/07/16 .00
COMPLAINT KEN PRIMARD .00

COMPLAINT/VIOLATION TOTALS .00

454 86 BRINKERHOFF ST MARY DEVEAU FOUNDATION INC 08/23/2016
VIOLATION SEVERITY 0 INTERNAL AREA 08/31/2016
Building Code Violation COMPLY BY COMPLETED

AT 86 BRINKERHOFF FIRE DEPT. REQUEST FOLLOW UP REPAIR OF ROTTEN STRUCTURAL MEMBERS SUPPORTING A 2 STORY PORCH REAR OF BLDG. FIRE STARTED IN ROTTEN FLOOR JOIST OR RIM JOIST BY SMOKING MATERIALS. SUPPORT COLUMNS 1ST&2ND FLOOR PORCH IS COMPROMISED.
STEPS ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
INITIAL INSPECTION INSPECTION 08/24/16 08/24/16 08/31/16

INSPECTION INSPECTOR REQUESTED SCHEDULED RESULTS FEE AMOUNT
COMPLAINT KEN PRIMARD 08/31/16 08/31/16 .00
COMPLAINT/VIOLATION TOTALS .00

464 9 SO ACRES RD ERIK B PINSONNAULT 08/30/2016
VIOLATION SEVERITY 0 PHONE CALL AREA 0 COMPLY BY COMPLETED
PROPERTY MAINTENANCE RUSTED METER CAN AND RAILING WITHIN THREE FEET OF METER CAN.

STEPS ACTION TYPE STATUS SCHEDULED STARTED COMPLETED
INITIAL INSPECT DONE 09/01/16 08/30/16 08/30/16
NOTICE INSPECTION 09/01/16 08/31/16 08/31/16
FOLLOW UP NEW
ORDER REMEDY NEW
APPEARANCE TICKET OTHER

COMPLAINT/VIOLATION TOTALS 7 DAYS OPEN



09/06/2016 08:20
1427cnep

CITY OF PLATTSBURGH
COMPLAINTS/VIOLATIONS REPORT

P 6
picvirpt

DEPARTMENT: Building Inspector

REFERENCE LOCATION
CASE

REPORTING PERIOD: 08/23/16 TO 09/02/16

CREATED
COMPLETED

COMPLAINT/VIOLATION
COMMENT

AREA SOURCE
RESPONSIBLE PARTY SEVERITY

INSPECTION INSPECTOR
COMPLAINT JIM WELCH
COMPLAINT JIM WELCH
COMPLAINT/VIOLATION TOTALS

REQUESTED	SCHEDULED	RESULTS	FEE AMOUNT
09/01/16	09/01/16		.00
09/07/16	09/07/16		.00
COMPLAINT/VIOLATION TOTALS			

457 95 MONTCALM AVE
VIOLATION
WORKING WITHOUT PERMIT
CREATED AN APARTMENT WITHOUT A PERMIT. ZONING VIOLATION ALSO. BILL FERRIS

SEVERITY	AREA	COMPLY BY	DATE
0	MICHAEL A SETTEVENDEMIO	COMPLY BY	08/25/2016

STEPS
INITIAL INSPECT
STOP WORK
SECURE PERMIT
INSPECTION INSPECTOR
COMPLAINT KEN PRIMARD
COMPLAINT/VIOLATION TOTALS

ACTION TYPE	STATUS	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT
INSPECTION	DONE	08/26/16	08/25/16	08/31/16	.00
NOTICE	DONE	08/31/16	08/25/16	08/31/16	.00
OTHER	DONE	08/31/16	08/25/16	08/31/16	.00
COMPLAINT/VIOLATION TOTALS					

467 97 BRINKERHOFF ST
VIOLATION
GARBAGE
Garbage spilled over and out of storage shed.

SEVERITY	AREA	COMPLY BY	DATE
0	LYON I LLC	COMPLY BY	09/02/2016

STEPS
INITIAL INSPECT
NOTICE
REINSPECT
ORDER PICK UP
INSPECTION INSPECTOR
COMPLAINT
COMPLAINT/VIOLATION TOTALS

ACTION TYPE	STATUS	SCHEDULED	STARTED	COMPLETED	FEE AMOUNT
INSPECTION	DONE	09/03/16	09/01/16	09/02/16	.00
NOTICE	DONE	09/03/16	09/01/16	09/02/16	.00
INSPECTION	NEW	09/03/16	09/01/16	09/02/16	.00
OTHER	NEW	09/03/16	09/01/16	09/02/16	.00
COMPLAINT/VIOLATION TOTALS					

DEPARTMENT TOTALS
COMPLAINT/VIOLATION ACTIVITY 08/23/16-09/02/16:

14 COMPLAINTS/VIOLATIONS	2 COMPLETED	.00
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REPORT TOTALS
COMPLAINT/VIOLATION ACTIVITY 08/23/16-09/02/16:

14 COMPLAINTS/VIOLATIONS	2 COMPLETED	.00
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City of Plattsburgh
RECREATION
Your Potential Awaits.

For Office Use Only	
Check	Initial
Ez-Facility <input type="checkbox"/>	
Google Calendar <input type="checkbox"/>	

CITY OF PLATTSBURGH RECREATION DEPARTMENT
324.7709 - FAX 324.7576 - recreation@cityofplattsburgh-ny.gov - www.plattsburghrecreation.com

APPLICATION FOR USE OF A CITY RECREATIONAL FACILITY

1. ORGANIZATION: Stacey Lynn Frchette Subscribership
NAME OF EVENT: Race for Stacey
Date(s) of Event (incl. set-up and tear-down): Saturday May 6, 2017
Hours: From 7:00AM am/pm to 11:30 am/pm
PERSON FILING: Blake E. Frchette
ADDRESS: 57 Melody Lane Plattsburgh, N.Y. 12901
HOME PHONE: 582-0926 WORK PHONE: 498-2511 EMAIL: SLEF41682@Yahoo.com

Would you like this on the city/recreation public calendar? (circle one) YES NO

Contact Person for General Public: Blake Frchette

Contact Info for General Public (phone number, website, etc): 582-0926

(If you would like a description or news item published on the recreation calendar or website, please forward it to the recreation office when the application is approved).

Start Time/end times for public access: _____

1. Type of Person or Organization, I am:

- ~~Individual~~
- represent a group of persons who are not incorporated or part of a separate legal entity.
 - the representative of a not for profit corporation
 - the representative of a government entity
 - the representative of a for profit legal entity such as a business corporation, partnership or limited liability company.

2. I wish to use the following City facility:

- City Hall auditorium.
- City Hall meeting room
- City streets or sidewalks
- Farmer's Market Building
- Crete Civic Center
- Base Gymnasium
- Base group activity room
- Athletic fields (please indicate which field): went to parking lot @ old base
- Park or Beach areas
- Durkee Street or McDonough Monument performance stage
- Other: _____

gym

3. I wish to use the facility for the following purposes [check all that apply]:

- Meeting
- Musical Performance
- Sale of goods or services
- Serve food or beverages
- Athletic competition
- Parade or Demonstration
- Private ceremony or reception
- Other: tables, chairs, cones, tent

5. The event will be:

- Open to the public
- Private
- Admission will be charged

6. I expect the maximum number of persons that will be present at any time one time at the facility is:

- Less than 50
- Between 50 -100
- Over 100
- If over 100, 500 persons.

7. Alcoholic Beverages.

- alcoholic beverages will not be served
- alcoholic beverages will be sold by a licensed and insured caterer

8. Utilities. I will require the following utility services:

- Electric power
- Water
- Sewer
- None of the above.

Agreement by Applicant. By signing this application, I agree, personally or on behalf the organization I represent, that if the application is approved I will do the following:

- Provide any required insurance certificate to the City Clerk or Recreation Department at least 3 business days before the event
- Hold the city harmless and indemnify it from any claim or expense incurred as a consequence of my use of the facility.
- If required, provide waivers of liability from all persons engaged in athletic activities, or any activity the city deems has a risk of injury.
- Assume all liability for loss or damage to any personal property owned, used or stored at the event facility.
- Instruct all participants and spectators to not park on any grassy areas and to park in designated parking areas only. This is especially the case with events and activities at the US Oval.
- Leave the event facility in the same condition in which I found it and remove all trash from the facility premises.
- Pay any application or user fee in advance of the event.
- Abide by any rules for use of the facility.

Dated: 8/20/16
 Applicant Name: _____

FOR CITY SPONSORED EVENTS
 Responsible City Officer or Employee

Robert E. Fuchetta

APPROVAL OF FACILITY USE APPLICATION

- The foregoing application is approved, subject to the following conditions:
 - Proof of status as a legal entity.
 - General liability insurance
 - Liquor liability insurance
- The foregoing application is not approved.
- The application is approved. The insurance requirement is waived.
- The persons or organization is a Volunteer in a City sponsored event, therefore, no insurance or fees apply.
- Advance payment of use fee in the amount of: \$ _____ dollars

Date: _____

 (City Clerk or Recreation)

Where insurance is waived, and by:

Dated: _____

 Authorized department head

 Mayor of the City of Plattsburgh

**CITY OF PLATTSBURGH
GUIDELINES FOR INSURANCE REQUIREMENTS
USE OF CITY FACILITIES**

I. General Statement of Policy

- If you wish to use city property for an event, permission is required.
- Insurance is required unless expressly not required, or waived.
- Regardless of the activity or location, insurance is always required for:
 - Events held by profit making entities
 - Non profit activities where an admission fee is charged
 - The use of a city street
 - Use of athletic facilities by organized teams or leagues
 - If alcoholic beverages are served during the event.
- In most cases the applicable insurance requirement is General Liability Insurance for Premises-Operations Contractual BI/PD, \$1 million CSL, \$2 million aggregate. Policies must be in comprehensive form and the City of Plattsburgh must be named as an additional insured.
- In some cases, other types of insurance may be required, such as Automobile Liability, Worker's Compensation, NYS Disability and Liquor Liability.
- If alcoholic beverages are served on City property, Liquor Liability insurance is required i.e. Premises-Operations BI/PD \$1million CSL. The person selling or serving the beverages must have an off premises license from the NYS Liquor Authority and proof of worker's compensation and disability insurance for his employees.
- Where insurance is required, if the persons or group organizing and conducting the event does not have insurance, the event may be sponsored by another person or organization who provides insurance coverage for the specific event.
- Use fees may apply.
- Other charges or restrictions on the use of City property may apply.
- The intent of these Guidelines is to provide information to the public and guidance to City officers and Employees on the use of City property.

2. Risk Evaluation Factors

The following factors have been considered in deciding when insurance is required and will be considered in deciding whether insurance should be waived.

Type of user:

1. for profit entity
2. not for profit corporation, or other formal organization
3. group of persons with a common purpose, not formally organized.
4. individual

Purpose:

1. to sell or promote products or services for profit [e.g. trade shows]
2. activity in furtherance of the not-for-profit's corporate purposes as set forth in its articles of incorporation or other organizational document.
3. to raise funds for another not-for-profit organization
4. to educate or inform the public
5. to celebrate an occasion that is not open to the public [private parties, weddings]

Public or Non Public

1. open to the public
2. limited to members or invitees

Nature of Activity

1. athletic competitions
2. meetings
3. educational displays
4. artistic or cultural performances
5. parades
6. demonstrations
7. entertainment event where admission is charged
8. trade shows

Other Factors:

1. Location of event
2. Number of people participating in an event
3. When the event will be held (e.g. insurance may be required for Friday, Saturday night events)
4. The length of the event
5. Types of risks, security issues
6. Whether alcoholic beverages are served
7. Vehicles and parking involved
8. Valuable materials used in conjunction with activity and left at city facility for a period of time
9. Other factors pertinent to the risk of injury to persons or property.

TABLE OF INSURANCE REQUIREMENTS

Type of Event	Insurance Required	Department to Contact
USE OF STREETS (applies to streets only; not sidewalks)		
PARADES; more than one group or organization that wishes to <u>march in a public street</u> in celebration of a state or national holiday or a city sponsored event.	YES, unless city sponsored	City Clerk
DEMONSTRATIONS; one or more group or organization that wishes to <u>march or assemble in a city street</u> to express a political, philosophical or religious point of view	NO, but use of the street may be denied if there are other suitable alternatives	City Clerk
FUND RAISING WALKS; a not for profit organization that wishes to walk in city streets to raise funds and increase awareness of the organization	YES	City Clerk
STREET DRIVES; groups and not for profit corporations that are authorized to solicit charitable contributions. at designated street intersections	YES	City Clerk
BLOCK PARTIES; the use of part of a city street by person(s) hosting a party which is open to a limited group of persons and not the public generally.	YES	City Clerk
SIDEWALK CAFES. Use of part of a street or sidewalk to sell food or beverages in conjunction with a business.	YES; worker's comp., liquor liability insurance and abc license is required if alcohol is sold	City Clerk

ATHLETIC FACILITIES	Insurance Required	Department to Contact
Types of Facilities: <ul style="list-style-type: none"> • baseball, foot ball and soccer fields • gymnasiums • crete center 		
By organized groups or organizations who use the facility on a schedule through out the season; e.g. little league baseball, soccer league, north stars football	YES.	Recreation
By a group of persons who are not formally organized and wish to make occasional use of the facility; e.g. a pick up touch football, softball or basketball game; use of gymnasium for child's birthday party games	NO, but waivers may be required	Recreation
Use of Meeting or Group Activity Room in Base Gym for meetings, crafts, and demonstrations	NO, but waivers may be required	Recreation
PARKS & BEACH		
Private parties where space is requested for the exclusive use of the applicant and guests, including wedding receptions	YES, but may be waived by Department with Mayor approval.	Recreation
Wedding Ceremonies	NO	
Group Picnics	NO	
Demonstrations	NO	
PERFORMANCE STAGE; DURKEE WALKWAY	YES, but may be waived for performances open to the public without charge	Recreation
PERFORMANCE STAGE MC DONOUGH MONUMENT	YES, but may be waived for performances open to the public without charge	Recreation

3. CITY SPONSORED EVENTS; VOLUNTEERS

As a general rule insurance is not required for volunteers who assist in City sponsored events.

- A. City sponsored events are activities, which are planned, promoted, staffed, scheduled, and implemented by the City and its volunteers.
- B. The Common Council generally will not designate an event as a City sponsored event unless the following criteria are met:
 - a. It is open to the public.
 - b. It is held in recognition of an event that is recognized by the state or national government. Examples are the Quadra-centennial Celebration of the Discovery of Lake Champlain, Earth Day, state and national holidays, City wide events such as the Mayor's Cup Sailboat Race, the Battle of Plattsburgh.
 - c. The event serves or promotes a broad public interest.
- C. Although an event may be a City Sponsored event, insurance requirements will apply to persons or organizations participating in the event, unless they are Volunteers or qualify for a waiver.
- D. Volunteers are persons or organizations who provide material assistance to the City in planning, promoting, staffing and implementing the event.
- E. Volunteers must register as volunteers with the City officer or employee responsible for supervising the event. A list of participating volunteers shall be filed with the City Clerk promptly after the conclusion of the event.
- F. Volunteer participation must be under the general supervision of a designated city officer or employee.

4. FIRST AMENDMENT CONSIDERATIONS

The above guidelines shall be interpreted and enforced with consideration for the public's right to assemble and express opinions. As a general rule, the City may impose reasonable restrictions on the time, manner and place of speech and assembly, but not the content.

5. APPLICATION TO USE CITY FACILITIES.

A person or organization who wishes the use a City facility, must:

- A. File an application to use the facility with the appropriate department.
- B. For the use of city streets or to reserve a facility for exclusive use, it is recommended that you apply at least 60 days before the event.
- C. The application will include a provision to the effect that the applicant will "hold the city harmless and defend and indemnify the city against any claims related to its use of the city's facilities."
- D. Provide proof of insurance, where required.
- E. Provide requested information to city departments.
- F. For City Sponsored events, the application should be signed by the City officer or employee with general supervision over the event.

6. FEES FOR USE

The applicant may be charged a fee for the use of City facilities which shall be determined at the time the application is approved. The fee is to cover the estimated cost of city personnel, equipment and utilities which may include the following:

- A. \$15.00 for administrative costs in processing the application.
- B. The estimated cost of city employee wages and benefits when an employee must be present on days or hours when they are not regularly scheduled to work. Certain city employees are entitled to be paid a minimum number of hours for overtime work. The applicant should inquire before requesting the use of a facility.
- C. Employee services that may be required are police, ambulance, public works and MLD to connect or disconnect utilities, the person responsible for opening or closing a city building.
- D. Trash removal fees.
- E. The estimated cost of utilities consumed by the applicant.

The above Guidelines were adopted by the Common Council on April 8, 2009 and may be amended by resolution from time to time.



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: August 12, 2016
MEMO TO: Mayor Calnon
FROM: Richard Marks
RE: Budget Transfer – Water Transmission & Distribution

It is being requested to adjust the 2016 Water Fund Budget, as follows:

Decrease: Water Fund – T&D Vehicle Parts	4-8340000-4321	\$10,000.00
Decrease: Water Fund – T&D Bldgs. & Grounds Supplies	4-8340000-4340	\$ 7,875.00
Increase: Water Fund – T&D Materials & Supplies	4-8340000-4330	\$17,875.00

This request provides for a \$17,875.00 increase in the budgeted amount for materials and supplies in the 2016 Water Fund Transmission & Distribution budget with a transfer from vehicle parts and buildings and grounds supplies. The transfer will provide for the unbudgeted costs for parts purchases required to repair multiple water main breaks throughout the City to date, and will provide for approximately \$13,000.00 of additional parts purchases for the remainder of the year, if necessary. This transfer leaves 2016 Water Fund budget unchanged.

Thank you for your attention to this request.

Cc: Carole Garcia
Mike Brodi
Mike Bessette



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: August 24, 2016
MEMO TO: Mayor Calnon
FROM: Richard Marks
RE: Budget Transfer – Street Maintenance & Sanitary Sewer

It is being requested to adjust the 2016 General and Sewer Fund Budgets, as follows:

Decrease: General Fund – Snow & Ice SC Mat. & Supplies 1-5142000-4310 \$11,000.00
Decrease: General Fund – Street Admin. Separation Pay 1-5010000-1500 \$ 7,000.00
Decrease: General Fund – Street Maint. Mat. & Supplies 1-5110000-4330 \$ 3,000.00

Increase: General Fund – Street Maint. SC Mat. & Supplies 1-511000-4310 \$21,000.00

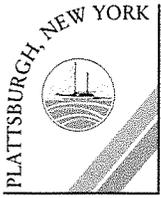
Decrease: Sewer Fund – Sanitary Sewer Vehicle Supplies 5-8120000-4320 \$10,000.00
Decrease: Sewer Fund – Sanitary Sewer Mat. Supplies 5-8120000-4330 \$ 6,000.00
Decrease: Sewer Fund – Sanitary Sewer Vehicle Parts 5-8120000-4321 \$ 5,000.00
Decrease: Sewer Fund – San. Sewer Motor Veh. Repairs 5-8120000-4452 \$ 2,000.00
Decrease: Sewer Fund – Sanitary Sewer Equip. Repairs 5-8120000-4450 \$ 1,000.00

Increase: Sewer Fund – Sanitary Sewer SC Mat. Supplies 5-8120000-4310 \$24,000.00

This request provides for a \$45,000.00 combined increase in the budgeted amounts for street construction materials and supplies in the 2016 General Fund Street Maintenance budget and the 2016 Sewer Fund Sanitary Sewer budget with offsetting transfers from various accounts within each fund. The transfer will provide for the unbudgeted costs for material purchases and labor to install these material purchases required to repair multiple curb and sidewalk breaks throughout the Lake Country Village area of the PARC New Base area. This transfer leaves the 2016 General Fund and the 2016 Sewer Fund budgets unchanged.

Thank you for your attention to this request.

Cc: Carole Garcia
Mike Brodi
Mike Bessette



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held September 8th, 2016, the following resolution was adopted:

By Councilor _____ ; Seconded by Councilor _____

WHEREAS, the following resolution was adopted on September 8th, 2016, and

WHEREAS, the Capital Expenditure Plan adopted January 14th, 2016, includes a Public Service Equipment category, and

WHEREAS, the Engineering and Planning Department has established a 2016 Equipment Purchase project for items included in the Public Service Equipment category of the Capital Expenditure Plan adopted January 14th, 2016, and

WHEREAS, the cost of the 2016 Equipment Purchase project has been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2016, and was revised, and is being requested to be further revised, as follows:

	2016 Capital Plan	2016 Estimated Cost	2016 Revised Cost	2016 Revised Cost
H.D. Dump Truck w/plow (W/S/G)	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000
Ambulance (Fire)	195,000	195,000	195,000	195,000
Asphalt Dump Truck (W/S/G)	135,000	135,000	135,000	135,000
Toro GM5910 Grounds Mower (DPW)	-	-	-	92,357
Sweeper Truck (DPW)	75,000	75,000	75,000	-
Small Municipal Tractor (DPW)	50,000	50,000	50,000	50,000
20 Ton Trailer (W/S/G)	35,000	35,000	35,000	-
Maintenance Vehicle (W/S/G)	35,000	35,000	35,000	35,000
Pickup Truck (Fire)	30,000	30,000	32,586	32,586
Handheld Pipe/Leak Locater (Water)	20,000	20,000	20,000	20,000
Total	<u>\$ 790,000</u>	<u>\$ 790,000</u>	<u>\$ 792,586</u>	<u>\$ 774,943</u>
Project Funding:				
General Fund	\$ 490,000	\$ 490,000	\$ 492,586	\$ 498,277
Water Fund	160,000	160,000	160,000	148,333
Sewer Capital Reserve	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>	<u>128,333</u>
Total	<u>\$ 790,000</u>	<u>\$ 790,000</u>	<u>\$ 792,586</u>	<u>\$ 774,943</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 8th day of September 2016, as follows:

- 1) That, the amount of Seven Hundred Seventy-four Thousand Nine Hundred Forty-three and 00/100 (\$774,943.00) Dollars is hereby appropriated for the capital project **2016 Equipment Purchase (H5110.56)** for the further revised cost of the equipment listed above and is hereby authorized to be expended for such purpose.
- 2) That, Four Hundred Ninety-eight Thousand Two Hundred Seventy-seven and 00/100 (\$498,277.00) Dollars of such appropriation be provided by an advance from the General Fund, but that such advance is to be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 3) That, One Hundred Forty-eight Thousand Three Hundred Thirty-three and 00/100 (\$148,333.00) Dollars of such appropriation be provided by funding from the Water Fund operations but that such advance is to be repaid to the Water Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonds.
- 4) That, One Hundred Twenty-eight Thousand Three Hundred Thirty-three and 00/100 (\$128,333.00) Dollars of such appropriation be provided by funding from the Sewer Capital Reserve.
- 5) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held September 8th, 2016, the following resolution was adopted:

By Councilor _____ ; Seconded by Councilor _____

WHEREAS, the following resolution was adopted on September 8th, 2016, and

WHEREAS, the Capital Expenditure Plan adopted January 10th, 2013, includes a Storm Sewer Construction category, and

WHEREAS, the Engineering and Planning Department established a 2013 Storm Water Conveyance & Green Infrastructure Planning project that was not included in the Capital Expenditure Plan adopted January 10th, 2013, and

WHEREAS, the cost of the 2013 Storm Water Conveyance & Green Infrastructure Planning project was estimated by the Engineering and Planning Department for the costs to implement the improvements during 2013, and is being revised in 2016 as follows:

	2013 Capital Plan	2013 Estimated Cost	2016 Revised Cost
Storm Sewer Separation (non-specific)	\$ 150,000	\$ -	\$ -
Storm Water Conveyance & Green Infrastructure Planning	<u>-</u>	<u>217,000</u>	<u>227,000</u>
Total	<u>\$ 150,000</u>	<u>\$ 217,000</u>	<u>\$ 227,000</u>

Project Funding:

NEIWPC Grant	\$ -	\$ 200,000	\$ 200,000
General Fund	150,000	17,000	17,000
Lake Champlain Lake George Regional Planning Board	<u>-</u>	<u>-</u>	<u>10,000</u>
Total	<u>\$ 150,000</u>	<u>\$ 217,000</u>	<u>\$ 227,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 8th day of September 2016, as follows:

- 1) That, the amount of Two Hundred Twenty-seven Thousand and 00/100 (\$227,000.00) Dollars be and it is hereby appropriated for the Capital Project **2013 Storm Water Conveyance & Green Infrastructure Planning (H5110.41)** for the revised cost of the improvements as described above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Thousand and 00/100 (\$200,000.00) Dollars of such appropriation be provided by a grant from the New England Interstate Water Pollution Control Commission in order to implement the project.
- 3) That, Seventeen Thousand and 00/100 (\$17,000.00) Dollars of such appropriation be provided by a transfer from the General Fund to the Capital Fund from the amount included in the 2013 operating budget in order to implement the project.
- 4) That, Ten Thousand and 00/100 (\$10,000.00) Dollars of such appropriation be provided by a grant from the Lake Champlain Lake George Regional Planning Board in order to implement the revision to the project.
- 5) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

EXTRACT OF MINUTES

Meeting of the Common Council of
the City of Plattsburgh

September 8, 2016

BOND RESOLUTION

(SARANAC RIVER TRAIL)

At a regular meeting of the Common Council of the City of Plattsburgh, Clinton County, New York, held at the City Hall, 6 Miller Street, in said City, on the 8th day of September, 2016, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

Also present:

The following resolution was offered by Council member _____, who moved its adoption, seconded by Council member _____, to-wit:

BOND RESOLUTION DATED SEPTEMBER 8, 2016.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,570,000 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF THE IMPROVEMENTS TO THE SARANAC RIVER TRAIL (PHASE II), IN AND FOR SAID CITY.

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide, will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize the financing thereof, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Common Council of the City of Plattsburgh, Clinton County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of improvements to the Saranac River Trail (Phase II), in and for the City of Plattsburgh, Clinton County, New York, including incidental improvements and expenses in connection therewith (Project H5110.58), there are hereby authorized to be issued \$2,570,000 bonds pursuant to the provisions of the Local Finance Law. Said specific object or purpose is hereby authorized at a maximum estimated cost of \$2,570,000.

Section 2. The plan for the financing for said maximum estimated cost is by the issuance of the \$2,570,000 bonds of the City authorized to be issued therefor; provided, the

amount of serial bonds to be issued shall be reduced dollar-for-dollar by any grants-in-aid received therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen years, pursuant to subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said City of Plattsburgh, Clinton County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Plattsburgh, Clinton County, New York, by the manual or facsimile signature

of the City Chamberlain and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Chamberlain, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said City; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Chamberlain shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds herein authorized including date, denominations, maturities, interest payment dates, and whether said bonds shall be repaid in accordance with a schedule providing for substantially level or declining annual debt service, within the limitations prescribed herein and the manner of execution of the same and also including the consolidation with other issues, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this Resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilor _____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

EXTRACT OF MINUTES

Meeting of the Common Council of
the City of Plattsburgh

September 8, 2016

BOND RESOLUTION

(South Platt Street Recreational Facilities Upgrade)

At a regular meeting of the Common Council of the City of Plattsburgh, Clinton County, New York, held at the City Hall, 6 Miller Street, in said City, on the 8th day of September, 2016, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

Also present:

The following resolution was offered by Council member _____, who moved its adoption, seconded by Council member _____, to-wit:

BOND RESOLUTION DATED SEPTEMBER 8, 2016.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$40,000 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF THE UPGRADE OF THE SOUTH PLATT STREET RECREATIONAL FACILITIES, IN AND FOR SAID CITY.

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide, will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize the financing thereof, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Common Council of the City of Plattsburgh, Clinton County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the purchase and installation of materials and equipment to reconstruct and upgrade South Platt Street recreational facilities, in and for the City of Plattsburgh, Clinton County, New York, including incidental improvements and expenses in connection therewith (Project H7020.18), there are hereby authorized to be issued \$40,000 bonds pursuant to the provisions of the Local Finance Law. Said specific object or purpose is hereby authorized at a maximum estimated cost of \$40,000.

Section 2. The plan for the financing for said maximum estimated cost is by the issuance of the \$40,000 bonds of the City authorized to be issued therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen years, pursuant to subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said City of Plattsburgh, Clinton County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Plattsburgh, Clinton County, New York, by the manual or facsimile signature of the City Chamberlain and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Chamberlain, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said City; provided, however, that in the exercise of these delegated powers, he shall

comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Chamberlain shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds herein authorized including date, denominations, maturities, interest payment dates, and whether said bonds shall be repaid in accordance with a schedule providing for substantially level or declining annual debt service, within the limitations prescribed herein and the manner of execution of the same and also including the consolidation with other issues, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this Resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilor _____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

EXTRACT OF MINUTES

Meeting of the Common Council of
the City of Plattsburgh

September 8, 2016

BOND RESOLUTION

(Purchase of Equipment for Various Departments)

At a regular meeting of the Common Council of the City of Plattsburgh, Clinton County, New York, held at the City Hall, 6 Miller Street, in said City, on the 8th day of September, 2016, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

Also present:

The following resolution was offered by Council member _____, who moved its adoption, seconded by Council member _____, to-wit:

BOND RESOLUTION DATED SEPTEMBER 8, 2016.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$646,610 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY PART OF THE COST OF THE PURCHASE OF EQUIPMENT FOR VARIOUS CITY DEPARTMENTS, IN AND FOR SAID CITY.

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide, will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize the financing thereof, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Common Council of the City of Plattsburgh, Clinton County, New York, as follows:

Section 1. For the object or purpose of paying the cost of the purchase of equipment for reconstruction, maintenance and fire-fighting purposes, for the City of Plattsburgh, Clinton County, New York, there are hereby authorized to be issued an aggregate \$646,610 bonds of said City pursuant to the provisions of Local Finance Law, apportioned among such capital improvements in accordance with the maximum estimated cost of each (Project H5110.56). The capital improvements to be financed pursuant to the bond resolution, the maximum estimated cost of each, the amount of bonds to be authorized therefore, the period of probable usefulness of each, and whether said capital improvements are each a specific object or purpose or a class of

objects or purposes, including in each case equipment and incidental expenses in connection therewith, are as follows:

- a) Purchase of various items of equipment, each item of which costs \$30,000 or over, for said City, at a maximum estimated cost of \$527,357. It is hereby determined that the plan for the financing of such class of objects or purposes shall consist of the issuance of \$399,024 of the \$646,610 bonds of said City authorized to be issued pursuant to this bond resolution, together with \$128,333 other monies hereby appropriated therefor. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is 15 years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law;
- b) Purchase of a hand-held pipe/leak locator, for said City, at a maximum estimated cost of \$20,000. It is hereby determined that the plan for the financing of such specific object or purpose shall consist of the issuance of \$20,000 of the \$646,610 bonds of said City authorized to be issued pursuant to this bond resolution. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 10 years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law;
- c) Purchase of a fire-fighting vehicle for the Fire Department for said City, at a maximum estimated cost of \$32,586. It is hereby determined that the plan for the financing of such specific object or purpose shall consist of the issuance of \$32,586 of the \$646,610 bonds of said City authorized to be issued pursuant to this bond resolution. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 20 years, pursuant to subdivision 27 of paragraph a of Section 11.00 of the Local Finance Law; and

d) Purchase of an ambulance for the Fire Department for said City, at a maximum estimated cost of \$195,000. It is hereby determined that the plan for the financing of such specific object or purpose shall consist of the issuance of \$195,000 of the \$646,610 bonds of said City authorized to be issued pursuant to this bond resolution. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 10 years, pursuant to subdivision 27-a of paragraph a of Section 11.00 of the Local Finance Law.

Section 2. The plan for the financing for said aggregate maximum estimated cost is by the issuance of the \$646,610 bonds of the City authorized to be issued therefor, and by the application of \$128,333 other monies hereby appropriated therefor.

Section 3. The faith and credit of said City of Plattsburgh, Clinton County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 5. Such bonds shall be in fully registered form and shall be signed in the name of the City of Plattsburgh, Clinton County, New York, by the manual or facsimile signature

of the City Chamberlain and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Chamberlain, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said City; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Chamberlain shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters, except as provided herein relating to such bonds herein authorized including date, denominations, maturities, interest payment dates, and whether said bonds shall be repaid in accordance with a schedule providing for substantially level or declining annual debt service, within the limitations prescribed herein and the manner of execution of the same and also including the consolidation with other issues, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this Resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilor _____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

EXTRACT OF MINUTES

Meeting of the Common Council of
the City of Plattsburgh

September 8, 2016

BOND RESOLUTION

(RECONSTRUCTION/RESURFACING OF STREETS)

At a regular meeting of the Common Council of the City of Plattsburgh, Clinton County, New York, held at the City Hall, 6 Miller Street, in said City, on the 8th day of September, 2016, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

Also present:

The following resolution was offered by Council member _____, who moved its adoption, seconded by Council member _____, to-wit:

BOND RESOLUTION DATED SEPTEMBER 8, 2016.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,195,000 BONDS OF THE CITY OF PLATTSBURGH, CLINTON COUNTY, NEW YORK, TO PAY THE COST OF THE RECONSTRUCTION AND RESURFACING OF STREETS, THROUGHOUT AND IN AND FOR SAID CITY.

WHEREAS, the capital project hereinafter described has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, such regulations provide, will not result in any significant adverse environmental impact; and

WHEREAS, it is now desired to authorize the financing thereof, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Common Council of the City of Plattsburgh, Clinton County, New York, as follows:

Section 1. For the class of objects or purposes of paying the cost of the reconstruction and resurfacing of streets, in and for the City of Plattsburgh, Clinton County, New York, including drainage, sidewalks, curbs, gutters, landscaping, grading or improving rights-of-way, as well as other incidental improvements and expenses in connection therewith (Project H5110.57), there are hereby authorized to be issued \$1,195,000 bonds pursuant to the provisions of the Local Finance Law. Said class of objects or purposes is hereby authorized at a maximum estimated cost of \$1,195,000.

Section 2. The plan for the financing for said maximum estimated cost is by the issuance of the \$1,195,000 bonds of the City authorized to be issued therefor; provided, the

amount of serial bonds to be issued shall be reduced dollar-for-dollar by any grants-in-aid received therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision 20(c) of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said City of Plattsburgh, Clinton County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Chamberlain, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Chamberlain, consistent with the provisions of the Local Finance Law.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Plattsburgh, Clinton County, New York, by the manual or facsimile signature of the City Chamberlain and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Chamberlain, who shall advertise

such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of said City; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Chamberlain shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds herein authorized including date, denominations, maturities, interest payment dates, and whether said bonds shall be repaid in accordance with a schedule providing for substantially level or declining annual debt service, within the limitations prescribed herein and the manner of execution of the same and also including the consolidation with other issues, shall be determined by the City Chamberlain, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Chamberlain shall determine consistent with the provisions of the Local Finance Law.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this Resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or

- 2) The provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Councilor _____ VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

DATE: September 6, 2016
MEMO TO: Mayor Calnon
FROM: Richard Marks
RE: Budget Adjustment – Rec Complex

It is being requested to adjust the 2016 General Fund Budget, as follows:

Increase: General Fund – Assigned Appropriated Fund Bal.	1-0599	\$18,210.00
Increase: Rec Complex – Inter-fund Estimated Revenues	00002228-2810	\$18,210.00
Increase: General Fund – Transfer Rec Complex	1-9515000-9000	\$18,210.00
Increase: Rec Complex Fund – Unallocated Insurance	2-1910000-4420	\$18,210.00

The transfer will provide for the unbudgeted marina insurance costs of \$18,210.00 which increases the 2016 General Fund budget for appropriations by \$18,210.00, thereby increasing the appropriated budget deficit from the General Fund Unassigned Fund Balance to \$314,916.83.

Thank you for your attention to this request.

Cc: Carole Garcia
Steve Peters

City of Plattsburgh Façade Loan Program

Community Development Office City Hall Plattsburgh NY 12901 (518) 563-7642 Fax
(518) 563-4208

FAÇADE REHABILITATION PROGRAM Loan Application

Parcel ID# _____ Property Address 124 Margaret ST
Date 8/23/16
Applicant 12 ANDY CARTER
Home Address 208 Dickson Pt Rd.
PLATTSBURGH NY 12901
Phone (518) 572-4127
Name on Property Title Carter's II Properties (John & Nancy Carter)
Mortgages Financial Institution NBT Date 8/2004
Financial Institution Community Development Date 8
Current/Pending Judgments or Liens NONE
School & Land Taxes Paid to Date YES

Please Note

1. Program Guidelines are attached.
2. Property insurance rider is required at time of contract signing.


Signature of Owner

8/23/16
Date

For CDO Office Use Only

Estimate of Total Project _____

Grant Façade Funding _____

City Façade Loan _____

Owner Match _____

**Seymour Masonry Contracting
44 River St.
Morrisonville, NY 12962**

8/25/16

Proposal

Proposal Location: 124-134 Margaret St., Plattsburgh, NY

Work to be performed:

Provide material, labor, equipment, lifts and permits to install new bricks as needed on the South side of the building. Provide cap block and flashing as needed.

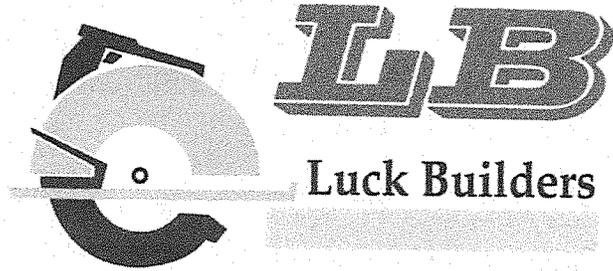
Total for the described work:

\$21,487.00

Proposal submitted,



Larry Seymour
Seymour Masonry Contracting



8/25/16

Proposal

Proposal Location: 124-134 Margaret St., Plattsburgh, NY

Bid to include :

Replace brick on the side of building at 124 Margaret Street. Bid includes Labor, Materials and Equipment to complete all work as discussed.

Bid total: \$24,190.00

David Pellerin

Construction Manager

Luck Builders

P 518-561-4321 Ext 11

C 518-572-1474

**73 TRADE ROAD
PLATTSBURGH, NY 12901**

FAÇADE III PROGRAM GUIDELINES

GOALS

Downtown Plattsburgh has a character which is defined by building styles and periods from both the 19th and 20th centuries. Many of its buildings, especially the older ones, have a distinct architectural integrity. Some of these buildings suffer from deterioration due to aging while others have had architectural integrity damaged by alterations which are not beneficial to the condition of the building or compatible with the original building design. Some of the newer downtown buildings were designed with little consideration for compatibility with their historic neighbors or for positive visual impact on the downtown.

The intent of this program is five-fold

1. To provide a positive visual impact on and to enliven the downtown district.
2. To preserve and enhance the historic fabric and architectural character of the historic buildings and the district.
3. To enhance the commercial viability of the downtown through the restoration of, or where appropriate, provision of new viable storefronts having good visibility and access, quality signage, and good lighting.
4. To provide needed repairs and maintenance to restore the buildings to good condition thus aiding in their preservation and improving their durability for the near future.
5. To provide contemporary design interventions, where appropriate, which have a positive visual impact and signal forward progress for the downtown.

ELIGIBLE WORK

In keeping with the intent of the program, only work on building facades facing public streets or public pedestrian ways will be funded under the program. The types of work which are generally eligible are as follows:

1. Wall repairs and restoration including masonry, cornices, trim and other decorative details.
2. Cleaning and repainting work.
3. Repairs and restoration of historic storefronts including replacement components, doors and stoops, reglazing as required, repairs to historic signs, new signage, lighting, and awnings where appropriate.
4. New storefronts, where historic storefronts are not existing.
5. Removal or inappropriate window alterations and reinstallation of historically appropriate windows.
6. Repairs to existing original windows including installation of interior storm windows where deemed necessary.
7. Replacement of historic windows in kind (including size, material where applicable, appearance, and appropriate color) only where deemed necessary by the architect. (Window replacement will be funded only after all other components deemed necessary by the architect and contributing to the program are satisfied.)

The following types of work are not eligible under the program:

1. Roofing work, except as required at storefronts or street entrances.
2. Removal of, covering of, or obscuring of historic elements or materials.
3. Energy retrofit work, except as deemed by the architect as integral to the overall restoration work.
4. Removal of or closing in of storefronts.
5. Interior rehabilitation or exterior work the primary purpose of which is to aid interior rehabilitation (such as window alterations.)
6. Structural repairs, except as required for storefront installations or stabilization of the façade.
7. Exterior alterations which are gratuitous, not contributing to positive visual impact or restoration of historic fabric.
8. Landscaping, except as integral to the façade improvements.

In the event that funding cannot be provided for all eligible projects, priority will be given to those buildings which exhibit the greatest need and whose alterations will produce the greatest positive visual impact.

DESIGN GUIDELINES

Design guidelines have been formulated for the program in order to aid all parties in achieving the best results consistent with the purposes of the program. In general, work undertaken in this program should restore the character of the historic buildings, make the newer buildings more compatible with their neighbors, overcome the deterioration problems of the buildings and any appearance of neglect, provide a more inviting appearance for businesses, and emphasize the unique downtown character of the district in contrast to the homogenized imagery of commercial strips and malls.

The following specific guidelines will apply to this program:

Materials shall:

1. Be durable and high-quality so as to prevent rapid deterioration
2. Be appropriate to their use and to the historic character of the building and the district
3. The architect shall not specify imitation materials if existing historic material is reparable at a reasonable cost and life expectancy is equivalent to imitation masonry or plastic imitating wood.

Colors shall:

1. Be historically appropriate and compatible with neighboring buildings
2. Be lively without being glaring (such as white) or garish.
3. Be selected from a palette of color schemes developed for the program and/or from original colors found on the historic buildings.

New or replacement building components and materials shall:

1. Be characteristic of commercial buildings of the historic period in which the building was designed.
2. Respect the proportional principles of the building and the rhythm and other characteristics of the streetscape.
3. Match historic components, when replacing same, in type, style, size and material, including replacement windows where applicable.

Storefronts shall:

1. Have sufficient glass area to provide good visibility and light into the business establishment, utilizing shades to limit visibility when needed rather than permanently closing in the storefront.
2. Have a plan configuration which is compatible with the original character of the building while complying with accessibility requirements.
3. Generally possess the elements which are historically characteristic of storefront design (base, large window, glazed doors, transom and/or signboard, and cornice) in either a historic or contemporary design and in proportion to the building and the streetscape.

Signage:

1. Shall be sized to be pedestrian in scale, which is to say readable from a distance no more than two blocks away.
2. Shall be sized and designed appropriately to the character and proportions of the building.
3. May be located on a signboard component of the building, on a transom, or on a storefront window providing that visibility into the business is maintained.*
4. May be a protruding sign in appropriate locations, of size and design compatible with the historic character of the building and the streetscape, and which does not block visibility of neighbors' signs.*
5. May be restoration or replacement of a genuine historic sign.
6. May be executed in a variety of materials such as paint, vinyl film, etched glass, stone, metal or neon.
7. Shall be light lettering on a dark background if back-lit.

*As of this date note permissible. New ordinance being written to allow for these provisions.

Additional Guidelines

1. A façade easement agreement will be required.
2. All façade improvements will be subject to Common Council approval and design must comply with program guidelines.
3. Process will follow established Community Development Office rehab designs.
4. The architect shall provide drawings that comply with these guidelines.

Note: The above guidelines must comply with all other codes and regulations.

FINANCING GUIDELINES

1. Loan The City agrees to lend the owner a sum equal to the lowest bid plus architectural fees for a total not to exceed \$10,000 a store front or \$24.00 per square foot of façade for façade improvements to property owned by the owner and located at 124¹³⁴ Margaret St.. The loan shall be @ 3 % interest and be repayable in 84 consecutive monthly payments. The amount of the payment to be determined at time of bid award. The first payment shall be due the first day of the month approximately 30 days from the date of completion.

Repayment of the loan shall be evidenced and secured by a note and mortgage lien on the premises to be improved and a Building and Loan Agreement. The cost of recording such mortgage and agreements shall be paid by the owner. The note and mortgage shall be signed by the owner of the property, but if the owner is not a natural person, the City may require that the payment of the note be guaranteed by natural persons.

2. The Improvement Work The façade improvement work to be financed with City loan proceeds is generally described in Schedule A attached hereto and made a part hereof of a Note and Mortgage which shall be recorded in the Office of the Clinton County Clerk.

**CITY OF PLATTSBURGH
PLANNING BOARD MEETING MINUTES
AUGUST 25, 2014**

Chairman Rotella called the City of Plattsburgh Planning Board Meeting to order at 7:04 PM

PRESENT: Joseph Rotella
Craig Worley
Jim Abdallah
Gerald Hofmaister
Bill Ferris
Karen Ricketson
Curt Gervich

ALSO PRESENT: Kevin Farrington, P.E., City Engineer

ABSENT: Mark Tiffer (Alt.)

PB#2014-13 Randy Carter
Kathy McCleery

PB#2014-15 Terry and Joanna Goldfarb

First Item on the Agenda was to accept as written the minutes of the July 28, 2014 Planning Board meeting.

*By Mr. Worley;
Seconded by Mr. Ferris*

*All in Favor: 7
Opposed: 0*

Motion Passed

The second item on the agenda was PB# 2014-13: 124 Margaret Street

- A. Short Form SEQ.
- B. **HISTORIC SITE REVIEW:** Review request to repair wall damages.
APPLICANT: Randy Carter. **PLAN PREPARER:** Randy Carter.

Mr. Rotella: What number is this building?

Mr. Carter: Clarified the address to 124-134 Margaret Street. I appreciate the opportunity to appear in front of you. What we want to do is something consistent with the neighborhood. We want to duplicate what the church has under gable or white like materials. In your package, there is a shot at the gable end. [Pictures submitted with the planning board application]. What they have are vertical panels with lines in them. We would match that and do a decorative product on the bottom like the red. It would be a little different. We wouldn't match it exactly but do something more rectangular. We would stay with a masonry-base. We would repair the brick up to the top of the wall line. We're just seeking to do the gable end, which is probably about 9 square feet of material. We're looking to do 100 square feet in a cement-based panel with the decorative design in the bottom also made out of cement-based material.

I have the product information to show you.

Mr. Rotella: You say you want to put the brick up to the top of the second story.

Mr. Carter: Up to the wall line to the top of the third story. Then we can do the gable end only – like the church has with their gable end but we do our design maybe a little different – maybe rectangular design instead of triangle.

Mr. Rotella: Why are you choosing to do that vs. restoring it back?

Mr. Carter: The only thing we are asking to do different is instead of bricking the gable in, we are going to replace the bricks up to the top of the wall but there are a couple of reasons we want to do panel typical of what the church has.

1. It will be more of a stable product obviously. We had 500 s.f. of brick come off that wall so that would be more of a stable product. It's consistent with the neighborhood. The Old Court House has got probably 200' of wood on it. The bank has a couple of hundred feet of wood. TD Bank has probably 300 ft. of shingles on the top of their wall line so what I'm asking is consistent with what's in the neighborhood. It's a masonry product. It's more stable and more cost effective for us. It's actually putting that building back in services. It's time that building starts looking good and this will take half the time in what it would take to set up and brick that to the peak.

That's why we're requesting this. I think it does stay consistent with the neighborhood. I didn't want to carelessly come with a product - it will be similar to what the church has when they did the slate roof. In the 90's. The products in the church gable aren't original products. They look like a modern product.

I wanted to be consistent with what the church did to look good.

Mr. Rotella: Questions? We have a letter from NYS Office of Parks, Recreation and Historic Preservation (SHIPO). They referred us to a goggle earth map of the building.. Have you received this?

Mr. Carter: No.

Mr. Rotella: We have to give them 30 days to respond of what their recommendations being this is historic etc. I believe that picture shows what SHIPO is leading towards for the restoration. But we don't have a definitive answer from them yet. I recommend we table this until we hear from SHIPO. What do you ladies and gentlemen think?

Mr. Abdallah: Their initial question is - the way I understand it - is how did the gable end get changed or when did the change occur. Do you when?

Mr. Carter: The whole parapet was de-stabilized so we had to literally take a brick at a time down. When the wall came down, it came down in the middle of the parapet wall but the rest of it - we had an engineer there the next morning - Larry Jeffords and the rest of that brick was all destabilized and had to be removed. It wasn't an option.

Mr. Abdallah: So the actual step in the parapet itself was actually removed within the last couple of weeks?

Mr. Carter: And it was a life safety issue. The brick was hanging there . It was all cracked.

Mr. Abdallah: Is that building historical?

Mr. Carter: It's not in the register but it's in the district. I'm not sure what that clarification means. That's what was said to me.

Mr. Rotella: You have to conform to That's my recommendation - we wait until we hear from SHIPO and table it.

Mr. Abdallah: At this point, for the record, the applicant indicated that had to be removed based on structural concerns. At least to answer SHIPO's question as to what happen to it.

Mr. Worley: That information needs to get to them and the reason why it's not there.

Mr. Carter: The engineer also said part of what contributed to that failure was that parapet wall is an inferior system to the conventional gable end like we want to go back with because part of the problem was those caps failing over the years and water getting down in back of it - it turned the upper part of that brick into much. Once it started coming off it compromised the whole thing so going forward becomes a non-issue if we can duplicate what the church has.

Ms. Ricketson: At the other end of your building that's right tight to the building the bank is in, does that have the same parapet wall?

Mr. Carter: No it's more of a conventional...It's not a parapet because the banks are high enough on it. They have that 3rd story with the dormers in it and that takes up that whole wall.

Ms. Ricketson: Are those 2 buildings connected or not?

Mr. Carter: Yes they run into each other.

Ms. Ricketson: Is there any space or do they share a wall?

Mr. Carter: They share a wall. Most of that wall is the bank's 3rd floor, which is like a mansard roof with some dormers in it. So that's what you see in here. Looking from the North you see like a manstar roof with 3 windows.

Mr. Worley: So you're building is asphalt shingles or rubber?

Mr. Carter: Our building is brick up to the top of the wall line. Then there is a metal roof on the roof. You can't see it very well because it's so high.

Mr. Hofmaister: If you restore the building to what the picture was – what would you have to do to keep it from happening again.

Mr. Carter: We have more modern methods. There is going to be wall ties and properly sheaved.

Mr. Ricketson: Even if you put the parapet back on?

Mr. Carter: I'm sure the parapet will last a number of years and we will do it better than they did it back then. Part of the reason it failed was due to that design. If there was a roof on the church that brick would still be sitting up there. We wouldn't have had 500 feet falling off there. Seven thousand (7000) bricks came off there.

Mr. McCleery: Yes they did. Literally.

Mr. Carter: It's not a great situation and part of the reason that happen was due to the parapet wall design failure, as per the engineers.

Ms. Ricketson: I've seen SHIPO before and if this building is sitting on some list/some place as historic, and they had the question from google earth as to what it looked like and what happen to all that, we now understand it happened in the fall and had to be taken off and part of the cause. I can't believe SHIPO will come back and approving anything that isn't like material. That is just from what's I've seen over 14 years of sitting on this board.

Mr. Carter: It's not historic building but in the district.

Ms. Ricketson: My understanding is that building is sitting on some list and I don't know how it got on that list for NYS as a historic building. Whether there was some grant funding at some point and then they had to be listed as that but it's listed on NYS list as a historic building. Isn't that what we were told?

Mr. Farrington: It got referred here from the Building Inspector based on some designation it's historic. That's all I know.

Ms. Ricketson: You might want to check with the Building Inspector's Office too.

Mr. Carter: The first time we spoke of it was the day after the incident. They said it was in the district but not a register as a historical building.

Ms. Ricketson: OK.

Mr. Carter: So like materials we have to go back with brick all the way.

Ms. Ricketson: Right and put the parapet back too.

Mr. Carter: The parapet as well.

Ms. Ricketson: And actually after seeing that goggle earth that makes that building look really part of the downtown feeling. It's not on historic register but all the other brick and everything else with the detail up on the roof it fits.

Mr. Carter: Right.

Ms. Ricketson: I understand your concern – just its part of why it failed and probably going to be a maintenance issue for you now that you're aware of this.

Mr. Carter: One thing going forward it's going to take triple the time and probably triple the cost to put it back together. Just so I understand is their determination final or is there any other remedy for me if they say you have to put it back.

Mr. Rotella: It's a recommendation. We can take the recommendation, not take it, modify it.

Mr. Farrington: Any planning board decision can be challenged in the courts through an Article 78 proceeding.

Mr. Carter: I wouldn't go that far. I just didn't know if you had any local discretion to act on your own recommendation as a board.

Mr. Rotella: We're being a little cautious because we've been slapped by SHIPO before from them.

Mr. Farrington: SHIPO aside – what are the thoughts of the board as far as your review, regardless of SHIP.

Ms. Ricketson: Put it back with the brick.

Mr. Worley: I would tend to agree with that to keep the historical nature of that building.

Mr. Abdallah: To stay consistent with previous findings. Yes.

Mr. Ferris: Brick.

Mr. Carter: Let me ask you this. Would it be a possibility to put it back with like materials with brick and do instead of parapet walls – do an overhang like the church has? Would that be an option? Instead of the parapet wall?

Ms. Ricketson: I am going to defer to you guys – can you make it look like it's a parapet wall and it not be one?

Mr. Carter: It's either going to look like a parapet wall or a gable end like the church. One or the other.

Mr. Abdallah: It's going to look like a standard roof overhang on a gable end. And the brick will be able to terminate right at the underside of the roof deck.

Ms. Ricketson: So I guess that answers my question – you can't fake it.

Mr. Abdallah: Right.

Mr. Ferris: What year was the building built?

Mr. Carter: I'm thinking 1890's – 1900's.

Mr. Ferris: But it's all original brick work?

Mr. Carter: Pretty much.

Ms. Ricketson: This is the first brick failure that you're aware of? How long have you owned the building?

Mr. Carter: 10 years probably. This is the first failure.

Ms. Ricketson: That's pretty darn good – over a 100 years.

Mr. Carter: So are we tabling this or is this just how you feel right now regardless?

Mr. Rotella: That's my recommendation. If you guys want to proceed, we can proceed without SHIPO's recommendation. It seems everyone wants to restore back with the brick.

Ms. Ricketson: That's the way I'm feeling right now. If SHIPO comes and blows us completely out of the water with something else...

Mr. Rotella: We don't have to take their recommendation.

Ms. Ricketson: No we don't have to but what I'm saying is I'd like to hear what they have to say.

Mr. Rotella: The board consensus is everybody wants to see it restored back to the way it was.

Mr. Abdallah: The applicant also has the option of also corresponding with SHIPO on any kind of proposal on the building. If you wanted to seriously consider moving forward with an alternative repair plan, you have the option of approaching SHIPO with your repair plan.

Mr. Carter: No I'm confident with the judgment is ruled. I don't really need to do that.

Mr. Worley: I think we're prepared to OK it according to what we have just discussed. That's our comfort level with SHIPO but if you're ok with that we can probably get that done.

Ms. Ricketson: If you want to wait and hear what SHIPO has to say – you can do that too.

Mr. Carter: Technically are you thinking they will say put it back like it was.

Mr. Rotella: Yes.

Mr. Ferris: That's always a safe bet where they are concerned.

Mr. Farrington: The one question was what happened to that parapet wall so it seems like that is what they are looking at and what they are looking for. It's hard to say what they are thinking but that was the one question they came back with is what happened to that wall.

Mr. Rotella: So what do you think Randy do want to move on.

Mr. Carter: The last clarification – in the picture – the top of that parapet wall years ago when it didn't meet the level of review by the rules back then it was stucco'd but the original was all brick. Let's just be done with it and put it back the way it was. Why postpone it 30 days what's going to be....

Ms. Ricketson: Yes and you're pushing on the building season and you want to get your building done.

Mr. Worley: One more question – is your intent to paint that the same color afterward's?

Mr. Carter: Yes.

Secretary: Same color?

Mr. Carter: Yes

Mr. Abdallah: In that goggle earth photo – there are 2 additional windows up top. Are those vents?

Mr. Carter: Yes. I don't know when that happen. Years ago they were windows but at some point before I ever bought it they changed it to vents because the apartments were long done away with.

Ms. Ricketson: So you're putting the vents back in.

Mr. Carter: Right.

MOTION LONG FORM SEQR:

By Mr. Worley, seconded by Ms. Ricketson:

Negative Declaration.

All in Favor: 7

Opposed: 0

Motion passed.

MOTION ON HSR 124-134 MARGARET ST.:

By Mr. Worley, seconded by Mr. Ferris

TO GRANT PERMISSION TO MAKE THE REPAIRS AT 124-134 MARGARET STREET, TO INCUDE THE PARAPET TOP OF THE STRUCTURE AND BRING BACK SAME AS THE PICTURE OF GOOGLE EARTH, WITH BRICK MATERIALS, PAINTED THE SAME COLOR, WITH CONCRETE CAP STONE

All in favor: 7

Opposed: 0

Motion passed.

Resolution SEQR Finding and Negative Declaration;
Marina Expansion
City of Plattsburgh

The Common Council of the City of Plattsburgh finds:

1. The action is a Type 1 action under SEQR.
2. The involved agencies include:
 - the Common Council
 - New York State Office of General Services (NYSOGS),
 - New York State Department of Environmental Conservation (NYSDEC)
 - the New York State Office of Parks Recreation and Historic Preservation (NYSOPRHP)
 - U.S. Army Corps of Engineers
3. All involved agencies have consented to the City of Plattsburgh acting as Lead agency for review of the proposed Marina Expansion Project under the SEQR regulations and that all comments related to such review have been given proper consideration.
4. The Common Council has received and reviewed:
 - a) A Long Environmental Assessment Form (EAF) dated October 11, 2013.
 - b) A proposed Findings Statement & Negative Declaration for the above actions.

Now therefore, it is Resolved:

- A. The Common Council makes the findings set forth in Part 2 of the EAF.
- B. The Common Council makes, and authorizes the Mayor to sign, the Findings Statement and Negative Declaration for the proposed actions.

Roll call:

In favor:

Opposed:

**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Sponsor Information.

Name of Action or Project: CITY MARINA EXPANSION		
Project Location (describe, and attach a general location map): 2 DOCK STREET, PLATTSBURGH, NY 12901		
Brief Description of Proposed Action (include purpose or need): Expand existing City Marina increasing number of docks slips from 32 to 104 and maintaining the current number of moorings (25). The proposed marina expansion does not involve any changes to the land area nor does it involve any excavation or fill.		
Name of Applicant/Sponsor: CITY OF PLATTSBURGH		Telephone: (518) 563-7730
		E-Mail: kfarrington@cityofplattsburgh-ny.gov
Address: ENGINEERING DEPARTMENT, 41 CITY HALL PLACE		
City/PO: PLATTSBURGH	State: NY	Zip Code: 12901
Project Contact (if not same as sponsor; give name and title/role): KEVIN FARRINGTON, P.E., CITY ENGINEER		Telephone: (518) 563-7730
		E-Mail: kfarrington@cityofplattsburgh-ny.gov
Address: ENGINEERING DEPARTMENT, 41 CITY HALL PLACE		
City/PO: PLATTSBURGH	State: NY	Zip Code: 12901
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees		
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City Council, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSDEC	WATER QUALITY CERTIFICATION - SECTION 401
h. Federal agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	USACE	MOORING PERMIT
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<ul style="list-style-type: none"> • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s):	
<u>WATERFRONT OVERLAY DISTRICT.</u> <u>MUNICIPAL REDEVELOPMENT PLAN FOR DELAWARE & HUDSON RAILWAY CO. RAILYARD, ARTICLE 18-C MUNICIPAL REDEVELOPMENT LAW, OCTOBER 23, 2003, REMEDIATION SITES: V00837, REMEDIATION SITES C510022</u>	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	
<hr/> <hr/> <hr/>	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
 If Yes, what is the zoning classification(s) including any applicable overlay district?
RC-1 Recreation and Related Use / Waterfront Overlay District

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
 If Yes,
 i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? PLATTSBURGH CITY SCHOOL DISTRICT

b. What police or other public protection forces serve the project site?
CITY POLICE DEPARTMENT

c. Which fire protection and emergency medical services serve the project site?
CITY FIRE DEPARTMENT

d. What parks serve the project site?
PLATTSBURGH PEACE POINT (WATERFRONT) PARK

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? EXPANSION OF EXISTING BOAT MARINA

b. a. Total acreage of the site of the proposed action? _____ 10 acres
 b. Total acreage to be physically disturbed? _____ 0 acres
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 10 acres

c. Is the proposed action an expansion of an existing project or use? Yes No
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: Add 76 boat slips

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
 If Yes,
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
 ii. Is a cluster/conservation layout proposed? Yes No
 iii. Number of lots proposed? _____
 iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will proposed action be constructed in multiple phases? Yes No
 i. If No, anticipated period of construction: _____ 3 months
 ii. If Yes:
 • Total number of phases anticipated _____
 • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
 • Anticipated completion date of final phase _____ month _____ year
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) Yes No
 If Yes:

i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____
 iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____
 v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:
 i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will proposed action cause or result in disturbance to bottom sediments? Yes No
If Yes, describe: _____

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No
If Yes:

i. Total anticipated water usage/demand per day: 1,000 (SUMMER ONLY) gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No
If Yes:

- Name of district or service area: CITY OF PLATTSBURGH
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project?
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No
If Yes:

i. Total anticipated liquid waste generation per day: 6,000 gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each):
INCREASED USE OF EXISTING RESTROOM FACILITIES PLUS BOAT PUMP OUT STATIONS WILL GENERATE SANITARY WASTE.

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No
If Yes:

- Name of wastewater treatment plant to be used: CITY OF PLATTSBURGH WATER POLLUTION CONTROL PLANT
- Name of district: CITY OF PLATTSBURGH
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

• Do existing sewer lines serve the project site? Yes No
 • Will line extension within an existing district be necessary to serve the project? Yes No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • What is the receiving water for the wastewater discharge? _____
 v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:
 i. How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
 ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

• Will stormwater runoff flow to adjacent properties? Yes No
 iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
 ii. In addition to emissions as calculated in the application, the project will generate:
 • _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 • _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 • _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
 • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____
ELECTRIC SUPPLY TO BOAT DOCKS MAY RESULT IN MINOR INCREASES IN ELECTRIC DEMAND.

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):
ELECTRICITY THROUGH THE PLATTSBURGH MUNICIPAL LIGHTING DEPARTMENT

iii. Will the proposed action require a new, or an upgrade to, an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: 7 A.M. TO 3:30 P.M.
- Saturday: _____
- Sunday: _____
- Holidays: _____

ii. During Operations:

- Monday - Friday: _____
- Saturday: _____
- Sunday: _____
- Holidays: _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No

If yes:

i. Provide details including sources, time of day and duration: _____

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No

Describe: _____

n. Will the proposed action have outdoor lighting? Yes No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: _____

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No

Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No

If Yes:

i. Product(s) to be stored _____

ii. Volume(s) _____ per unit time _____ (e.g., month, year)

iii. Generally describe proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No

If Yes:

i. Describe proposed treatment(s): _____

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: _____ tons per _____ (unit of time)
- Operation : _____ tons per _____ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: _____
- Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: _____
- Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing: _____

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

Urban Industrial Commercial Residential (suburban) Rural (non-farm)

Forest Agriculture Aquatic Other (specify): RECREATIONAL

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0.5	0.5	0
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)	10	10	0
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: PUBLIC PARKING MARINA / MARINA BUILDING, PARKING LOT, AND ADJACENT WATERFRONT PARK.

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:
PLATTSBURGH PEDIATRICS DOCTORS OFFICE IS APPROXIMATELY 1,000-FT FROM THE SITE ON JAY STREET.

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): V000637, C510022
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): 510016, V00637, C510022, E510020
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):
THE ADJACENT PROPERTY WAS FORMERLY THE SITE OF A CANADIAN PACIFIC RAILROAD MAINTENANCE YARD. AN ENVIRONMENTAL REMEDIATEION WAS COMPLETED IN 2004 UNDER THE NYSDEC BROWNFIELD CLEAN UP PROGRAM. FOLLOWING COMPLETION THE PROEPRTY WAS TRANSFERRED TO THE CITY WHERE IT HAS BEEN CONVERTED TO A PUBLIC PARK AND BOAT LAUNCH.

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ UNKNOWN feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: GRAVELLY SAND _____ 100 %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ 6 feet

e. Drainage status of project site soils: Well Drained: _____ 100 % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name 830-3 LAKE CHAMPLAIN Classification B
- Wetlands: Name FEDERAL WETLAND Approximate Size FEDERAL WETLAND:1
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____
 CUMBERLAND BAY - PRIORITY ORGANICS; D.O. / OXYGEN DEMAND; METALS - FISH CONSUMPTION; AQUATIC LIFE

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100 year Floodplain? Yes No

k. Is the project site in the 500 year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____
 REFER TO NYSDEC NATURAL RESOURCE MAPPER
 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____
 LAKE CHAMPLAIN IS USED FOR RECREATIONAL FISHING. PROPOSED ACTION WITLL NOT AFFECT THAT USE.

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____
 PLATTSBURGH (CUMBERLAND) BAY - 7,025 ACRES

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input checked="" type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: PLATTSBURGH (CUMBERLAND) BAY	
<i>iii.</i> Brief description of attributes on which listing is based:	
SITE OF HISTORIC BATTLE OF SEPTEMBER 11, 1814	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

F. Additional Information

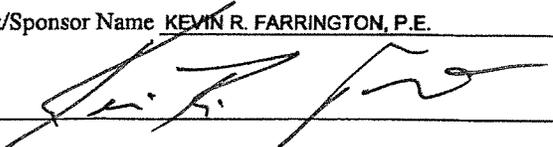
Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name KEVIN R. FARRINGTON, P.E. Date JULY 28, 2016

Signature  Title CITY ENGINEER

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]
 Project : _____
 Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input checked="" type="checkbox"/>	<input type="checkbox"/>

1. Other impacts: <u>EXPANSION OF THE EXISTING BOAT DOCKS AND MOORINGS WILL NOT HAVE ANY SIGNIFICANT ADVERSE IMPACT ON SURFACE WATER.</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. NO YES
 (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)
If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding
 The proposed action may result in development on lands subject to flooding. NO YES
 (See Part 1. E.2)
If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air
 The proposed action may include a state regulated air emission source. NO YES
 (See Part 1. D.2.f., D,2,h, D.2.g)
If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflouorocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals
 The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) NO YES
If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places.	E3e	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input checked="" type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: <u>PROPOSED PROJECT IS ADJACENT TO HISTORICAL SITE, HOWEVER, DOCK AND MOORING EXPANSION WILL NOT HAVE AN ADVERSE IMPACT.</u>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b, E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c, E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation
 The proposed action may result in a change to existing transportation systems. NO YES
 (See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy
 The proposed action may cause an increase in the use of any form of energy. NO YES
 (See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light
 The proposed action may result in an increase in noise, odors, or outdoor lighting. NO YES
 (See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - m. If "No", go to Section 17.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

NO

YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

NO

YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

August 29, 2016

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department Employee to Queens, NY for "September 2016 Fatality Review", for the Office for the Prevention of Domestic Violence from 09/28/2016 to 09/30/2016. The total cost will not exceed \$269.50 and will be expensed out of the Asset Forfeiture fund. The cost will also be reimbursed by the Office for the Prevention of Domestic Violence upon return. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, NY 12901
P: (518)-563-2200
F: (518)-563-6690
www.cityofplattsburgh-ny.gov

Date: September 6, 2016

To: Mayor Jim Calnon

From: Bill Treacy, Manager

Subj: NYMPA'S Monthly Board Meeting

As Manager of the Municipal Lighting Department, I hereby requests permission to attend the NYMPA's Board meeting on the September 28-29, 2016 to be held in East Syracuse, NY at an estimated cost of \$ 60.00.

If you have any questions, please contact me.

cc: Councilor Kelly, MLD Liaison
Kelly Clookey, Finance Director
Travel File

A RESOLUTION TO SUPPORT A TRAP, NEUTER, AND RETURN METHOD AS AN EFFECTIVE WAY TO DEAL WITH STRAY AND FERAL CATS

WHEREAS, the Common Council of the City of Plattsburgh finds that free roaming feral cats threaten the health, safety and welfare of the citizens of the City of Plattsburgh, and

WHEREAS, the Common Council finds that free roaming feral cats increase the number of strays and contribute to animal overpopulation, and

WHEREAS, the Common Council seeks to reduce the feral and stray cat population by authorizing volunteers and other interested parties the ability to implement a Trap, Neuter and Return Program (“Program”) as a humane and effective way to deal with adverse impacts associated with feral cats and their overpopulation, and

WHEREAS, through this Program a feral or stray cat would be humanely trapped and then taken to a veterinarian to be spayed or neutered, vaccinated, and ear tipped before being returned to the area where it was trapped, and

WHEREAS, the Program will be administered by Animal Rescue and Welfare Services, a local 501(c)(3) non-profit group dedicated to resolving the feral cat issue, which will collaborate with volunteers and other interested parties to develop rules and strategies and shall report to the Common Council one (1) year after the Program’s inception on its functionality and success, and

WHEREAS, any group or individual implementing the Program shall familiarize themselves with, and comply with Article V of Chapter 161 of the City Code of the City of Plattsburgh; Section 161-15 of the City Code of the City of Plattsburgh; and NYS DEC’s trapping regulations so that any traps are humane and actively monitored; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council authorizes the implementation of a Trap, Neuter and Return Program in the City of Plattsburgh.

Initial
9-8-16

Carlin, Beth

From: Armstrong, Rachelle
Sent: Wednesday, September 07, 2016 6:36 AM
To: Carlin, Beth; City Council
Subject: Item for Initial Consideration

Dear All,
Councilor Kelly and I are submitting the resolution stated below for initial consideration. Sorry for the delay, Beth. The holiday schedule threw me off.

Whereas the city beach has experienced unhealthy levels of E Coli and Enterococci leading to closures; and

Whereas the City of Plattsburgh's Environmental Services and Recreation Departments have vigilantly and regularly overseen tests on numerous sites, and, though many variables are considered as contributors to the problem, the City has been unable to draw definitive conclusions about how to prevent these concentrations of pathogens; and

Whereas Lake Champlain is a precious resource we share with our regional neighbors who have a mutual interest in its health and preservation;

Be it Therefore Resolved that the City of Plattsburgh requests that Senators Schumer and Gillibrand of New York, Senators Leahy and Sanders of Vermont, the US Coast Guard, and the New York State Department of Environmental Conservation assist the city in its efforts to find long-term solutions for city beach pollution.

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 9/9/2016

City:	Payee	Description	Amount
	The Depository Trust Company	Debt service for 2011 Serial Bonds Principal & Interest - September 15th, 2016	588,275.00
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	51,207.57
	Triangle Electric	Miscellaneous electrical services pollution control plant - WPCP - August 2016	14,701.50
	Marshall & Sterling Upstate	2016-17 workers' comp agency fee 3% of prem - All Depts. - July 2016 - July 2017	13,844.75
	Fleet Services (Exxon-Mobile)	Fuel for City vehicles all departments -August 2016 usage	8,043.57
	The Concert Band of Cobourg	Royal Marine Corp Band & Concert - Celebrations BOP - September 2016	7,542.00
	Kent DeLord House	Re-enactors, ships, bateau costs - Celebrations BOP - September 2016	7,505.00
	ITM DJ Services Inc	Sound/DJ Services for Battle of Plattsburgh - Celebrations BOP - Sept 2016	5,900.00
	City Chamberlain - Soc.Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	4,720.28
	Source Molecular Corporation	DNA testing for bacteria types in process monitoring - WPCP - August 2016	4,200.00
	NYS Industries for the Disabled	City Court cleaning costs - Municipal Court - July 2016	4,154.26
	Pyrotecnico Fireworks	Fireworks balance for display - Celebration BOP - September 12, 2016	3,200.00
	Miller, Mannix, Schachner & Hafner	2016 real property tax assessment litigation - Assessor - July 2016	2,270.00
	Highway Products Inc.	Truck parts for outfitting a pick-up - DPW - August 2016 - 1/3, 1/3, 1/3	2,149.90
	Watch Guard	In car systems warranties for software evidence libraries - Police - March 2016	2,035.00
	Westaff	Temporary Typist for permanent clerical absences - Finance - August 2016	2,023.90
	James R. Burgess	2016 animal control services - Police Dept. - August 2016	2,000.00
	North Country Cleaners	Janitorial service for Police building - Police - August 2016	1,833.00
	North Country Garden Center, Inc.	Weed prevention spray at Macdonough Monument - Parks & Beaut. - Aug 2016	1,700.00
	Underhill Garage, Inc.	Repair Dump truck #54 electrical component & core return- DPW - August 2016	1,694.87
	Platinum Plus for Business	Credit card charges supplies/equip/conferences/travel: Rec, DPW, Police - August 2016	1,680.95
	Galls, Inc.	Various shirts, pants & accessories for academy - Police - August 2016	1,661.00
	Lowe's Companies Inc.	Building/repair materials/supplies - Rec Complex, Police, WPCP - July-Aug 2016	1,492.48
	Burke Excavation Demolition Inc.	Removal & disposal of 50 feet asbestos pipe - DPW Wtr T&D & SS -August 2016	1,440.00
	Michael McKinney	Wyld Nights Band performance - Celebrations BOP - September 2016	1,440.00
	Police Pipes & Drums of Plattsburgh	Bag Pipes & Drums for parade - Celebrations BOP - September 2016	1,400.00
	Endyne, Inc.	Process monitoring for bacteria, etc. - WPCP - August 2016	1,263.00
	Essex Fife & Drum Corps.	Battle of Plattsburgh sailing masters performance - Celebrations BOP - Sept 2016	1,200.00
	Mary A. Macdonald	Quigley Highlander Pipes & Drums performance - Celebrations BOP - Sept 2016	1,100.00
	Others - 96 total others	Various	<u>18,803.06</u>
		Total City	<u>760,481.09</u>
MLD:			
	Sunbelt Transformers	New transformer and parts for failing units at substation #1 - August 2016	20,347.98
	PLM Electric Power Eng.	Engineering services for SL#3 substation - July 2016	19,147.33
	City Chamberlain - T&A Acct.	Transfer wire payment - weekly Blue Shield & monthly CanaRx cost	7,617.90
	WESCO Dist. Inc.	Various electrical parts and supplies for inventory - August 2016	3,227.94
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	3,146.50
	Fleet Services (Exxon-Mobil)	283.24 gallons gasoline & 955.83 gallons diesel - July/August 2016	2,225.39
	Marshall & Sterling Upstate	2016-17 workers' comp agency fee 3% of premiums - July 2016 - July 2017	1,344.25
	Hynes Electric Company	Bulbs for inventory & maintenance materials - August 2016	1,021.95
	Overhead Door Company	Overhead door service on 32 Green St. plant door - August 2016	921.15
	Refunds (4106)	Refund customers deposits & credit balances - September 2016	860.26
	Others - 23 others	Various	<u>5,268.50</u>
		Total MLD	<u>65,129.15</u>
Specials:			
	Journal Vouchers (not expenditures)	Debt service for 2011 Serial Bonds Principal & Interest - September 15th, 2016	424,640.62
	Journal Transfers (not expenditures)	2016 Internal fund/Svcs transfers - Water, Sewer, Library, Rec Complex, lights	184,198.00
		Total Specials	<u>608,838.62</u>
			<u>\$ 1,434,448.86</u>
	Less: Inter-Fund Transactions		<u>608,838.62</u>
	Total Net Expenditures		<u>\$ 825,610.24</u>
Payroll:			
		Pay Period	Year to Date
	Total Payroll Headcount	78	357
	Base Hourly & Salary	78,605.78	\$ 7,747,711.30
	Overtime, Standby & Shift Differentials	10,392.38 13.22%	648,500.71 8.37%
	Vacation, Holiday, Pers. & Accum. Leave	14,081.11 17.91%	1,328,686.90 17.15%
	Sick, Bereavement Leave	3,820.29 4.86%	306,715.95 3.96%
	Longevity - AFSCME weekly \$2.3k	(YTD Mgt. \$58.7k, Stone \$14.8k)	151,390.54 1.95%
	Higher Class Pay	1.92 0.00%	29,751.44 0.38%
	Sick Leave Buyout		14,750.00 0.19%
	Health Insurance Buyout	E. McDonald - coverage change	31,035.48 0.40%
	Clothing/Uniform Allow - PD, MLD	MLD \$8.7k, PD 2nd half \$12.4k (YTD Police clothing allowance - 1st half)	46,412.50 0.60%
	College Degree Allowances	Police for 2016	14,100.00 0.18%
	Severance - sick leave time	(YTD Bouchard \$4.4k, Welch \$40k, Lucas \$19.5k, \$14 Brown, Martin \$41.4k, Stone \$59.2k, Riley \$36.8k)	202,068.66 2.61%
	Retroactive Pay	(YTD AFSCME & Library contract, de la Chapelle \$2.7k)	87,832.51 1.13%
	Grand Total	<u>\$ 106,901.48</u>	<u>\$10,608,955.99</u>
	Overtime, Standby & Shift Diff	\$ - 0.00%	\$ 237,301.23 36.59%
		Police 6,300.05 60.62%	148,254.73 22.86%
		DPW - 0.00%	90,065.85 13.89%
		MLD 4,092.33 39.38%	93,139.56 14.36%
		WPCP - 0.00%	46,791.11 7.22%
		Other City Depts. - 0.00%	29,381.75 4.53%
		Library - 0.00%	3,566.48 0.55%
	Overtime, Standby & Shift Diff - by depart.	<u>\$ 10,392.38</u>	<u>\$ 648,500.71</u>

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2016 Budget vs. Actual
Payroll Period Ended 9/9/2016
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	161,301.06	111,636.53	237,301.23	(125,664.70)
Police	233,600.00	161,674.66	148,254.73	13,419.93
DPW	212,623.00	147,156.47	90,065.85	57,090.62
MLD	185,600.00	128,453.84	93,139.56	35,314.28
WPCP	84,830.00	58,710.88	46,791.11	11,919.77
Other City	35,400.00	24,500.36	29,381.75	(4,881.39)
Library	<u>7,500.00</u>	<u>5,190.75</u>	<u>3,566.48</u>	<u>1,624.27</u>
Total	<u><u>920,854.06</u></u>	<u><u>637,323.49</u></u>	<u><u>648,500.71</u></u>	<u><u>(11,177.22)</u></u>