

1. Agenda

Documents: [AGENDA 02-25-16.PDF](#)

2. Supporting Documents

Documents: [MEETING DOCS 022516.PDF](#)

3. Weekly Claims And Payroll Analysis

Documents: [CLAIMS ANALYSIS 022516.PDF](#)

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

February 25, 2016

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachele Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O’Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on February 11, 2016 and a Special Meeting held on February 18, 2016 are approved and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending February 17, 2016 in the amount of \$ 358,029.45 and February 24, 2016 in the amount of \$ _____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of February 11 - 24, 2016
- Report from the Building Inspector’s office February 22, 2016
- Report of Public Hearing held by the Zoning Board of Appeals on February 16, 2016
- Report from City Engineer to Establish Traffic Zone Designation No. 958

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk’s Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the week ending February 19, 2016 in the amount of \$ 326,498.73 and February 26, 2016 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____
Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the Plattsburgh Farmers and Crafters Market group to manage the Farmers Market for the 2016 market season from May 7 - October 8, 2016.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Apostles for Life to use 2 parking spaces in front of 66 Brinkerhoff Street, Friday, March 25, 2016 from 9:00 am to 11:00 am for a prayer vigil. Insurance Certificate provided.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves Blake Frechette to hold the annual Race for Stace on Saturday May 7 at 9am on US Oval.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves Bid for New York Main Street Program (SHARS ID # 20150095, REDC CFA #53225) be awarded to Friends of the North Country.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council adopts new management scale for Police and Fire.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves that the Fire Chief salary is set at \$97,636 according to newly adopted management pay scale for Police and Fire.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves the city Chamberlain to revise capital project H8320.77, Westbrook 1 & 2 Dam Improvement Construction to include \$200,000 of additional repair work to be completed currently.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves Change order 1, 2 and 3 to Maintenance work on Westbrook Dams 1 and 2 in the total net amount of \$144,437.19.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. RESOLVED: In accordance with the request therefore the Common Council approves Katie Imhoff to hold the Paws on Parade 5k on US Oval on April 2, 2016 to benefit the Elmore SPCA.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

J. RESOLVED: In accordance with the request therefore the Common Council approves a

“March for Bernie” on Saturday, February 27, 2016 from 11:00 am to 4:00 pm. The route will begin at ROTA Gallery (39 Bridge Street) travel up Bridge Street to Margaret Street left on Margaret Street to Broad Street up to SUNY Plattsburgh Angel Center and then travel same route back to ROTA Gallery.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

K. RESOLVED: In accordance with the request therefore the Common Council approves accepting funds for EPF Grant for City of Plattsburgh Saranac Street Bridge Project.

RESOLVED: That James Calnon, as Mayor of the City of Plattsburgh, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and enter into and execute a project agreement with the State for such financial assistance to the City of Plattsburgh for the City Of Plattsburgh Saranac Street Bridge Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

L. RESOLVED: In accordance with the request therefore the Common Council declares the month of March Brain Injury Awareness month. As such, the Council and Staff are urged to participate in the Blue Jeans for Brain Injury public awareness campaign by wearing Blue Jeans on March 23, 2016, taking a photo to post on the Brain Injury Awareness FB page and #BlueJeans4BI. Other ways to participate include making donations to the Brain Injury Advocacy Association of NYS, and encouraging NYS legislators to advocate for individuals with TBI and their caregivers on March 23rd.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

M. RESOLVED: On a request from Ross Saxton, a member of a coalition that supports a moratorium on transporting oil by train along Lake Champlain, the Common Council hereby authorizes the City's name and appropriate signatures be attached to a letter to New York and Vermont Congresspersons and Senators asking for a moratorium.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves WPCP Laboratory Technician to attend "Microbiology seminar" on March 7, 2016 in Fayetteville, NY at an estimated cost of \$599.08. Funding is from the WPCP training/education line item.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves a Police Department employee to attend "the 2016 NYS Police Crimes against Children Seminar" on from May 9-13, 2016 in Albany, NY the total cost will not exceed \$755 and will be expensed out of the Asset Forfeiture fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

- 1. Request from Greg Lee of Honor Flight to hold events in the Recreation Department Community Room on May 14, June 4, and June 18th from 6a-9a.

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
 Roll call Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

MEETING ADJOURNED: _____



Plattsburgh, New York

Scott Lawliss
Fire Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-536-7549
Fax: 518-561-8236
lawliss@cityofplattsburgh-ny.gov

MEMO

TO: Mayor James Calnon
Members of the Common Council

FROM: Fire Chief, Scott Lawliss

DATE: February 25, 2016

RE: Fire and Ambulance Responses

For this two week period: Thursday, February 11, 2016 through Wednesday, February 24, 2016 our Department has responded to the following:

Fire Calls	<u>44</u>
	1 building fire
	14 system activation
	9 EMS assist
	6 MVA
	2 excessive heat scorch burns
	6 water problems
	3 water/steam leaks
	1 dispatched cancelled en route
	1 public service
	1 flammable gas condition
Ambulance Calls	115
Mutual Aid by CVPH	11

COMPLAINT REPORT					February 22, 2016	Page 1	
LOCATION	LOCATION COMMENT	OWNER NAME	COMPLAINT DATE	COMPLAINT COMMENT	VIOLATION DESCRIPTION 1	VIOLATION COMMENT 1	COMP NAME1
95 MAIN MILL ST		<u>BOMBARDIER MASS TRANSIT CORP</u>	02/05/16		ZONING VIOLATION	AT 95 BOMBARDIER- 14 TRAILERS ON EAST SIDE WALL ST. PARKING LOT. 12 TRAILERS ON ORTH SIDE WALL ST. PARKING LOT. 1 TRAILER ON WEST SIDE LOADING DOCK. 4 SMALL DUMPSTERS LOCATED NORTH(2).SOUTH(1) & WEST (1). SEE LETTER FOR MORE DETAILS. TENANT MOVED OUT OF 241	LAVERNE HICKS
241 MARGARET ST		<u>ADAM P LOCKLIN</u>	02/05/16	GARBAGE WIRING COMPLAINT	PROPERTY MAINTENANCE	MARGARET ST AND LEFT GARBAGE ON FRONT PORCH AND IN THE REAR. CROSSWIRING ISSUES. SUSPECT TWO APARTMENTS UPSTAIRS.	SHARRON BLACK
136 MILLER ST		<u>FERRIS WILLIAM P</u>	02/05/16		MAINTENANCE	NEEDLES FOUND IN GARBAGE. GARBAGE IN THE ALLEY.	DPW PERSONNEL
41 CITY HALL PL	<u>GOLD STREET ALLEY</u>	<u>CITY OF PLATTSBURGH</u>	02/08/16		GARBAGE	LOAD WIRE FOR APARTMENT D NEEDS TO BE REPLACED. AT THIS ADDRESS FOR ANOTHER COMPLAINT	MUNICIPAL LIGHTING
201 MARGARET ST		<u>JAMES N LATINVILLE</u>	01/13/16		PROPERTY MAINTENANCE	SCOTT CULLEY PMLD NOTED LINE	
18 MACDONOUGH ST		<u>BENEDETTO LAVORANDO</u>	02/10/16		PROPERTY MAINTENANCE	AT 18 MACDONOUGH STR. COUCH AT CURB SIDE FOR OVER A WEEK	JOSEPH MCMAHAN
		<u>JATINDER BHASIN</u>	02/10/16		PROPERTY MAINTENANCE	AT PLATTS. INTERNAL MEDICINE VERY STRONG SEWER SMELL. SO BAD ITS	
5446 PERU ST	<u>BETWEEN SIDEWALK & CURB APARTMENT</u>	<u>JDSR PROPERTIES LLC</u>	02/16/16		PROPERTY MAINTENANCE	TABLE AT 5446 PERU ST. BETWEEN SIDEWALK & CURB BEEN THERE A LONG TIME.	DPW PERSONNEL
76 JOHNSON AVE	<u># 2</u>	<u>DONALD SHAMBO</u>	02/17/16		PROPERTY MAINTENANCE	TENANT IN APARTMENT #2 BELIEVES COMMON HALLWAY HEATERS ARE	KAREN LEPAGE
CHAMPLAIN ST	<u>66 CHAMPLAIN ST</u>	<u>KEL PROPERTIES LLC</u>	02/18/16		PROPERTY MAINTENANCE	CHAIR BETWEEN CURB AND WALK	KENNETH PRIMARD

COMPLAINT REPORT		February 22, 2016		Page 2			
LOCATION	LOCATION COMMENT	OWNER NAME	COMPLAINT DATE	COMPLAINT COMMENT	VIOLATION DESCRIPTION 1	VIOLATION COMMENT 1	COMP NAME1
71 SAILLY AVE	APARTMENT #2	RYAN P BENNETT	02/18/16	MICHAEL MILLER OWNER	ZONING VIOLATION	71 SAILLY AVENUE BAD BED BUG INFESTATION. CONTACTED LANDLORD. HE SAID TO HANDLE HIMSELF. BOMBED HIMSELF. BUGS STILL THERE. WANTS INSPECTION RIGHT A WAY.	MARK DAVIS
96 CHAMPLAIN ST		5M PROPERTIES LLC	02/18/16		PROPERTY MAINTENANCE	TV/STEREO STAND ON CITY PROPERTY.	KENNETH PRIMARD
85 CHAMPLAIN ST		AMY C PELLERIN-CRISS	02/18/16		PROPERTY MAINTENANCE	MATTRESS ON CITY PROPERTY BETWEEN SIDEWALK AND CURB 56 ELM ST. APARTMENT A: BACK ROOM OF HOUSE CEILING TILES FELL OUT OF CEILING. BLACK MOLD ON WALLS, INSULATION, ALSO WIRES IN BASEMENT NOT CONNECTED TO ANYTHING. JUST HANGING THERE. LEAKING PIPE FROM UPSTAIRS ELECTRICAL SERVICES ARE DETERIORATED TO TWO APARTMENTS GIVE 30 DAYS TO LOAD SIDE WIRE TO APARTMENT D IS DETERIORATED	KENNETH PRIMARD
56 ELM ST	APARTMENT D	NEIL E FESETTE	02/18/16		PROPERTY MAINTENANCE		RICHARD BARBER
30 SMITH ST		PAUL J BYNO	11/19/15	ELECTRICAL	PROPERTY MAINTENANCE		SCOTT CULLEY
58 MILLER ST		JOHN H CARPENTER	02/19/16		PROPERTY MAINTENANCE	AT 9 MILLER ST. APARTMENT #2 BLACK MOLD IN BEDROOM, ABOVE SINK IN KITCHEN & BATHROOM. ROOF LEAKS BAD. STARTING TO FALL IN. LANDLORD SAID TO PATCH,ASK AT 17 PIKE STREET GARBAGE PILED UP AGAINST THE HOUSE AND SPREADING OUT INTO THE YARD. BAGS RIPPED OPEN.	SCOTT CULLEY MLD
9 MILLER ST	APARTMENT #2	MATTHEW JABAUT	02/22/16		PROPERTY MAINTENANCE		KEITH MCCRAY
17 PIKE ST		G & T PROPERTY RENTALS LLC	02/22/16		GARBAGE		



Plattsburgh, New York

Building & Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: 518-563-7707
Fax: 518-563-6426

February 17, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor & Common Council:

At the regular meeting of the Zoning Board of Appeals held on February 16, 2016, below please find the results of that meeting:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
2061	LAVERNE HICKS 9 ALEX WAY	ADMINISTRATIVE REVIEW DETERMINATION FOR 91 MAIN MILL STREET POSTPONED

Sincerely,

Joseph McMahon
Building Inspector

/dn

CC: City Clerk



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

TRAFFIC ZONE DESIGNATION No. 958

Date: February 23, 2016

In accordance with Chapter 253 of the Code of the City of Plattsburgh, New York, the following traffic control zone is hereby established:

1. Cornelia Street at the recessed curb drop off area adjacent to 159 Margaret Street (across the street from the County Building).
 - A.) Rescind the "No Parking" Zone designation established by TZD 858 dated 11/5/2002.
 - B.) Replace with a "2 Hour Parking Zone".

The establishment of this zone shall become effective upon the erection of the proper signs and pavement markings designating the zone.

All traffic zone designations previously established that are inconsistent with this traffic zone designation are hereby repealed and superseded by this traffic zone designation. All traffic zones established for other purposes that are consistent with this traffic zone designation shall remain in effect.

Plattsburgh Farmers' and Crafters' Market
Durkee Street
Plattsburgh, NY 12901
Mailing address: 23 Eddie Drive
Plattsburgh, NY 12901
Phone:518-310-0719 or 518-420-4499
January 21,2016

The Plattsburgh Farmers' & Crafters' Market is seeking permission to use the Durkee Street pavilion for the upcoming market season.

Each year we continue to grow, offering local produce and unique crafts to the North Country. We would like to be open on Saturdays from May 7 to October 8, 2016. Our Wednesday market would open mid June through October.

We assume the responsibility for any garbage that we generate. We also furnish all of our own paper products for the restrooms and take care of the clean-up of the building. We truly appreciate the great working relationship we have with the city of Plattsburgh. Once again, We thank you.

Regards,

Patricia Parker, Co-manager
Bonnie Gonyo, Co-manager



FEB 16 2016

Date of Application	2-10-16
Permit Number	

EVENT APPLICATION

Please return completed application form with permit fee and paperwork to:

Community Development Office
 41 City Hall Place
 Plattsburgh, NY 12901
 Phone (518) 536-7458 OR (518)536-7509
 events@cityofplattsburgh-ny.gov

All applications must be submitted 45 days in advance for events.
 Street Solicitation Requests will not be accepted until February 1.

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT INFORMATION

Applicant's Name: APARTES FOR LIFE Contact # (day of) 2-25-16

Location of Event Site – A fee may be assessed based on content of the application.
Please mark all that apply:

- Beach booking
- Band shell booking
- Trinity Park
- City Marina
- Crete Civic Center
- City Gym
- US Oval
- Street Solicitation (No rain date for street solicitation)
- City Hall Building
- Other Please list:

Type of Event:

- Festival
- Tournament
- Parade
- Run/Walk-a-thon
- Bicycle Race/Ride
- Music Event
- Sidewalk Sale
- Marina booking
- Family Picnic/
- Demonstration
- Other PRAYER VIGIL

Actual Event Date(s): 3-25-16 Time of Event: 10:00 AM - 11:00

Set-Up Date: 3-25-16 Start Time 10 AM

Tear Down Date: 3-25-16 End Time 11:00 AM

Rain date: DNA Annual Event YES NO

(No rain date is permitted for Street Solicitations)

Estimated Attendance: 100 Admission Fees: 0

Event Details (Please describe the purpose of your event)

GROUP PRAYERS - LEAD BY LOCAL
CLERGY

ORGANIZER/ APPLICANT INFORMATION

Name of Organization APOSTLES FOR LIFE

Primary Contact Person: DR JOHN MIDDLETON

Mailing Address: 63 MAINE RD

Town/City: PLATTSBURGH State : NY

Postal Code: 12903 email: MIDDLETONDR7@gmail.com

Daytime Phone Number: 518 324 6222 Cell: 518 834 6

ALCOHOL

Alcohol at event YES ___ NO Attach all requirements of the Municipal Alcohol Policy. Applicant is responsible for obtaining applicable Liquor License. The NYS Liquor Authority rules and regulations are available at www.sla.ny.gov/.

I/we have read, understand and will comply with the City of Plattsburgh

Municipal Alcohol Policy DNA SIGNATURE

ROAD CLOSURES/ PUBLIC WORKS

Does your event require a road closure? YES ___ NO

Road: 2 PARKING SPACES BLOCKED 2 HRS

Date: _____ Time: _____

Road: 66 BRINKERHOFF Date: 3-25-16 Time: 9-11

Road: _____ Date: _____ Time: _____

Other: _____

NOTE: Please provide and mark all road closure information in your site plans.

Barricades/Cones needed (if not a road closure) YES NO ___ Location: _____

2 PARKING SPACES, 66 BRINKERHOFF, CITY

Additional Accessible parking signed dropped YES ___ NO Location: _____

PARKING

Satellite Parking Location: DNA

Bicycle Parking YES ___ NO Location: _____

Additional Handicap Parking YES ___ NO Location: _____

PARADE/ WALK INFORMATION

Parade/Walk Assembly Area 66 BRINKERHOFF Time 10-1048 AM

Parade/Walk Dismissal Area _____ Time ABOUT 10:45 AM

Route Map Attached YES NO

Describe the Proposed Event Route of parade _____

SIDEWALK
GRASS
PARKING SPACES
BRINKERHOFF STREET

WILL NOT BLOCK SIDEWALK
USE PARKING SPACES ASSESS

EMERGENCY MANAGEMENT

All Sections **MUST** be completed before an event will be approved and an event permit issued.

Designated Emergency personal/Liaison (Event day): _____

Cell Number: _____ Other (PIN) _____

Alternate Contact person : 911 Cell: _____

Where will liaison meet Emergency Services in the event of an emergency?

GROUP

SECURITY

Who is responsible for your event security? What are their responsibilities? Please identify their location on the site plan.

NONE NEEDED FOR PRAYER VIGIL

Name of Security Firm: NONE Contact #: —

FIRST AID

Who is responsible for first aid at your event? Please identify their location on the site plan.

DNA

TRAINING

What training will you provide to your volunteers/staff/participants regarding emergencies?

DNA

EVACUATION

How will you evacuate the area in the case of an emergency/disaster? Location of exits?

Evacuation Area

LEAVE VIA SIDEWALKS TO PRIVATE CARS

TENTS/VENDORS

TENT REQUIREMENTS

Will you have tents at your event? YES ___ NO

Please list the sizes: DNA

REFRESHMENT VEHICLES REQUIREMENTS

Use of refreshment vehicles must adhere to the below requirements. Please confirm how you are going to demonstrate compliance to these conditions.

List of Food Vendors Attached YES ___ NO

CHECKLIST

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Detailed Site Plan
- Detailed Route Map (parade or walk)
- Map of Road Closures
- NYS Liquor License/Special Occasion Permit
- List of Refreshment Vehicle owners/ Mobile Food Providers (if applicable)
- Municipal Alcohol Policy Paperwork
- Insurance Certificate (City of Plattsburgh listed as additional insured)
- Application Signed

I/We the Event organizer JOHN MIDDLETON, on behalf of APOSTLES FOR LIFE, the party requesting the use of the City of Plattsburgh facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the City of Plattsburgh and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the facility/park.

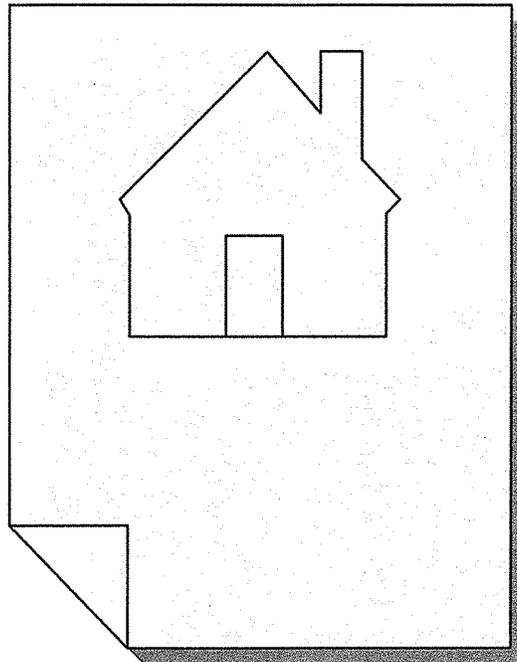
I/We have read and understand the Municipal Event Procedures and I/We will abide by all guidelines therein.

Applicant's Signature: John Middleton Date 2-10-16

FOR INTERNAL USE ONLY Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and or parks as listed in the application for the special event described. Permit Issue Date: _____ Authorized Signature _____	<table border="1"><tr><td>Insurance Certificate</td><td>YES</td><td>NO</td></tr><tr><td>Permit Fee</td><td>YES</td><td>NO</td></tr><tr><td>Report to Council</td><td></td><td></td></tr><tr><td>Permit ISSUED</td><td></td><td></td></tr></table>	Insurance Certificate	YES	NO	Permit Fee	YES	NO	Report to Council			Permit ISSUED		
Insurance Certificate	YES	NO											
Permit Fee	YES	NO											
Report to Council													
Permit ISSUED													

SHARS ID# 20150095
REDC CFA# 53225

**Statement of Qualifications for
The City of Plattsburgh
NY Main Street
Program Administration**



February 3, 2016

Submitted by:

Scott Campbell
2-3-2016

Friends of the North Country, Inc.

1 Mill Street

Keeseville, NY 12944

Phone: (518) 834-9606

Fax : (518) 834-9687

Contact: Scott Campbell, Executive Director

scampbell@friendsofthenorthcountry.org

www.friendsofthenorthcountry.org

1. Background Information

Friends of the North Country, Inc. (Friends) is a 501c(3) not-for-profit company founded in 1981 to address community development needs in the North Country. Friends' staff consists of eight dedicated professionals with a variety of backgrounds in the fields of grant writing, affordable housing, construction management, community planning, infrastructure project management, emergency management planning, federal and state grant fiscal management and housing counseling activities.

Friends of the North Country, Inc. works on behalf of local governments to match funding sources to their needs in order to carry out successful community development projects. The predominant focus of Friends of the North Country's experience has been successfully generating, delivering and administering millions of dollars in various grants for local communities; the majority of these programs most recently have been NYS HOME housing rehabilitation programs and Community Development Block Grant (CDBG) funded projects, and two NY Main Street programs

Friends of the North Country has a strong history of working with communities to carry out program mobilization, implementation, delivery and administrative functions for all types of awarded programs.

Recent Clients/References:

Friends of the North Country has worked on behalf of over twenty-five local governments throughout Clinton, Franklin and Essex Counties over the past thirty years.

A few of our recent clients, with their contact telephone numbers:

Town of Ausable
Sandy Senecal, Supervisor
(518) 834-9052

Town of Chateaugay
Donald Bilow, Supervisor
(518) 497-3126

Town of Bellmont
H. Bruce Russell, Supervisor
(518) 483-3613

Rodney Brown, County Planner
(518) 565-4711
Clinton County

2. Experience

For thirty years, Friends of the North Country has applied for, and administered, housing rehabilitation, public infrastructure, downtown revitalization, and housing counseling programs funded by Community Development Block Grants (CDBG), NYS HOME, HUD, NYS Division of Housing and Community Renewal, NYS Housing Trust Fund Corporation, and the NYS Affordable Housing Corporation, Inc., to name a few.

Qualifications for Delivery of the Scope of Services

Friends of the North Country has both the staff and technical capacity to organize and implement day-to-day program delivery activities and administer the City of Plattsburgh NY Main Street Program – North Country Food Co-Op Renovation. Friends provides Technical Assistance early in the administration process to help clarify financial obligations of the program, and establish policies and procedures to ensure smooth implementation. Friends has excellent experience in all financial aspects of community development programs, and maintains a strong relationship with NYS Homes and Community Renewal program administrators.

Friends will deliver the Main Street Program including preparation of the Programmatic Environmental Review Record, and/or Site Specific Environmental Review, with assistance for the City Code office, and/or City Engineer.

Friends will utilize the NYMS Administrative Plan template available from NYS Homes and Community Renewal to develop the admin plan for the project.

With input and direction from the Owner, Project Engineer/Architect, City Code, and City Engineer procurement policies will be met according to NY Main Street, and City guidelines.

Construction oversight/management (in conjunction with architects and engineers when involved), preparation of disbursement requests including proper backup documentation, budget compliance oversight, periodic reporting to NYS Homes and Community Renewal and the City, and assistance with file maintenance are key elements of program delivery for the City of Plattsburgh NY Main Street program. Friends Rehabilitation Coordinators perform periodic assessments of projects, both scheduled and unscheduled. The City Code Official issues building permits, performs inspections according to standard procedures and issues a Certificate of Completion/Occupancy upon project completion and a satisfactory final inspection.

Friends ensures compliance with cognizant authorities such as the NYS Historic Preservation Office, HUD, Floodplain Managers, Code officials, Archaeological authorities, EPA, Lead-Based Paint, and others at the Planning and Implementation phases of the project/program.

Post-program monitoring practice will be established to ensure on-going compliance with NY Main Street regulations; Friends will assist the City to complete and Close-Out the program.

It is important to recognize that the local government is the designated grantee of the program and therefore ultimately responsible for both financial and programmatic compliance. It is Friends' policy to provide periodic reports on the progress of the program and we take our role in protecting the local government's interests very seriously. Friends of the North Country assists to build capacity of the municipality to ensure their understanding of program requirements and to keep key personnel informed.

Summary: Friends of the North Country has a strong history of success with NYS Homes and Community Renewal Program-funded programs including NY Main Street, and a thirty year history of successful administration of many other programs. Friends has the capacity to administer the City's Main Street programs. Please contact Scott Campbell for questions or clarification, or if additional information is needed.

3.0 Time Frame

Friends will work to ensure efficient delivery and administration of the program to complete the program on or before the contract expiration date.

4.0 Fee Schedule

Friends fee-for-services will be billed as work progresses: 5% TPC: \$13,769.39.

4.0 Project Team Resumes

- Scott Campbell, Executive Director
- Melissa Furnia, Finance Director
- Brandon Bruce, Housing Rehabilitation Coordinator
- Steven DeLaura, Housing Rehabilitation Coordinator
- Kelli Duquette, Housing Counselor
- Ashlee Rock-Maulding, Housing Counselor
- Christina Piercy, Housing Counseling and Programs Assistant
- Sue Picard, Programs Assistant

5.0 Insurance

Friends of the North Country, Inc. will provide current insurance information naming the City of Plattsburgh Additional Insured for General Liability, Workers Compensation, NYS Disability, and ERISA Fidelity

- General Liability -\$1 Million each occurrence, \$100,000 damage to rentals, \$2 Million general aggregate (\$1 Million less on the aggregate)
- Auto Liability - \$1 Million
- Umbrella - not required, but preferable
- Public Officials and Law Liability - not required
- Workers' Compensation - proof of coverage
- NYS Disability - proof of coverage
- Additional insured status as noted in the description of operations

NON-COLLUSIVE BIDDING CERTIFICATION

1. Every bid herein made to the City of Plattsburgh. or official thereof, where competitive bidding is required by statute, rule or regulation, for work or services performed or to be performed, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

a.) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in the bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

2. Any bid hereafter made to the City of Plattsburgh or official thereof, by a corporate bidder for work or services performed or to be performed, where competitive bidding is required by statute, rule or regulation, and where such bid contains certification referred to herein shall be deemed to have been authorized by the Bidder, and/or the Board of Directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Date: February 3, 2015

Legal Name of Person, Firm or Corporation: Friends of the North Country, Inc.

BY: Name



(Signature)

Scott Campbell, Executive Director
(Please Print Name and Title)

Address of Person, Firm or Corporation:

1 Mill Street, PO Box 446
Keeseville, NY 12944

8 Beechwood Drive
Morrisonville, NY 12962

email scampbell@friendsofthenorthcountry.org

Professional Experience:**Friends of the North Country, Inc.****Keeseville, New York***Executive Director*, October 2004 – Present

- Manage housing and community development programs and projects for local governments including infrastructure, emergency management planning, and housing projects
- Develop programs and oversee administration of federal, state and private grants for community development projects on behalf of Friends as well as local governments
- Coordinate partnerships with other non-profit agencies including Habitat for Humanity, Rural Law Center of New York, Joint Council for Economic Independence,
- Oversee Friends annual budget, personnel and administrative functions
- Act as liaison with community and economic development groups and between local governments and State and Federal funding agencies
- Oversee organizational marketing activities and community marketing activities

Friends of the North Country**Keeseville, New York***Deputy Director / Director of Housing*, June 1995 to October 2004 Full Time

- Supervise Rehabilitation Specialists in development of project specifications, troubleshoot technical and program issues with clients, contractors and municipal government officials, in addition to carrying a caseload of housing projects, and manage affordable housing projects.
- Supervise daily details of housing programs, overseeing staff, contractors and program partners
- Inspect, design and write residential construction specifications
- Administer and supervise rehabilitation projects, including overseeing design and bidding work
- Oversee all client/contractor relations and completions of scopes of work
- Carry out home maintenance training within Friends' housing counseling program
- Participate in grant writing, surveys, Town Board meeting presentations, and management responsibilities of all Housing projects, up to 100 per year.

Inspex Home Inspection Service**Peru, New York***Owner*, May 1990 to Present – Part Time, (8-20 hours per week)

- Developed the home inspection market in the greater Plattsburgh area; performed over 500 home inspections prior to 'the bubble'. Inspection techniques and reporting performed according to the American Society of Home Inspections code of ethics. Licensed Home Inspector, NYS.

Crosby - Campbell Design/Build Inc.**Plattsburgh, New York***President, Co-owner /Operator*, May 1979 to June 1995 Full Time

- Responsibilities included all phases of residential and light commercial construction from development and design, through completion of construction, including all trades.
- Managed payroll/accounting for 2 - 5 employees with gross annual receipts of up to \$250,000.00.

Education:**Plattsburgh State University College****Part Time**

Matriculated student - credit courses in Accounting and Computer Science (1986).

Credit courses in computer science, math, biology, etc. 4 semesters completed plus summer courses (1978-1980).

Housatonic Community College, Bridgeport CT**Graduated 1972***Associate in Science Degree* - with certification and over five years experience in Medical Laboratory Technology.

Certifications:

State University of New York at Buffalo, Toxicology Research Center

Lead based Paint Inspector and Risk Assessor,

Completed Lead Risk Assessor and Lead Based Paint Inspector Certification Training (January 2001).

EPA Certified and current. (Certification No. NY-R-6423-2)

NYS Department of State Codes Enforcement - Completed Code Enforcement Training Course (2001)

Certified for NYS Codes Enforcement.

NY State Energy Office Seminars

1985, 1986, 1987

Affiliations:

EMT CC Tech. III Advanced Life Support, Morrisonville Emergency Squad – 1990 – 1999

President, Vice President, Captain. Advanced EMT trainer 1994-1999 in Clinton and Essex County

Melissa Furnia
285 Flat Rock Road
Morrisonville, NY 12962
518.420.7432
mfurnia@ymail.com

EMPLOYMENT

Friends of the North Country, Inc.

Director of Finance and Housing Counseling, July 2001 to Present

- Internal auditor of all Federal, State, Local, and Private Grant/Awards to ensure compliance with contractual provisions and financial ministration of: program delivery, construction, out of pocket expenses, and counseling services
- Fiscal advisor for Municipal BANS, Bonds, Force Accounts, and accounting of Technical Assistance Awards (Seed Funding) and Housing Grants: Rehabilitation, Replacement, New Construction and multimillion dollar Infrastructure Projects
- Maintain and continually upgrade accounting system and systems of internal controls to external auditors, constituents and funders satisfaction; present financials to the board of directors and various funders on a monthly basis
- Sustain subsidiary ledgers for all capital funds; review: disbursement request to funders, contracts and deferred payment loan documents; record all automated wire transfers and disburse contractor payments
- Prepare and comply with annual operating budget, assess present and future financial trends and implement tactical analysis to enhance cash flow and production expansion methods, execute inventory functions to safeguard assets
- Administer employee Profit Sharing and Health Savings Accounts, member of the 401(k) committee, carry out human resource functions including: new hire processing/orientation, personnel files, staff fringe benefits, payroll etc.
- Directly supervise Housing Counseling Program and staff; responsible for subsistence of program including: writing grants to obtain funding for client services that include: Pre-Purchase, Budgeting, Foreclosure Mitigation, Credit Counseling, Community Information Workshops and staffing. Teach Pre-Purchase, Credit, Budget Counseling and Community Information Workshops. Apprise sister agencies of organizational services through presentations, conference calls, and networking.
- Member of the American Accounting Association

Champlain National Bank

Accounting/Finance Assistant, February 2001 to July 2001

- Maintained fixed asset records, monthly depreciation entries, reconciled subsidiary fixed asset ledgers to general ledgers
- Upheld investment files, assisted with overnight portfolio investments
- Generated payments for Municipal Bonds and BANS; reconciled personal, institutional, Municipal, and organizational bank accounts

Internal Revenue Service

Internship, December 1999 to April 2000

- Electronic Tax Preparation/Filing

EDUCATION

Bachelor of Science in Accounting (BS)

December 2000 (Cum Laude)

State University of New York at Plattsburgh, NY

Recipient of the NYS Society of Certified Public Accountants Superior Scholarship Award

Associate of Science in Business Admin. (AS)

May 1996 (Cum Laude)

Clinton Community College, Plattsburgh, NY

Recipient of the Special Recognition Award; CEP

TRAININGS / CONTINUING EDUCATION

Camp Finance, NYS DHCR	2001	Housing Counseling, NeighborWorks	2006
Block Grant, NYS Governors Office of Small Cities	2002	Advanced Foreclosure, Freddie Mac	2007
Home Equity Conversion Mortgage, NeighborWorks	2003	<i>Certification</i> , HC NeighborWorks	2008
Foreclosure Mitigation Counseling, NeighborWorks	2004	<i>Certification</i> , FC NeighborWorks	2009
"How to implement an effective foreclosure program," NW	2005	Counselor Max Professional, NW	2010

Brandon Bruce

129 South Peru St.
Plattsburgh, NY 12901
518-563-4340
518-335-1570
brucebuildings@yahoo.com

Employment History

Rehabilitation Specialist

2013-Present Friends of the North Country

- Home Assessments
- Work Write Ups
- Contractor Payments

Owner/Contractor

2013-Present Bruce Interiors, Plattsburgh, NY

- New construction
- Custom wood-working
- Home renovations/repairs

Crew Foreman

2010-2011 Rabideau Corp., Saranac Lake, NY

- Leading crew members in all phases of residential construction
- Communicating with customers, engineers, and all sub-contractors related to construction
- Maintaining a safe, functional, clean job site
- Ensuring all employees on each job site are prepared with proper tools and equipment

Maintenance Mechanic

2009-2010 Clinton County ARC, Plattsburgh, NY

- Remodeling/renovations
- Home repair and maintenance
- Troubleshooting

Owner/Contractor

2001-2009 Bruce Building, Plattsburgh, NY

- New construction
- Custom wood-working
- Home renovations/repairs
- Specializing in kitchens and bathrooms

Education

- 2012-2013 CATS of Albany, Albany, NY
- New York State Home Inspection Licensing
- 2009 Building Performance Institute, Inc., Plattsburgh, NY
- Certification in Energy Auditing
- 1994-1998 Peru Central School, Peru, NY
- High School Diploma

References

- | | | |
|-----------------|------------------------------|--------------|
| • Gary Buskey | Postal worker/Customer | 518-534-9234 |
| • Michael Ward | Owner, Ward Logging/Customer | 518-578-6392 |
| • Keith Burgess | Former co-worker, ARC | 518-578-6361 |

213 Soper Street
Morrisonville NY 12962
Telephone 643-9646

STEVEN J. DELAURA

OBJECTIVE: To secure a responsible supervisory position offering a career opportunity, expansion of knowledge, and an immediate challenge. I am particularly qualified to contribute as a Construction estimator, Housing program Assistant, Renovation Specialist.

FUNCTIONAL SUMMARY I have held a variety of positions, from maintenance supervisor, dispatcher, contractor sales person, owned and operated Retail & wholesale lumberyard and Sawmill, Construction estimator, self-employed developer, and Aircraft maintenance supervisor. Computer skills, MS Office 2003 – 2007, MS Excel, Lotus 123, Word 2003, 97, 2010, power point, 3D Home Architect Deluxe, Internet, Auto Cad Building design and Chief Architect 6.0, 9.0, 9.5.

EMPLOYMENT

- July 2011-Present Friends Of The North Country Keeseville NY 12944 Rehabilitation Specialist
- Assess homes for substandardness according to HUD Guidelines.
- Present projects to towns, village, and County Boards, attend board meetings
- Extensive use of computer including but not limited to MS Word 95, 97, 2000 Excel all versions, Lotus 123, Power Point, Access, Window 95, 98. A working knowledge of a number of CAD based systems EX: 3D Home Architect Deluxe, Auto CAD 12, VISIO Business, and Technical versions.
- Draft Narratives, and design floor plans using CAD and other computer programs for Presentation to Company Board members and Town and County board members.
- Monitor all phases of construction while maintaining a working relationship with contractors and clients.
- Worked in late 1990's, early 2000's with State, Town, and County representatives, to assist with disaster relief programs awarded to Northern NY State during flood and ice storm disasters.
- Initiate and maintain organized implementation of simultaneous projects
- Coordinate, track, and bring to closure up to 25 construction jobs annually.

2000-2010 CEDAR KNOLL LOG HOMES INC., 1486 Military turnpike Plattsburgh, NY 12901.
DIRECTOR OF OPERATIONS AND MARKETING.

- Responsible for product sales to commercial and retail customers
- Interviewed new employees for hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. Assisted in influencing the decision making process and communicating value to potential home buyers through in-depth needs analysis and model home demonstrations.

1990 - 1995 Grossmans Lumber. Route 3 Plattsburgh, NY 12901. Contractor sales associate

EDUCATION

1975 - 1979 CLINTON COMMUNITY COLLEGE Plattsburgh NY 12901

BUSINESS MANAGEMENT

- Business management and Liberal Arts (120 credits)
- Representative of the Secretary of State of New York, NOTARY PUBLIC (current)
- New York State Building Codes, all courses
- Attended **Dale Carnegie courses**, which included Effective Speaking, Human relations, Management of Employees, Increasing your memory.
- Attended business Seminars, and Classes Sponsored by the AEDC, and the Small Business Association.

Kelli Jo Duquette

Education	1993-1997	Saranac Central School	Saranac, NY
	Regents Diploma in Business		
	2008-2010	Clinton Community College	Plattsburgh, NY
	Associate Degree Liberal Arts: Math/Science		
Work experience	May 2012- Present	Friends of the North Country	Keeseville, NY
	Housing Counseling Assistant <ul style="list-style-type: none">▪ Processing of intakes for new clients▪ Preliminary screening of client documentation▪ Support services for Housing Counselors		
	Nov. 2008- Present	Price Chopper	Plattsburgh, NY
	Customer Service <ul style="list-style-type: none">▪ Help resolve customer problems effectively and positively.▪ Knowledge of policies and procedure of store.▪ Has helped supervise the front end and as a cashier.		
	Sept. 2006- Jan. 2008	Champlain Valley Family Center	Plattsburgh, NY
	Data Coordinator <ul style="list-style-type: none">• Enter client data into state system.▪ Manage counselor's caseloads.▪ Help secretary with her duties.		
	Jan 2005- Sept. 2006	NBT Bank, NA	Plattsburgh, NY
	Customer Service Representative <ul style="list-style-type: none">• Open New Accounts.▪ Help customers with finding solutions to their problems.▪ Flexible by also working as a teller when needed and a processor of Home equity, Personal, and Auto Loans.▪ I would over see the bank while manager was away.		
	April 2003-June 2004	Charter One Bank, NA	Plattsburgh, NY
	Sales Associate <ul style="list-style-type: none">▪ Promoted to Third Key (Head Teller) in few months time.▪ Exceeded minimum expectations in 2003.▪ Became knowledgeable in all aspects of position in short time.▪ I would over see the bank while manager/ asst. manager where off.		
	2001-2003	Lake Placid Hilton	Lake Placid, NY
	Dining Room Staff <ul style="list-style-type: none">▪ Came up with new marketing ideas for the dining room.▪ Good customer service.▪ Always willing and able to do any task asked of me.		

ASHLEE L. ROCK

20 SOUTH CLIFF MANOR DRIVE, PLATTSBURGH, NY 12901
(518) 572-8887 • POWERHOUSE6303@AIM.COM

EDUCATION

PLATTSBURGH STATE UNIVERSITY OF NEW YORK, Plattsburgh, NY

Bachelor of Arts: Magna Cum Laude, May 2009

Major: Psychology, Overall GPA: 3.70

RELATED EXPERIENCE

FRIENDS OF THE NORTH COUNTRY, INC., Keeseville, NY

Housing Counselor, July 2012-Current

- Specialized in working with homeowners struggling to pay their homes by communicating with the homeowner and the lender to develop an action plan and discover best solution that allows them borrower to remain in the home
- Completed several trainings to become certified to counsel struggling homeowners with affordable housing barriers, such as mortgage delinquency, rehabilitation, Pre & Post Purchase Counseling, credit/budget counseling, rental counseling, etc.

PLANNED PARENTHOOD OF THE NORTH COUNTRY NEW YORK, Plattsburgh, NY

Community Educator & External Affairs Coordinator, Spring 2010-Spring 2011

- Educate various types of people, with various age and ethnic differences, about the many topics involving sexual health, from Sexually Transmitted Infections and Birth Control to Healthy Relationships and Parent-Child Communication (including many hours spent educating in the prison system)
- Work with many donors, volunteers, and fellow co-workers in fund development, advocacy, external affairs, and public relations

CLINTON CORRECTIONAL FACILITY, Dannemora, NY

Intern, Spring 2009

- Assisted throughout the Merle Cooper program, preparing inmates for release into society while challenging and confronting recurring issues throughout their lives
- Participating in group counseling sessions on topics such as anger, family issues, drug addiction, etc.

LEADERSHIP EXPERIENCE

SUNY PLATTSBURGH PSYCHOLOGY DEPARTMENT, Plattsburgh, NY

Teaching Assistant, Spring 2008

- Psychology Statistics; held office hours, graded assignments and exams for 20-30 students
- General Psychology Lab; conducted three separate class sessions per week exploring some concepts throughout the field of Psychology

HONORS, AWARDS, AND CERTIFICATIONS

- Psi Chi Psychology National Honor Society
- SUNY Plattsburgh Dean's List, every semester
- Special training in Rape Crisis Counseling and work on a Rape Crisis Hotline
- NCHEC Certified Housing Counselor and Mortgage Delinquency Counselor
- Licensed Notary Public for the State of New York

SPECIAL SKILLS

- Computer: Microsoft Office (Word, Excel, Access, PowerPoint, Publisher), SPSS
- Language: English, Spanish (6 years)
- Excellent communication skills
- Very comfortable with speaking in front of large and small groups of people

Christina Piercy
632 Dugway Road
Keeseville, NY 12944
(518) 834-6076 / 593-3424
piercychristina@yahoo.com

Housing Counseling Assistant, Friends of the North County
August 2013 – Present

- Assist counselors with intakes, scheduling appointments and contacting clients
- Processes payment request
- Generates contracts
- Meets with client to assist with the applications

Medical Assistant, Champlain Valley Physicians Hospital
November 2012 – August 2013

- Provided post-operative care
- Administered EKG's
- Performed blood draws and other labs
- Collected vitals and other pertinent medical information

Professional Experience

Eastern Technical Services – Plattsburgh NY
May 2011 – June 2013

- successfully executed a variety of assignments in the field of Administration

Administrative Assistant, Au Sable Valley Central School
June 1999 – Aug. 2010

- Maintained student records and disciplinary reports
- Greeted students and visitors
- Answered phones, filed, and sorted mail
- Generated memos and other correspondence

Education

B.A. in Communication Disorders and Sciences, Plattsburgh State University of New York
Aug. 2004 - May 2009

- Program consisted of 25 clinical observation hours of therapy and evaluation sessions in speech language pathology (SLP) and audiology
- Observed community SLPs in the workplace, onsite at Meadowbrook Healthcare and Adirondack Audiology
- Awarded Certificate of Clinical Competency in Speech-Language Pathology

A.A. in Humanities and Social Science, Clinton Community College
Aug. 2002 – Dec. 2004

Susan R. Picard

Telephone 518-834-2020

77 Liberty Street
Keeseville, New York 12944

Email: spicard@friendsofthenorthcountry.org

Experience

2008 – Friends of the North Country, Inc., Keeseville, New York
Program Manager

Projects include: Warren County Multi-Jurisdictional Hazard Mitigation Plan, Essex County Multi-jurisdictional Hazard Mitigation Plan, Clinton County Housing Coalition HUD Continuum of Care Development, Tupper Lake NYS Main Street Program

1981-2007 Westport Central School, Westport, New York
Educator; Social Studies Grades 7, 8, 11, 12 Advanced Placement US History

1976- 1979 Fabius- Pompey Central School, Fabius, New York
Educator: Social Studies Grades 7, 8

Education

SUNY Plattsburgh, Plattsburgh, New York, graduate credits for permanent certification NYS
Hartwick College, Oneonta, New York, undergraduate, 1969-1973, BA Education/History

Other

Mentoring Workshop, CVES, Plattsburgh, NY Fall 2006
Advanced Placement Workshop, St. Johnsbury Academy, St. Johnsbury, VT 1999
Trustee- Village of Keeseville, NY 1988-1990
Developer/team leader of workshops for fellow educators, SUNY Plattsburgh
Co-operative/team teaching experience

The attached chart (attachment 1) shows the pay increments (longevity steps) in the current Police and Fire Department contracts. The highest ranking title within the Police Department Union is the rank of Sergeant. The highest ranking title within the Fire Department Union is the rank of Captain.

Upon leaving the bargaining unit and entering into the first level of management with the City of Plattsburgh the employee's pay will increase by \$6,000 above the highest ranking union subordinate with the same amount of years of services.

Upon being promoted to the next level of management salary will increase an additional \$3,500 from their last level of management salary. Upon being promoted to the head of the Department (Chief of Police/Fire) salary will increase an additional \$10,000 above from their last level of management.

All pay is based upon total years of service not the highest listed salary.

To keep pay and benefits consistent between the bargaining unit and management language in attachment 2 will apply.

Attachment 1.

<i>Police</i> <u>years of service</u>	Sgt.	Lt.'s	Capt.	Chief
10	71,966	77,966	81,466	91,466
11	73,345	79,345	82,845	92,845
13	74,685	80,685	84,185	94,185
16	77,358	83,358	86,858	96,858
18	81,473	87,473	90,973	100,973
21	82,845	88,845	92,345	102,345
23	84,216	90,216	93,716	103,716
26	85,716	91,716	95,216	105,216

Actual <i>Fire Dept.</i> <u>Years of service</u>	Capt.	Bat. Chief	A. Chief	Chief
10	59,674	65,674	69,174	79,174
11	62,790	68,790	72,290	82,290
16	66,336	72,336	75,836	85,836

Attachment 2.

1. Notwithstanding the provisions of any general, special or local law or administrative code to the contrary, whenever the base salary or other compensation of the permanent full-time police officer/fire fighter who is a member of a negotiating unit and who is the highest ranking subordinate to the head of the police/fire department in such unit, is increased, the salary, as defined in subdivision two of this section, of the permanent full-time management of the police department/fire department shall be increased by at least the same dollar amount of the base salary increase received by such next subordinate police officer/fire fighter, and the other compensation, as defined in subdivision two of this section, of the permanent full-time management of the police department/fire department shall be increased at least to the same extent and with the same conditions as the other compensation received by the next subordinate police officer/fire fighter in the event that such subordinate officer's/fire fighter's other compensation is increased.

2. For the purposes of this section, salary shall mean fixed periodic compensation payable by an employer to or for the account of the employee for personal services rendered by such employee; other compensation shall mean all other forms of benefits which are credited to employees as a term of employment, which shall specifically include, but not be limited to, clothing payments, sick leave payouts, health insurance buyouts, employer contribution to or payments of insurance or welfare benefits and employer contributions to pension or annuity funds. Overtime, holiday and shift differential pay, Lieu time, Accumulated/Compensatory time, shall not be considered as salary or other compensation unless by resolution, ordinance, special or local law the municipality, district or authority elects to include these items of compensation within the employment benefit package of the permanent full-time head of the police/fire department.



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held February 25th, 2016, the following resolution was adopted:

By Councilor _____ ; Seconded by Councilor _____

WHEREAS, the following resolution was adopted on February 25th, 2016, and

WHEREAS, the Capital Expenditure Plan adopted January 9th, 2014, includes a Water Source of Supply category, and

WHEREAS, the Engineering and Planning Department has established a 2015 Westbrook 1 & 2 Dam Improvement Construction project that was included in the Capital Expenditure Plan adopted January 9th, 2014, for a total initial project cost of \$100,000 as listed below, and

WHEREAS, the cost of the 2015 Westbrook 1 & 2 Dam Improvement Construction project has been estimated by the Engineering and Planning Department to initially provide for some necessary maintenance improvements, for a total of \$100,000, and is being revised, as follows:

	2014 Capital Plan	2015 Estimated Cost	2016 Revised Cost
Westbrook 1 & 2 Dam – Improvement Construction	<u>\$ 3,000,000</u>	<u>\$ 100,000</u>	<u>\$ 300,000</u>
Total	<u>\$ 3,000,000</u>	<u>\$ 100,000</u>	<u>\$ 300,000</u>
Project Funding:			
Water Operating Fund	\$ 100,000	\$ 100,000	\$ 300,000
Water Serial Bonds	<u>2,900,000</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 3,000,000</u>	<u>\$ 100,000</u>	<u>\$ 300,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 25th day of February, 2016, as follows:

- 1) That, the amount of Three Hundred Thousand and 00/100 (\$300,000.00) Dollars is hereby appropriated to the Capital Project **2015 Westbrook 1 & 2 Dam Improvement Construction (H8320.77)** for the cost of the project described above and is hereby authorized to be expended for such purpose,
- 2) That, Three Hundred Thousand and 00/100 (\$300,000.00) Dollars of such appropriation be provided by the Water Operating Fund until such time as a borrowing resolution is adopted by the Common Council authorizing the issuance of debt to provide long term funding of the final project costs.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

February 18, 2016

To: Mayor Calnon and Members
Of the Common Council

Fr: Jon Ruff

Re: Westbrook Dams 1 and 2
Maintenance Work

In November 2015, a contract was awarded to JFP Enterprises to perform maintenance work at Westbrook 1 and Westbrook 2 dams. During maintenance work being performed on one of the Westbrook 1 spillway training walls, it was discovered that the concrete is much more deteriorated than was apparent during design and bidding. The engineering firm on the project, CHA, has designed a remedy that will stabilize the wall and provide long term service.

The cost for this revised work is \$165,260. There is \$31,290 in original maintenance scope that won't need to be performed so the net increase is \$133,970.

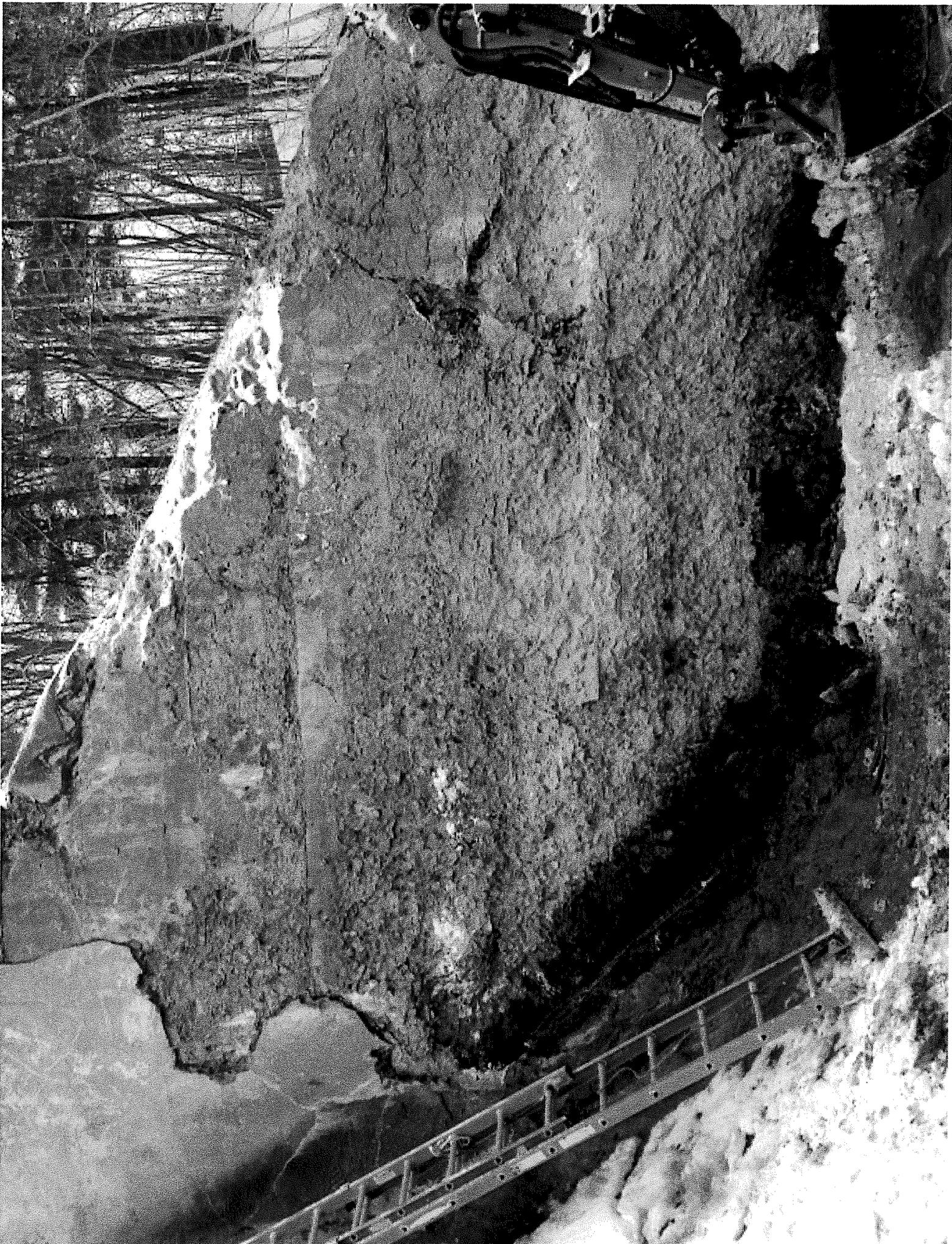
There are also two other smaller change orders for work on Westbrook 2 to improve the safety of the walkway over the spillway. All three are show in the following table.

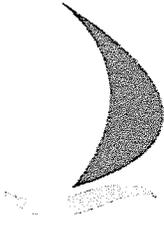
<u>Change Order</u>	<u>Amount</u>	<u>Description</u>
1	4,021.91	WB2 Walkway Concrete Removal
2	6,445.28	WB2 Walkway Structural
3	133,970.00	WB1 Training Wall
Total:	144,437.19	

It is respectfully requested that the Council agree to and authorize Change Order 1, 2 and 3 in the total net amount of \$144,437.19 appropriate an additional \$200,000 to Capital Project H8320.77 to fund these cost and other associated expenses. The source of funds is the Westbrook Dams IIC revenue contained in the Water Fund unappropriated fund balance.

Please contact me if you have any questions.

c: Richard Marks





Date of Application 2-18-16
Permit Number

EVENT APPLICATION

Please return completed application form with permit fee and paperwork to:

Community Development Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 536-7458 OR (518)536-7509
events@cityofplattsburgh-ny.gov

All applications must be submitted 45 days in advance for events. Street Solicitation Requests will not be accepted until February 1.
--

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT INFORMATION

Applicant's Name: Katelyn Imhoff Contact # (day of) 518-572-9854

Location of Event Site – A fee may be assessed based on content of the application.

Please mark all that apply:

- Beach booking
- Band shell booking
- Trinity Park
- City Marina
- Crete Civic Center
- City Gym
- US Oval
- Street Solicitation (*No rain date for street solicitation*)
- City Hall Building
- Other Please list:

Type of Event:

- Festival
- Tournament
- Parade
- Run/Walk-a-thon
- Bicycle Race/Ride
- Music Event
- Sidewalk Sale
- Marina booking
- Family Picnic/
- Demonstration
- Other _____

Actual Event Date(s): 4-2-16 Time of Event: 12:00 p.m.-4:00 p.m.

Set- Up Date: 4-2-16 Start Time _____

Tear Down Date: 4-2-16 End Time _____

Rain date: _____ Annual Event YES _____ NO

(No rain date is permitted for Street Solicitations)

Estimated Attendance: _____ Admission Fees: _____

Event Details (Please describe the purpose of your event)

Paws on Parade 5K/Fun Run or Walk will benefit Elmora SPCA. The event will include a small festival type gathering with food vendors, craft vendors, games, and a local radio station.

ORGANIZER/ APPLICANT INFORMATION

Name of Organization Elmore SPCA, Herkimer College Honors Program

Primary Contact Person: Katelyn Imhoff

Mailing Address: 6 Palmer Street Apartment 3

Town/City: Plattsburgh State : New York

Postal Code: 12901 email: imhoffk327@herkimer.edu

Daytime Phone Number: 518-572-9854 Cell: _____

Alternate Contact Person: _____ Phone: _____

Is your group a non-profit/charitable organization? YES NO

If yes, does it have a charitable Donation # _____

Social Media Contact Information

Twitter _____ Facebook _____

You tube _____ Website _____

SITE PLAN

Site Plan Attached YES NO

A Detailed Site Plan must be included with your package. The following, should they be relevant, must be included on your Site Plan.

- Location of all Tents, temporary or permanent structures
- Location of barricades and road closures (road, parking, bicycle parking, parking lots)
- Emergency exits
- fire extinguishers, propane storage
- fencing, staging, bleachers, stages, inflatables, petting zoos, etc.
- food/refreshment tent vendors, restrooms, refreshment tents

OTHER EVENT DETAILS

Power Required? YES NO Specifics: For Radio Station

Water Required? YES NO

Trailer Stage Required? YES NO (*Event Organizer responsible for pick up/return of stage*)

Portable Stage Required? YES NO
If YES, what dimensions?

Fireworks YES NO Sound Amplification YES NO

Sanitation Facilities YES NO *Port-a-potties to be arranged by organizer. Please mark on site map.*

Food Vendors/BBQ YES NO

Animals (Petting zoo) YES NO Company Contact information: _____

Amusement Rides YES NO Contact Information: _____

ALCOHOL

Alcohol at event YES__ NO Attach all requirements of the Municipal Alcohol Policy. Applicant is responsible for obtaining applicable Liquor License. The NYS Liquor Authority rules and regulations are available at www.sla.ny.gov/.

I/we have read, understand and will comply with the City of Plattsburgh

Municipal Alcohol Policy _____ SIGNATURE

ROAD CLOSURES/ PUBLIC WORKS

Does your event require a road closure? YES ____ NO ____

Road: _____

_____ Date: _____ Time _____

Road: _____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Other: _____

NOTE: Please provide and mark all road closure information in your site plans.

Barricades/Cones needed (if not a road closure) YES __ NO __ Location: _____

Additional Accessible parking signed dropped YES __ NO __ Location: _____

PARKING

Satellite Parking Location: _____

Bicycle Parking YES __ NO Location: _____

Additional Handicap Parking YES ____ NO Location: _____

PARADE/ WALK INFORMATION

Parade/Walk Assembly Area _____ Time _____

Parade/Walk Dismissal Area _____ Time _____

Route Map Attached YES ___ NO ___

Describe the Proposed Event Route of parade _____

EMERGENCY MANAGEMENT

All Sections **MUST** be completed before an event will be approved and an event permit issued.

Designated Emergency personal/Liaison (Event day): Katelyn Imhoff

Cell Number: 518-572-9854 Other (PIN) _____

Alternate Contact person : _____ Cell: _____

Where will liaison meet Emergency Services in the event of an emergency?

SECURITY

Who is responsible for your event security? What are their responsibilities? Please identify their location on the site plan.

Name of Security Firm: _____ Contact #: _____

FIRST AID

Who is responsible for first aid at your event? Please identify their location on the site plan.

TRAINING

What training will you provide to your volunteers/staff/participants regarding emergencies?

EVACUATION

How will you evacuate the area in the case of an emergency/disaster? Location of exits?
Evacuation Area

TENTS/VENDORS

TENT REQUIREMENTS

Will you have tents at your event? YES ___ NO

Please list the sizes: _____

REFRESHMENT VEHICLES REQUIREMENTS

Use of refreshment vehicles must adhere to the below requirements. Please confirm how you are going to demonstrate compliance to these conditions.

List of Food Vendors Attached YES ___ NO ___

CHECKLIST

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Detailed Site Plan
- Detailed Route Map (parade or walk)
- Map of Road Closures
- NYS Liquor License/Special Occasion Permit
- List of Refreshment Vehicle owners/ Mobile Food Providers (if applicable)
- Municipal Alcohol Policy Paperwork
- Insurance Certificate (City of Plattsburgh listed as additional insured)
- Application Signed

I/We the Event organizer _____, on behalf of _____, the party requesting the use of the City of Plattsburgh facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the City of Plattsburgh and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the facility/park.

I/We have read and understand the Municipal Event Procedures and I/We will abide by all guidelines therein.

Applicant's Signature: Katelyn Imhoff **Date** 2-18-16

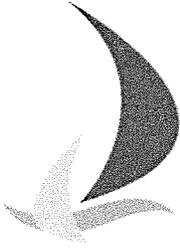
FOR INTERNAL USE ONLY

Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and or parks as listed in the application for the special event described.

Permit Issue Date: _____

Authorized Signature _____

Insurance Certificate	YES	NO
Permit Fee	YES	NO
Report to Council		
Permit ISSUED		



Date of Application

Permit Number

EVENT APPLICATION

Please return completed application form with permit fee and paperwork to:

Community Development Office
41 City Hall Place
Plattsburgh, NY 12901
Phone (518) 536-7458 OR (518)536-7509
events@cityofplattsburgh-ny.gov

All applications must be submitted 45 days in advance for events.

Street Solicitation Requests will not be accepted until February 1.

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT INFORMATION

Applicant's Name: Patricia Blanchard Contact # (day of) 518-566-482 ^{cell#} 315-514-4242

Location of Event Site – A fee may be assessed based on content of the application.

Please mark all that apply:

- Beach booking
- Band shell booking
- Trinity Park
- City Marina
- Crete Civic Center
- City Gym
- US Oval
- Street Solicitation (*No rain date for street solicitation*)
- City Hall Building
- Other Please list:

City streetside walks

↑ Police Dept is contacting to verify if they are staying on sidewalks or will be in streets. We will have confirmation by THURSDAY.

Type of Event:

- Festival
- Tournament
- Parade
- Run/Walk-a-thon
- Bicycle Race/Ride
- Music Event
- Sidewalk Sale
- Marina booking
- Family Picnic/
- Demonstration
- Other March for Bernie Sanders

Actual Event Date(s): February 27, 2016 Time of Event: 11:00am

Set- Up Date: NONE Start Time 11:00 am

Tear Down Date: NONE End Time 4:00 pm

Rain date: NONE Annual Event YES ___ NO X

(No rain date is permitted for Street Solicitations)

Estimated Attendance: NONE Admission Fees: NONE

Event Details (Please describe the purpose of your event)

open to All Voters. Congregating 11:00am at ROTA Gallery 39 Bridge Street
leaving around 11:30am up Bridge street to Margrette Street, left on Margretts
to Broad street cross up past Middle school towards SUNY Plattsburgh
Angel Center Congragate and back track 12:45 to ROTA GALLERY

ORGANIZER/ APPLICANT INFORMATION

Name of Organization ⁵¹⁸⁻566-4102 ⁵¹⁸⁻578-3985

Primary Contact Person: Patricia Blanchard Adam Guillette Wendy Bridges ⁵¹⁸⁻570-0278

Mailing Address: 39 McGaulley Ave. Plattsburgh

Town/City: Plattsburgh State : New York

Postal Code: 12901 email: motherX420032003@yahoo.com

Daytime Phone Number: 566-4102 Cell: 315 514 4702

Alternate Contact Person: ADAM Guillette Phone: 578-3885

Is your group a non-profit/charitable organization? YES NO

If yes, does it have a charitable Donation # _____

Social Media Contact Information

MARCH FOR BERNIE
Plattsburgh NY

Twitter _____ Facebook Patricia Blanchard Adam Guillette

You tube _____ Website _____

SITE PLAN

Site Plan Attached YES NO

A Detailed Site Plan must be included with your package. The following, should they be relevant, must be included on your Site Plan.

- Location of all Tents, temporary or permanent structures
- Location of barricades and road closures (road, parking, bicycle parking, parking lots)
- Emergency exits
- fire extinguishers, propane storage
- fencing, staging, bleachers, stages, inflatables, petting zoos, etc.
- food/refreshment tent vendors, restrooms, refreshment tents

OTHER EVENT DETAILS

Power Required? YES NO Specifics: _____

Water Required? YES NO

Trailer Stage Required? YES NO (Event Organizer responsible for pick up/return of stage)

Portable Stage Required? YES NO
If YES, what dimensions?

Fireworks YES NO Sound Amplification YES NO

Sanitation Facilities YES NO *Port-a-potties to be arranged by organizer. Please mark on site map.*

Food Vendors/BBQ YES NO

Animals (Petting zoo) YES NO Company Contact information: _____

Amusement Rides YES NO Contact Information: _____

ALCOHOL

Alcohol at event YES ___ NO Attach all requirements of the Municipal Alcohol Policy. Applicant is responsible for obtaining applicable Liquor License. The NYS Liquor Authority rules and regulations are available at www.sla.ny.gov/.

I/we have read, understand and will comply with the City of Plattsburgh

Municipal Alcohol Policy _____ SIGNATURE

ROAD CLOSURES/ PUBLIC WORKS

Does your event require a road closure? YES ___ NO

Road: _____

_____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Road: _____ Date: _____ Time: _____

Other: _____

NOTE: Please provide and mark all road closure information in your site plans.

Barricades/Cones needed (if not a road closure) YES ___ NO Location: _____

Additional Accessible parking signed dropped YES ___ NO Location: _____

PARKING

Satellite Parking Location: DURKEY STREET LOT

Bicycle Parking YES ___ NO Location: _____

Additional Handicap Parking YES ___ NO Location: _____

PARADE/ WALK INFORMATION

Parade/Walk Assembly Area ROTAGALLERY 39 BRIDGE STREET Time 11: AM

Parade/Walk Dismissal Area ROTA GALLERY same Time 4 PM

Route Map Attached YES NO

Describe the Proposed Event Route of parade Bridge St. to Margrette St. Left to Broad St. Cross Right to SUNY AngelCenter and Return

EMERGENCY MANAGEMENT

All Sections **MUST** be completed before an event will be approved and an event permit issued.

Designated Emergency personal/Liaison (Event day): Patricia Blanchard

Cell Number: 315-514-4102 Other (PIN) _____

Alternate Contact person : Adam Guillette Cell: 518-578-3885

Where will liaison meet Emergency Services in the event of an emergency?

ROTAGALLERY or ANGELcenter

SECURITY

Who is responsible for your event security? What are their responsibilities? Please identify their location on the site plan.

Name of Security Firm: _____ Contact #: _____

FIRST AID

Who is responsible for first aid at your event? Please identify their location on the site plan.

TRAINING

What training will you provide to your volunteers/staff/participants regarding emergencies?

EVACUATION

How will you evacuate the area in the case of an emergency/disaster? Location of exits?
Evacuation Area

TENTS/VENDORS

TENT REQUIREMENTS

Will you have tents at your event? YES ___ NO X

Please list the sizes: _____

REFRESHMENT VEHICLES REQUIREMENTS

Use of refreshment vehicles must adhere to the below requirements. Please confirm how you are going to demonstrate compliance to these conditions.

List of Food Vendors Attached YES ___ NO X

CHECKLIST

Please submit the following documents with your Event Application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

- Detailed Site Plan
- Detailed Route Map (parade or walk)
- Map of Road Closures
- NYS Liquor License/Special Occasion Permit
- List of Refreshment Vehicle owners/ Mobile Food Providers (if applicable)
- Municipal Alcohol Policy Paperwork
- Insurance Certificate (City of Plattsburgh listed as additional insured)
- Application Signed

I/We the Event organizer Patricia Blanchard, on behalf of Bernie Sanders Grassroots somebodies, the party requesting the use of the City of Plattsburgh facility/park noted in the above application do hereby hold and save harmless and agree to indemnify the City of Plattsburgh and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all actions, debts, suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use of the facility/park.

I/We have read and understand the Municipal Event Procedures and I/We will abide by all guidelines therein.

Applicant's Signature: Patricia Blanchard Date 2-23-2016

FOR INTERNAL USE ONLY

Permission is GRANTED to the applicant and/or sponsoring organization to use the streets/facilities and or parks as listed in the application for the special event described.

Permit Issue Date: _____

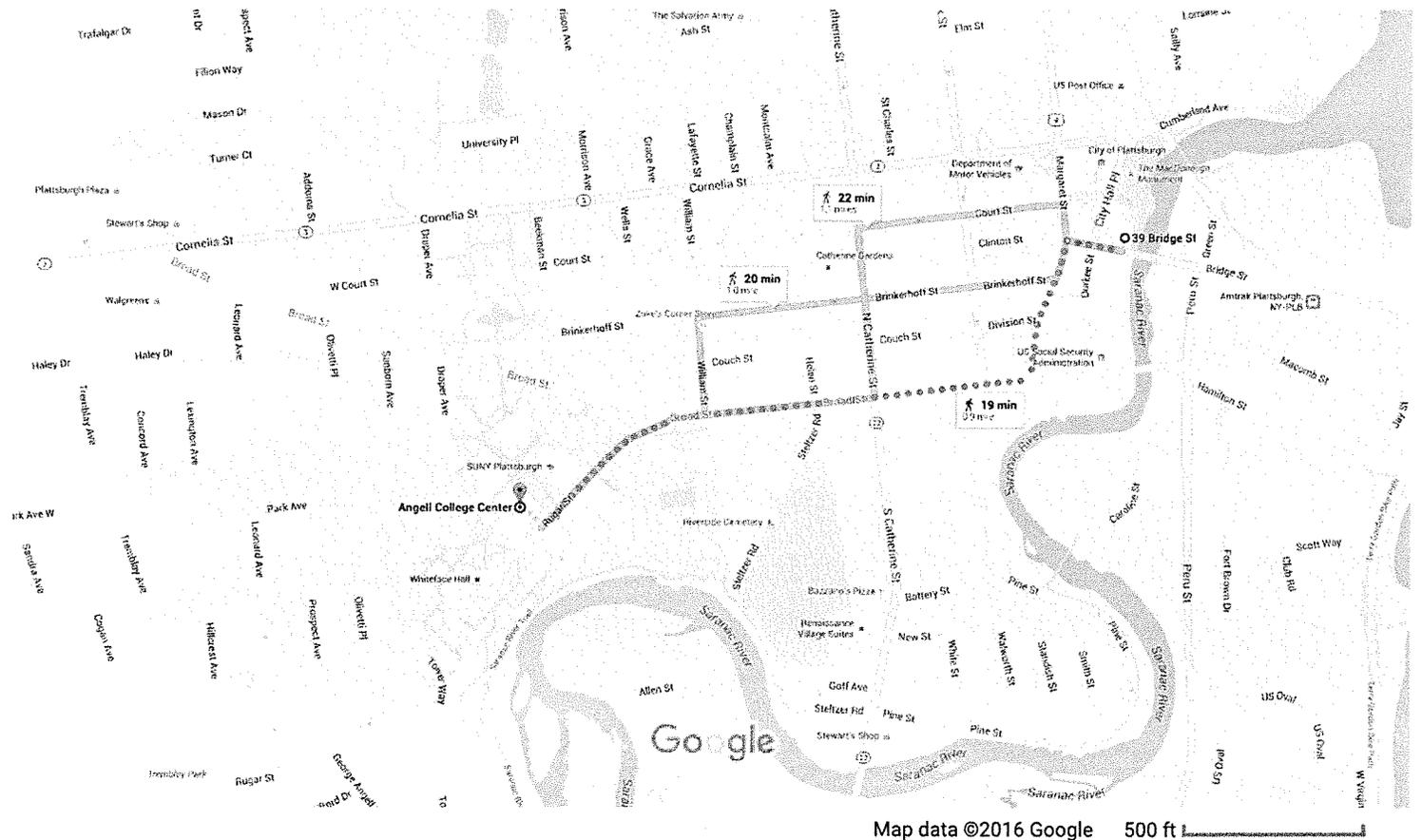
Authorized Signature _____

Insurance Certificate	YES	NO
Permit Fee	YES	NO
Report to Council		
Permit ISSUED		

Google Maps

39 Bridge Street, Plattsburgh, NY to Angell College Center

Walk 0.9 mile, 19 min



Map data ©2016 Google 500 ft



via Broad St

19 min
0.9 mile



via Brinkerhoff St

20 min
1.0 mile



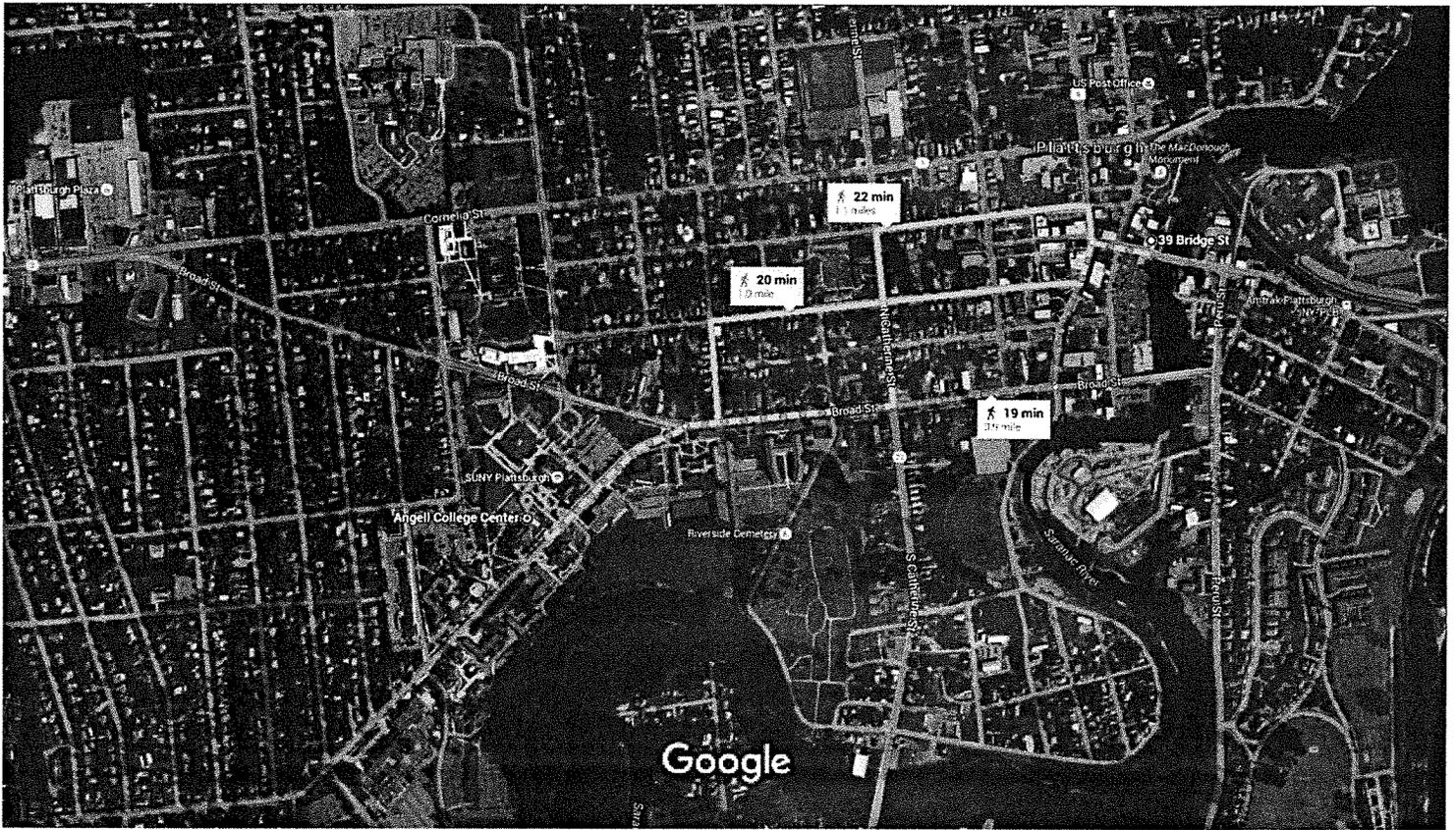
via Court St

22 min
1.1 miles

Google Maps

39 Bridge Street, Plattsburgh, NY to Angell College Center

Walk 0.9 mile, 19 min



Imagery ©2016 Google, Map data ©2016 Google 500 ft

-
- | | | |
|---|--------------------|---------------------|
|  | via Broad St | 19 min
0.9 mile |
|  | via Brinkerhoff St | 20 min
1.0 mile |
|  | via Court St | 22 min
1.1 miles |

On February 27th we will be having a MARCH FOR BERNIE event in Plattsburgh to show our support for the one candidate fully committed to the people and not the special interests. These events will be going on across the country so our small city will stand in solidarity with cities across the country and be a part of a new chapter in American history!

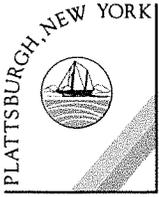
The March will start at 11:30 at the ROTA and we ask people to arrive between 11-11:30 so we can leave on time. We will then march down to the Angel college center following the route linked at the bottom of the event.

We ask that you dress for the weather and if that if possible you make or bring your own signs, that said we will also have a few extra signs available for people to use.

We will also be having an indoor garage sale at the ROTA which starts at 11 with lots of great items for sale to raise money for Bernie, as well as, having Bernie shirts, buttons and other merch available for purchase. The details for this indoor garage sale will be posted in the comments section below!

If you have any other questions or concerns please leave a comment on this page and/or get ahold of myself on facebook or Patty Blanchard on facebook or via her cell at 315-514-4242.

Please feel free to invite any friends or family who live locally who support Bernie! And thanks everyone for all you do and looking forward to seeing you all there! :)



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

February 22, 2016

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

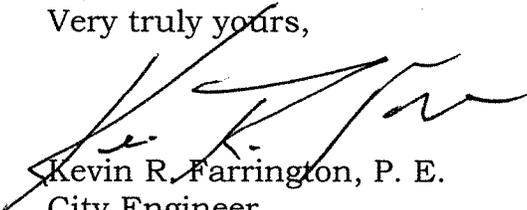
**REF: Request for Permission to Accept Funds
For EPF Grant
City of Plattsburgh Saranac Street Bridge Project**

Dear Mayor Calnon & Councilors:

It is requested the Mayor be authorized to accept funds from the New York State Office of Parks Recreation and Historic Preservation for the 2015 Environmental Protection Fund Grant for the City Of Plattsburgh Saranac Street Bridge Project and enter into an agreement with the State for such financial assistance. The attached draft resolution is a required component of the grant.

Attached are (2) copies of the resolutions for the Mayor to approve.

Very truly yours,



Kevin R. Farrington, P. E.
City Engineer

/jh

CC: City Clerk
City Chamberlain



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

RESOLVED:

That James Calnon, as Mayor of the City of Plattsburgh, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and enter into and execute a project agreement with the State for such financial assistance to the City of Plattsburgh for the City Of Plattsburgh Saranac Street Bridge Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

On roll call, Councilors _____,

_____ and _____ voted in the affirmative; no one in the negative;

Absent: _____. **Carried.**

CERTIFIED A TRUE COPY

CITY CLERK



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

RESOLVED:

That James Calnon, as Mayor of the City of Plattsburgh, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and enter into and execute a project agreement with the State for such financial assistance to the City of Plattsburgh for the City Of Plattsburgh Saranac Street Bridge Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

On roll call, Councilors _____, _____, _____

_____ and _____ voted in the affirmative; no one in the negative;

Absent: _____. **Carried.**

CERTIFIED A TRUE COPY

CITY CLERK

Carlin, Beth

From: Armstrong, Rachelle
Sent: Tuesday, February 23, 2016 8:49 AM
To: City Council
Cc: Carlin, Beth
Subject: Item for initial con---> Rule 4 impl

Dear All,

Here is a draft item for initial consideration. I welcome suggestions for revisions, as I'm not familiar with protocol for this type of resolution.

Be it resolved that the Common Council declares the month of March Brain Injury Awareness month. As such, the Council and Staff are urged to participate in the Blue Jeans for Brain Injury public awareness campaign by wearing Blue Jeans on a ~~designated day in March~~ ^{March 23, 2016}, taking a photo to post on the Brain Injury Awareness FB page and #BlueJeans4BI. Other ways to participate include making donations to the Brain Injury Advocacy Association of NYS, and encouraging NYS legislators to advocate for individuals with TBI and their caregivers on March 23rd.

Thanks,
Rachelle

Congressman Chris Gibson
1708 Longworth House Building
U.S. House of Representatives
Washington, D.C. 20515

Senator Bernie Sanders
1332 Dirksen Building
U.S. Senate
Washington, D.C. 20510

Congressman Paul Tonko
2463 Rayburn House Building
U.S. House of Representatives
Washington, D.C. 20515

Senator Kirsten Gillibrand
478 Russell Senate Building
U.S. Senate
Washington, DC 20510

Senator Charles Schumer
322 Hart Senate Building
U.S. Senate
Washington, D.C. 20510

Congressman Peter Welch
2303 Rayburn House Building
U.S. House of Representatives
Washington, DC 20515

Senator Patrick Leahy
437 Russell Senate Building
U.S. Senate
Washington, DC 20510

Congresswoman Elise Stefanik
512 Cannon House Building
U.S. House of Representatives
Washington, DC 20515

RE: The Oil by Rail threat in the Lake Champlain Region

Dear Honorable Senators and Representatives,

On behalf of the undersigned organizations, businesses, and officials charged with protecting the health and welfare of the people and environment of Vermont and New York, we urge you to address a dire and growing threat to Lake Champlain and the people and wildlife that depend on it. Over the last decade, there has been an alarming increase in the transportation of crude oil in thinly walled, dangerous trains and on dated infrastructure along the shores of Lake Champlain.

This oil by rail transit presents unacceptable risks and virtually no benefits to the communities and natural resources along the Montreal to Albany, NY rail route. Paradoxically, this dramatic oil by rail traffic increase comes at a time when the region's oil use is dramatically declining and efforts are in place to phase out the use of oil and other fossil fuels.

We thank you for the concern you have shown regarding this issue and the important steps you have taken to understand the threat better.

Now is the time for decisive action to protect Lake Champlain through a ban on the transportation of oil by rail along its shores. At stake within the Lake Champlain region is the drinking water supply for hundreds of thousands of people, nearly \$4 billion in tourism revenue, more than \$200 million in annual fishing related revenue, healthy waters for fish and thousands of migratory waterfowl, culturally-based recreation going back centuries, and the future of our region's vibrancy.

This threat is not unique to Lake Champlain, and sadly stories from across the country demonstrate what could happen here. Nationwide, trains carried 40 times more oil in 2012 than in 2008. With this increase in oil transport, accidents have dramatically risen as well. For example, the U.S. saw a six fold increase in oil tanker spills over the past three and a half decades.

Nothing illustrates the extreme risk currently facing communities and natural resources along the Lake than the tragic July 2013 disaster in Lac-Mégantic, Quebec. On a summer night, an improperly secured train of oil cars rolled unattended into this quaint lakeside town that resembles many towns in Vermont and northern New York. When the train reached the town, it was traveling at least 60 miles per hour at the time it derailed. The ensuing crash and explosion incinerated the downtown, killed 47 people, and released approximately 1.5 million gallons of oil, much of which polluted the lake and nearby river. The

crash site's soil and nearby water resources are still contaminated today. Several other oil-carrying train derailments have occurred since the Lac-Mégantic disaster. These include explosions and derailments in Virginia, Illinois, West Virginia, Ontario, Wisconsin, and North Dakota, all of which fortunately did not result in the loss of life.

The disaster that struck Lac-Mégantic threatens Lake Champlain and the communities along its shores. **Tens of millions of gallons of explosive crude oil roll through New York towns and along Lake Champlain's western shore each week** in the same type of tanker cars that failed catastrophically in Lac-Mégantic—each carrying 30,000 gallons of crude oil. Each train can consist of as many as 100 of these cars, more than eight out of every ten of which are DOT-111 tanker cars. DOT-111 cars have been referred to as “Pepsi cans on wheels” and are deemed inadequate to carry oil safely by the Railway Supply Institute Committee on Tank Cars. Newer tank cars built to CPC-1232 standards have also been deemed inadequate to carry high hazard flammable materials, like crude oil, by the Pipeline and Hazardous Materials and Safety Administration and the Federal Railroad Administration and are required to be retrofitted to meet higher safety standards or retired by 2020.

While the transport of oil by rail has dramatically risen, federal regulations have not kept pace. In fact, a recent update to the federal train safety regulations will not protect our communities and continues to allow the use of DOT-111 and CPC-1232 tanker cars for another half decade. A 2014 report from the Cuomo Administration, “Transporting Crude Oil in New York State: A Review of Incident Prevention and Response Capacity,” highlighted this continuing oversight gap and the need for swift action to be taken. The report found that New York's oil spill response plan for Lake Champlain has not been updated for decades and plans for inland waters (Inland Area Contingency Plans) have not been properly prepared. Regardless, even if adequate resources were available for an immediate response, past oil spills from around the country demonstrate that it can take billions of dollars and many years to address a spill and the health and environmental consequences can persist for decades.

Additionally, there is growing pressure to transport heavy, toxic diluted bitumen from the tar sands of Canada along the Lake. A just published National Academy of Sciences study has concluded that diluted bitumen poses clean up and response challenges that first responders, regulators, and shippers have not figured out how to address. Once it spills, diluted bitumen can persist in the environment indefinitely.

Furthermore, this dramatic increase in oil by rail traffic has negatively impacted the quality of life in many affected towns as these long trains have increased noise, created traffic congestion, and threatened to cause delays for emergency responders.

Simply put, oil by rail traffic poses an unacceptable risk to our communities and environment, especially given the aging train infrastructure in the region. Although recent inspections have been done along the mainline from Rouse's Point to Albany per an Executive Order from Governor Cuomo, much of the rail infrastructure along the Lake is old and in poor condition. Many of the bridges are post-Civil War era and the newest bridges date from the Eisenhower Administration.

We are unnecessarily gambling with the health of New York and Vermont's communities along Lake Champlain and with the Lake itself. Unless swift action is taken, it is a matter of when - not if - the Lake Champlain region will be scarred by an oil spill. In the meantime, the safety, economy, fish, wildlife, recreation, and drinking water in New York, Vermont, and Quebec remain at risk.

To address this direct and immediate threat to Lake Champlain, we are calling for a Federal legislatively imposed ban on the transport of oil along Lake Champlain.

We also respectfully request Congressional hearings be held to closely examine the current reality of dangerous crude oil transport via railways through our communities and along Lake Champlain. We sincerely look forward to collaboratively removing this imminent threat.

With gratitude,

National Wildlife Federation (NWF)

Environmental Advocates of New York (EANY)

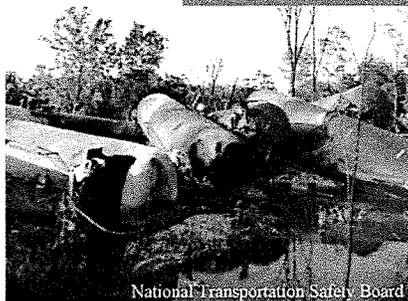
Vermont Natural Resources Council (VNRC)

Lake Champlain International (LCI)

Vermont Public Interest Research Group (VPIRG)



INSPIRING AMERICANS TO PROTECT WILDLIFE FOR OUR CHILDREN'S FUTURE.



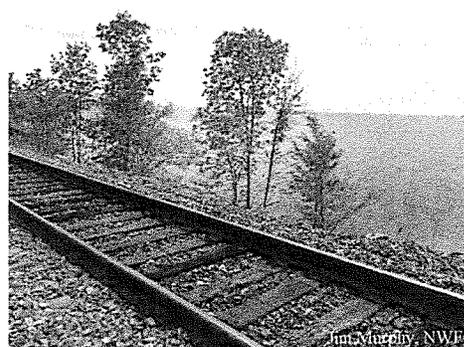
Oil By Rail: Lake Champlain Region

Explosive crude oil is being transported by trains through eastern New York communities and along the shores of Lake Champlain at an increasing rate, risking the region's people, fish, wildlife, and economy. With regional oil use dropping and policies being considered to achieve further reductions, this fossil fuel invasion of the Lake Champlain region is all risk and no reward.

The Threat

At least 15-30 million gallons of explosive crude oil per week is transported through New York communities and along the shores of Lake Champlain—only a few miles from Vermont's biggest city. This new and increasing threat in the Lake Champlain region brings unnecessary dangers to hundreds of thousands of people and wildlife.

Rail cars and infrastructure are disturbingly outdated. Eight of ten tanker cars are deemed inadequate to carry oil safely and rail bridges along the Lake date back to the post-Civil War era. Each tanker carries 30,000 gallons of crude oil (equivalent to 600 full bathtubs) accompanied by up to 100 other cars. Each train carries more than 2 million gallons of volatile oil. Emergency responders—from local to Federal—caution that no response plan can ever be adequate enough to clean-up an oil train derailment along Lake Champlain. It can take billions of dollars to address an oil spill with toxins still persisting indefinitely.



Learning from Tragedies



Nothing illustrates the extreme risk currently facing communities and natural resources along Lake Champlain more than the tragic July 2013 disaster in Lac-Mégantic, Quebec. On a summer night, an improperly secured train of oil cars rolled unattended into this quaint lakeside town that resembles many towns in Vermont and northern New York. The ensuing crash and explosion incinerated the downtown, killed 47 people, and released approximately 1.5 million gallons of oil, much of which polluted the lake and nearby river.

More than 250 other oil carrying trains have derailed in the U.S. since 2013 while we have seen trains carrying 40 times more oil in 2012 than in 2008 nationally.

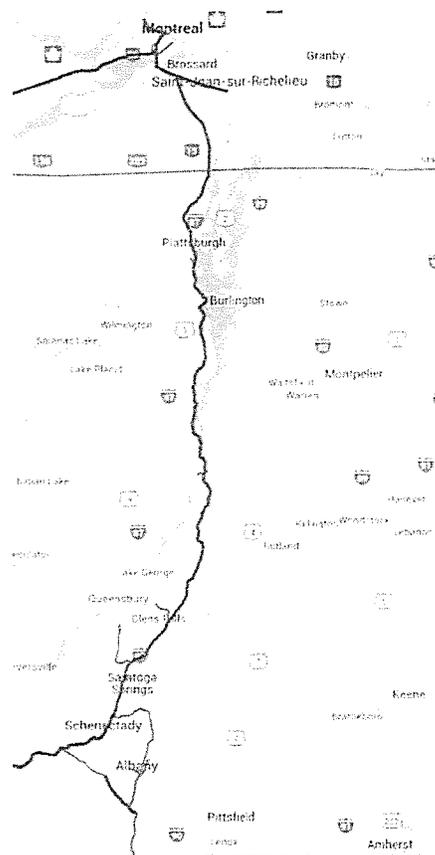
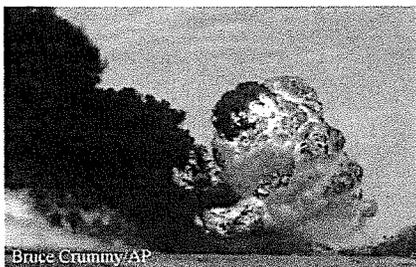
Contact:
Ross Saxton
(802) 383-8400
rosssaxton@gmail.com



fact sheet

All Risk, No Reward

Oil spills from train derailments often quickly lead to horrific conditions for people, fish, and wildlife. For instance, 63.5% of small mammals impacted by the 2010 Kalamazoo River tar sands oil spill died. Again, an oil by rail derailment in Illinois caused one of the largest fish kills in the state's history. Trains are now transporting tens of millions of gallons of explosive crude oil through dozens of cities and small communities while utilizing decrepit infrastructure and equipment. **It is a matter of when, not if a disaster happens in the Lake Champlain region.**



What's At Stake

- Drinking water for 200,000 New Yorkers, Vermonters & Quebec residents.
- \$4 billion in tourism revenue; \$200 million in fishing related revenue.
- 70+ fish species, 300+ bird species, 20+ amphibian & reptile species, 50+ species of mammals, and countless plants & insects.
- Centuries of culturally-based recreation.
- The region's economy and vibrancy.

Take Action

Protect your community: Join a coalition of diverse organizations, businesses, towns, cities, and community leaders from across Vermont, New York, and Quebec to support a ban on oil by rail transport in the Lake Champlain region.

Email or call Ross Saxton at rosssaxton@gmail.com and (802) 383-8400 to learn more and join the coalition.

Learn more:

Oil by Rail report by NWF
<http://www.nwf.org/News-and-Magazines/Media-Center/Reports/Archive/2015/05-28-2015-Tar-Sands-at-our-doorstep.aspx>
(Alternative link: <http://bit.ly/nwfoilbyrail>)

Lac-Mégantic news coverage, Canadian Broadcasting Network
<http://www.cbc.ca/montreal/features/lac-megantic/>



Duck Photo: Martin Correns, Wiki Commons
Salmon Photo: Jack Rowell for Lake Champlain International



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

February 19, 2016

Mayor James Calnon and
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

RE: JANELLE HENRY

Dear Mayor Calnon and Councilors:

It is requested that authorization be given for Janelle Henry, a Laboratory Technician at the WPCP, to attend a microbiology seminar in Fayetteville, N.Y. on March 7, 2016. The total estimated cost for Janelle to take the class is \$599.08. The itemized costs are detailed on the attached form.

It is respectfully requested that travel and training be authorized for Janelle to attend this course which is given in conjunction with the New York Association of Approved Environmental Laboratories. This course is on keeping with testing done for the Water Pollution Control Plant and Water Filtration Plant for Coliform Bacteria. There are sufficient funds available in the WPCP budget under the training/education line item.

Should you have any further questions, please feel free to contact me.
Thank you.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:pl

cc: Janelle Henry w/attachment
Jon Ruff w/attachment
Files (2)

TRAVEL REQUEST AND AUTHORIZATION – CITY OF PLATTSBURGH

TO: DEPARTMENT LIASON COUNCILOR

Permission is hereby requested for Janelle Henry
Employee Name

Of WPCP Department to travel to Fayetteville, NY Location

For NY AAEL Microbiology Seminar
Conference/Seminar Name

On 03/06/2016 + 03/07/2016 Dates, including travel days
16 hours total Hours, including travel days

Please attach program or other literature, and back-up for estimated costs.

ESTIMATED COSTS:

Mileage .54¢ x 226 miles x 2 = \$244.08
Hotel The Craftsman Hotel = \$99.00
Meals 3/7 Breakfast, 3/6 + 3/7 dinners = \$61.00
Registration non-member \$195.00

Personnel Cost (Replacement, overtime and dedicated time of attending personnel) _____

TOTAL 599.08

Please indicate department budget code from which this trip will be expended:
00004461

Date: 2/18/2016 Department Head _____

AUTHORIZATION:

Pursuant to the authority granted me under The City of Plattsburgh Common Council Resolution dated _____, I do hereby authorize the above travel as requested.

Date: _____

Councilor Department Liaison

Mayor

NOTE: This authorization and supporting receipts must be attached to the travel voucher claiming reimbursement for expenses (C.C. Resolution, Feb. 1989).



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

February 11, 2016

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval to send a Police Department Employee to Albany, NY for "The 2016 New York State Police Crimes against Children Seminar", from 05/09/2016 to 05/13/2016. The total cost will not exceed \$755.00 and will be expensed out of the Asset Forfeiture fund. This training is at their request. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

City of Plattsburgh
Weekly Expenditure Analysis - Large Dollar Items
Week of 2/26/2016

City:	Payee	Description	Amount
	Plattsburgh City School District	January 2016 receipts delinquent school taxes for 14/15 & 15/16 rolls	101,436.09
	City Chamberlain - T&A Acct.	Transfer to wire payment - weekly Blue Shield and monthly CanaRx costs	82,556.39
	Compass Minerals America, Inc.	440.6224 tons of bulk highway coarse salt delivered - DPW - January 2016	40,975.66
	Disabled Retirees - (7)	Supplemental allowance costs 207 (a) & (c) - 6 fire & 1 police - February 2016	17,426.00
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA/Medicare Payroll withholding	10,869.94
	Elmore SPCA Inc	2016 Agreement per CCR for stray dogs & cats - Police - January-Dec. 2016	10,868.00
	New England Organics	163.08 tons of sludge hauling to Grasslands landfill - WPCP - January 2016	8,323.60
	PCS Pump and Process	Manhole monitoring unit for sewer overflow - WPCP - February 2016	5,242.20
	PrimeLink	February 2016 telephone and internet service fees - all City departments	4,420.19
	NYS Industries for the Disabled	City Court cleaning costs - Municipal Court - January 2016	3,999.30
	City Chamberlain	2016 property taxes for Parking Lot Fund properties - SAD taxes plus 40 Bridge	3,871.45
	MES New York	Cascade system funded by grant money 5% City match - Fire Dept. - Dec 2015	3,219.78
	Taylor Rental Center	Inflatable toys for Gym parties - Rec Complex - December 2015	3,000.00
	NEWS of New York Inc.	Solid waste charges for dumping at landfill - DPW - February 2016	2,503.61
	Loresman's	T-shirts for sports programs - Rec Complex - January-February 2016	2,310.50
	Westaff	Temporary Typist for permanent clerical absences - Finance - February 2016	2,146.34
	North Country Cleaners	Janitorial service for building - Police - January 2016	1,833.33
	MX Fuels & Propane/Vaincourt Fuels Div.	1,291.4 gallons of gasoline - Police - February 2016	1,720.66
	Glens Falls National Bank	Lock box fees for banking - Data Processing - January 2016	1,550.19
	Stewart & Stevenson Power Products	Repairs to vehicles #282 & 283 - Fire - January 2016	1,530.74
	NYS Electric & Gas	Electric & Natural Gas - Rec Complex Gym - January 2016	1,333.19
	Vantage Equipment	Repair parts purchases for snow plows- DPW - January 2016	1,194.42
	Symquest Group Inc.	Printer maintenance plan and cartridges - All Departments - December 2015	1,127.58
	Hall Communications	Radio advertising for the fitness center - Rec Complex - January 2016	1,098.00
	Complus Data Innovations, Inc	Parking Ticket collection fee per contract - Police -January 2016	1,029.23
	Others - 84 total others	Various	<u>17,567.92</u>
		Total City	<u>333,154.31</u>
MLD:			
	New York Power Authority	Electricity purchased for resale for December 2015	825,929.22
	New York Municipal Power Agency	Electrical power purchases for December 2015	184,759.00
	City Chamberlain - T&A Acct.	Transfer to wire payment - weekly Blue Shield and CanaRx costs	12,281.51
	HMT, Inc.	Substation maintenance for South Catherine St. station - June 2015	7,009.80
	Lineman's Supply	16 6 foot line guards for guy wires - September 2015	4,756.06
	City Chamberlain - Soc Sec Acct.	Transfer to deposit FICA Payroll W/H	3,003.77
	Verizon	Substation Safety Lines, wireless and cell phone charges - January 2015	1,613.24
	Paul C. Doyle		1,470.05
	Terex Utilities, Inc.	Quick couplers replaced for units 106 & 122, adapter for 120 - October 2015	1,325.74
	Aegisys Inc.	Hosting Harris history files for January 2015	1,250.00
	Refunds (4)	Refund to customers for deposit and credit balances - Mar, Sept, Oct, Nov 2015	1,211.28
	Others - 23 others	Various	<u>6,405.94</u>
		Total MLD	<u>1,051,015.61</u>
Specials:			
	Capital Expenditures	\$264.6k pumping station, \$12.3k buildings, \$8.2k flood damage, \$4.3k rec fence, \$2.4k dams	<u>291,718.87</u>
		Total Specials	<u>291,718.87</u>
	Gross Total		<u>\$ 1,675,888.79</u>
	Less: Inter-Fund Transactions		<u>-</u>
	Total Net Expenditures		<u>\$ 1,675,888.79</u>
Payroll:			
		Pay Period	Year to Date
	Total Payroll Headcount	194	272
	Base Hourly & Salary	134,784.15	\$ 1,603,361.61
	Overtime, Standby & Shift Differentials	12,444.17 9.23%	134,545.80 8.39%
	Vacation, Holiday, Pers. & Accum. Leave	\$3.6k Robinson MLD (YTD Payout - Stone \$33.5k, Riley \$9.6k) 36,300.74 26.93%	391,068.33 24.39%
	Sick, Bereavement Leave	3,948.13 2.93%	61,924.95 3.86%
	Longevity - AFSCME weekly \$2.3k	YTD Mgt. payout - Stone \$14.8k 1,881.05 1.40%	30,446.86 1.90%
	Higher Class Pay	355.05 0.26%	5,512.15 0.34%
	Sick Leave Buyout		-
	Health Insurance Buyout		24,625.00 1.54%
	Clothing/Uniform Allow - PD, MLD		-
	College Degree Allowances		-
	Severance - sick leave time	YTD Payout - Stone \$59.2k, Riley \$36.8k	95,910.93 5.98%
	Retroactive Pay		-
	Grand Total	<u>\$ 189,713.29</u>	<u>\$ 2,347,395.63</u>
	Overtime, Standby & Shift Diff	\$ - 0.00%	\$ 53,823.81 40.00%
	DPW	2,533.03 20.36%	26,971.20 20.05%
	Police	4,223.74 33.94%	20,946.04 15.57%
	MLD	3,331.85 26.77%	16,031.26 11.92%
	WPCP	1,584.69 12.73%	11,400.20 8.47%
	Other City Depts.	615.23 4.94%	4,468.46 3.32%
	Library	155.63 1.25%	904.83 0.67%
	Overtime, Standby & Shift Diff - by depart.	<u>\$ 12,444.17</u>	<u>\$ 134,545.80</u>

City of Plattsburgh
Overtime, Standby & Shift Differential Analysis - 2016 Budget vs. Actual
Payroll Period Ended 2/26/2016
(in dollars)

Department	Budget	YTD Budget	YTD Actual	YTD Variance
Fire	161,301.06	25,046.52	53,823.81	(28,777.29)
DPW	212,623.00	33,015.69	26,971.20	6,044.49
Police	233,600.00	36,272.95	20,946.04	15,326.91
MLD	185,600.00	28,819.61	16,031.26	12,788.35
WPCP	84,830.00	13,172.24	11,400.20	1,772.04
Other City	35,400.00	5,496.84	4,468.46	1,028.38
Library	<u>7,500.00</u>	<u>1,164.59</u>	<u>904.83</u>	<u>259.76</u>
Total	<u><u>920,854.06</u></u>	<u><u>142,988.43</u></u>	<u><u>134,545.80</u></u>	<u><u>8,442.63</u></u>