

At a Regular Meeting of the Common Council of the City of Plattsburgh, New York, held on the 12th day of June, 1953.

PRESENT: Mayor Tyrell, Aldermen Holland, LeClair, Villoni, Demary, Stewart and Cardi.

ABSENT: None.

By Alderman LeClair; seconded by Alderman Villoni:

LOCAL LAW NO. 1 OF 1953

ENTITLED AN ACT providing for the minimum and maximum compensation, rate of increase and time of taking effect of such increases for city officials; creating, continuing and classifying titles and positions and providing for compensation, rates of increase and time of taking effect of such increases for the various employees of the City of Plattsburgh, and providing for payrolls and establishing payroll periods therefor.

BE IT ENACTED by the Mayor and the Common Council of the City of Plattsburgh, New York, as follows:

SECTION 1. Compensation of City Officials.

The salary of the Mayor shall be at the rate of \$2300.00 for each calendar year, payable from the General Fund Budgetary Accounts.

The salary of each Alderman shall be at the rate of \$700.00 for each calendar year, payable quarterly from the General Fund Budgetary Accounts.

The salary of the City Chamberlain, upon appointment, shall be at the rate of \$4500.00 for each calendar year, which annual rate shall be increased \$200.00 at the beginning of each successive service year until the maximum amount of the annual salary rate of \$5100.00 is attained all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the City Clerk, upon appointment, shall be at the rate of \$4400.00 for each calendar year, which annual rate shall be increased \$100.00 at the beginning of each successive service year until the maximum annual salary rate of \$4900.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Corporation Counsel shall be at the rate of \$5300.00 for each term year, payable from the General Fund Budgetary Accounts.

The salary of each member of the Municipal Civil Service Commission shall be at the rate of \$900.00 for each calendar year payable from the General Fund Budgetary Accounts.

The salary of the City Judges shall be at the rate of \$3100.00 for each term year, payable from the General Fund Budgetary Accounts.

The salary of the Acting City Judge shall be at the rate of \$9.00 per day for each day during which he sits, but not to exceed \$450.00 in any one term year, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Chief of Police, upon appointment, shall be at the rate of \$4,000.00 for each calendar year, which annual rate shall be increased \$100.00 at the beginning of each successive service year until the maximum annual salary rate of \$4500.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Fire Chief, upon appointment, shall be at the rate of \$4000.00 for each calendar year, which annual rate shall be increased \$100.00 at the beginning of each successive service year until the maximum annual salary rate of \$4500.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Civil Defense Director, upon appointment, shall be at the rate of \$1200.00 for each calendar year, payable from the General Fund Budgetary Accounts.

The salary of the Building Inspector and Clerk of the Commission of Assessment and Taxation, upon appointment, shall be at the rate of \$3850.00 for each calendar year, which annual rate shall be increased \$100.00 at the beginning of each successive service year until the maximum annual salary rate of \$4350.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Plumbing Inspector shall be at the rate of \$1100.00 for each calendar year, payable from the General Fund Budgetary Accounts.

The salary of the Sealer of Weights and Measures shall be at the rate of \$575.00 for each calendar year, payable from the General Fund Budgetary Accounts.

The salary of the Superintendent of Water and Sewage, upon appointment, shall be at the rate of \$5100.00 for each calendar year, which annual rate shall be increased \$200.00 at the beginning of each successive service year until the maximum annual salary rate of \$6100.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Superintendent of Public Works, upon appointment, shall be at the rate of \$4850.00 for each calendar year, which annual rate shall be increased \$200.00 at the beginning of each successive service year until the maximum annual salary rate of \$5850.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Health Officer shall be at the rate of \$2150.00 for each calendar year, payable from the General Fund Budgetary Accts.

The salary of the Recreation Director, upon appointment, shall be at the rate of \$4000.00 for each calendar year, which annual rate shall be increased \$100.00 at the beginning of each successive service year until the maximum annual salary of \$4600.00 is attained, all of which shall be payable from the General Fund Budgetary Accounts.

The salary of the Librarian, upon appointment, shall be at the rate of \$2750.00 for each calendar year, which annual rate shall be increased \$100.00 at the beginning of each successive service year until the maximum annual salary rate of \$3150.00 is attained, all of which shall be payable from the General Fund Budgetary Accts.

The salary of the Municipal Airport Manager, upon appointment shall be at the rate of \$4200.00 for each calendar year, payable from the General Fund Budgetary Accounts.

Supervisors and Constables shall be entitled to receive the same compensation for their services as corresponding officers in the Towns of the County of Clinton are entitled to receive for like services.

Inspectors of Election and other election officers entitled to be appointed shall receive compensation which is hereby fixed as follows: Primary Day - \$10.00; each Registration Day \$10.00; and General Election Day - \$10.00 Party Representatives for Elections entitled to be appointed shall receive \$8.00 for General Election Day; Custodians of Voting Machines shall receive \$50.00 for their services for each calendar year; all of which shall be payable from the General Fund Budgetary Accounts.

## SECTION 2. Compensation of City Employees.

There shall continue to be in the various departments listed below, the following positions which are classified in the Municipal Civil Service of the City of Plattsburgh, and occupants of which shall receive compensation in accordance with the schedules hereinbelow contained. Where shown, Column 1 indicates the rate of annual minimum or entrance compensation for the respective positions; Column 2 indicates the rate of annual maximum compensation for the respective positions, and Column 3 indicates the rate of annual increase until the maximum compensation in Column 2 is attained, all of which shall be payable from the General Fund Budgetary Accounts unless otherwise indicated.

<u>Position</u>	<u>Column 1 Minimum</u>	<u>Column 2 Maximum</u>	<u>Column 3 Increment</u>
<u>Finance Department:</u>			
Bookkeeper	3,500.00	4,000.00	100.00
Account Clerk-Typist	2,800.00	3,350.00	110.00
Senior Clerk	2,800.00	3,350.00	110.00
Junior Clerk	2,200.00	2,500.00	100.00
Junior Stenographer	1,900.00	2,100.00	100.00
Junior Typist	1,700.00	1,900.00	100.00
<u>City Clerk's Office:</u>			
Deputy City Clerk	3,000.00	3,300.00	100.00
Senior Stenographer	3,400.00	3,800.00	100.00
Senior Clerk	2,800.00	3,350.00	110.00
Junior Clerk	2,200.00	2,500.00	100.00
Junior Stenographer	1,900.00	2,100.00	100.00
Junior Typist	1,700.00	1,900.00	100.00
Janitor	2,650.00	3,150.00	100.00
Cleaners	2,200.00	2,200.00	--- --
<u>Assessors &amp; Bldg. Insp:</u>			
Senior Clerk	2,800.00	3,350.00	110.00
<u>City Court:</u>			
City Court Clerk	2,850.00	2,950.00	100.00
<u>Police Department:</u>			
Lieutenant	3,800.00	3,800.00	--- --
Sergeant	3,600.00	3,600.00	--- --
Patrolman - 1st year		3,000.00	133.00
Patrolman - 2nd year		3,133.00	133.00
Patrolman - 3rd Year		3,266.00	134.00
Patrolman - 4th Year		3,400.00	--- --
School Traffic Officers	95¢ per hr.	\$19.00 per week - 20 hrs.	
<u>Fire Department:</u>			
Assistant Fire Chief	3,800.00	3,800.00	--- --
Fireman - 1st Year		3,000.00	133.00
Fireman - 2nd year		3,133.00	133.00
Fireman - 3rd year		3,266.00	134.00
Fireman - 4th year		3,400.00	--- --
Call Fireman	120.00	120.00	--- --
<u>Civil Defense Office:</u>			
Junior Typist	1,700.00	1,900.00	100.00

Position	Column 1 Minimum	Column 2 Maximum	Column 3 Increment
<u>Public Works Department:</u>			
Asst. Superintendent	3,000.00	3,700.00	100.00
Engineering Aide	3,600.00	3,900.00	100.00
Storekeeper	2,750.00	3,350.00	100.00
Sr. Motor Equipment Oper.	3,150.00	3,650.00	100.00
Auto Mechanic Foreman	3,050.00	3,450.00	100.00
Tree Surgeon	3,250.00	3,650.00	100.00
Auto Mechanic	2,700.00	2,900.00	100.00
Motor Equipment Operator	2,400.00	2,800.00	100.00
<u>Dept. Water &amp; Sewage:</u>			
Filtration Plant Oper.	3,000.00	3,700.00	100.00
Sewage Plant Operator	3,000.00	3,700.00	100.00
Water Maint. Foreman	3,100.00	3,500.00	100.00
Water Maintenance Man	3,050.00	3,450.00	100.00
Filter Plant Attendant	2,800.00	3,200.00	100.00
<u>Health Department:</u>			
Health Nurse (Full Duty)	2,950.00	3,450.00	100.00
Health Nurse (SCHL Duty)	2,700.00	3,200.00	100.00
Senior Clerk	2,800.00	3,350.00	110.00
Junior Clerk	2,200.00	2,500.00	100.00
Milk Inspector	1,650.00	1,650.00	--- --
Pediatrician	400.00	400.00	--- --
Dentist	\$5 per hr.	\$5 per hr.	--- --
<u>Public Library:</u>			
Assistant Librarian	2,100.00	2,500.00	100.00
Library Clerk	1,500.00	1,800.00	100.00
Janitor	1,400.00	1,400.00	--- --

HOURLY WAGE RATES: Skilled laborers employed in the Public Works Department, the Water and Sewage Department, at the Municipal Airport, and in or by such other departments as may be authorized, shall receive \$1.31 per hour; semi-skilled labor shall receive \$1.26 per hour, and common laborers shall receive \$1.21 per hours; foremen shall receive \$1.51 per hours; all of which shall be payable from appropriations according to the department, activity or project for which the labor was performed.

### SECTION 3. Annual Increments for Current Incumbents.

1. Present incumbents among the various city officials, city department heads and city employees who have served in their present positions a number of years equal to that required, on the basis of the annual salary or wage increments, to attain the maximum salaries for their respective positions and who have heretofore received the maximum salaries for their respective positions shall henceforth receive the maximum salaries as herein provided.

2. Present incumbents among the various city officials, city department heads and city employees not included in the above classification shall be allowed a number of annual increments as hereinbefore provided according to their respective positions equal to the number of years of employment in their respective present positions.

### SECTION 4. PART-TIME EMPLOYMENT.

The Common Council, or any other officer who may be so authorized or empowered by the Common Council, may employ persons on a part-time basis to perform any of the duties of the positions listed in Section 2 of this Local Law.

### SECTION 5. Payrolls and Pay Periods.

1. All payments of salaries and wages for personal services under this act shall be made by the City Chamberlain, from appropriations established for such purpose by the Common Council, on the basis of properly certified and audited payrolls prepared by or filed with his office, for which he shall prescribe regulations, forms and practices not inconsistent with law; and the City Chamberlain is hereby authorized to make such deductions on such payrolls for withholding taxes and retirement purposes as are required by law, and for such other purposes as group insurance premiums, garnishees, etc., as may be established.

2. Except as hereinafter provided, all city officials, department heads and city employees shall be paid weekly, on Friday, for time worked during the previous work week, hereby defined as the seven-day period ending at midnight on Thursday of each calendar week. In the event of a legal holiday the Common Council may, by resolution, establish another payday for any given week.

3. In the case of hourly employees, including School Traffic Police, and other temporary or part-time employees, payrolls for whom are audited by the Common Council at its regular weekly meeting, the payday shall be on the second Friday following the completion of the work week.

4. Notwithstanding the above provisions, members of the Civil Service Commission, the Sealer of Weights and Measures and the Civil Defense Director shall be paid once each month on the last day of the month, and Call Firemen shall be paid once every three months, on the last day of each calendar quarter.

SECTION 6. Payroll Computations.

1. Amounts of weekly compensation for salaried personnel shall be one fifty-second ( $1/52$ ) of the annual rate provided herein for which he or she shall be eligible. Payments for the first and fifty-second pay periods of each calendar year shall be adjusted, at the applicable annual rates, for the number of days respectively therein; but the aggregate compensation for those two pay periods shall not exceed two fifty-seconds ( $2/52$ ) of the annual rate or rates applicable for each period. Personnel employed during the year shall be presumed to have been employed at the beginning of the year for purposes of computing the amount of the calendar year's fifty-second payment.

2. (A) For fractions of weeks for new personnel, the amount of compensation earned shall be the difference between the full weekly rate and the result of the multiplication of a computed daily rate by the number of working days and fractions of days not worked since the beginning of the latest pay period.

(B) For fractions of weeks for separated personnel, the amount of compensation earned shall be the difference between the full weekly rate and the result of a multiplication of a computed daily rate by the number of working days and fractions of days not worked remaining during the current or latest pay period.

(C) In cases where salary increments or other increases become payable other than at the beginning of a pay period, the amount of compensation payable shall be the aggregate of the amounts obtained by applying the number of working days remaining in the work week at the computed daily higher rate and the balance of the number of working days in the pay period at the computed daily previous rate.

(D) Computed daily rates for annual salaried personnel paid weekly shall be determined by dividing one fifty-second ( $1/52$ ) of the annual salary rate applicable by the number of days and fractions of days customarily worked during each weekly pay period by regular personnel in similar positions. For purposes of this computation, six days shall be presumed to be the work week of personnel of the Fire Department under present schedules, and also for those personnel whose positions are generally regarded as part-time.

3. (A) Amounts of monthly or semi-monthly compensation for salaried personnel shall be, respectively, one twelfth ( $1/12$ ) or one twenty-fourth ( $1/24$ ) of the annual rate prescribed herein for which he or she shall be eligible.

(B) For fractions of months, amounts earned shall be computed as set forth in subdivision 2 of this section except that the computed daily rate for salaried personnel paid on other than a weekly basis shall be one three hundred and twelfth ( $1/312$ ) of the annual rate prescribed herein.

SECTION 7. Laws Repealed; Saving Clause.

Local Law No. 1 of 1947 adding Section 11-B to Chapter 269 of the Laws of 1902 is hereby repealed in its entirety. Local Law No. 6 of 1948; Local Law No. 13 of 1948; Local Law No. 16 of 1948; Local Law No. 17 of 1948; Local Law No. 1 of 1949; Local Law No. 2 of 1949; Local Law No. 4 of 1949; Local Law No. 42 of 1949; Local Law No. 48 of 1949; Local Law No. 4 of 1950; Local Law No. 6 of 1950; Local Law No. 8 of 1950; Local Law No. 1 of 1951; Local Law No. 1 of 1952, and other Local Laws, the provisions of which are inconsistent with this Local Law, are hereby repealed. Provided, however, that any city officials or employees who have acquired any rights or benefits under the provisions of the Statutes shall not lose the same.

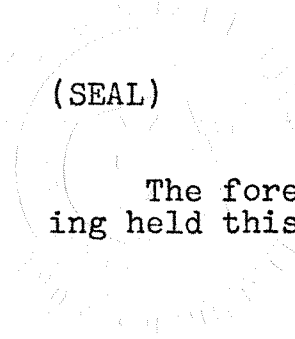
SECTION 8. Time of Taking Effect.

This Act shall be in effect on and after June 26th, 1953, after Public Hearing and approval by the Mayor.

On roll call, Aldermen Holland, LeClair, Villoni, Demary, Stewart, and Cardi voted in the affirmative; no one in the negative, CARRIED.

Certified to the Mayor this 24th day of June, 1953.

(SEAL)

  
*George E. Miller*  
City Clerk

The foregoing Local Law is hereby approved after Public Hearing held this 24th day of June, 1953.

*John J. Terrell*  
Mayor

PUBLISHED: June 15, 1953.